



NAME \_\_\_\_\_ PHONE NUMBER \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY, STATE & ZIP \_\_\_\_\_

TYPE OF EVENT \_\_\_\_\_

DATE OF EVENT \_\_\_\_\_ START & END TIME \_\_\_\_\_

WILL ALCOHOL BE SERVED? \_\_\_\_\_

WILL KITCHEN BE NECESSARY? \_\_\_\_\_

I, the undersigned, have read the policies and guidelines, and agree to comply with those policies. \_\_\_\_\_

I, the undersigned, understand that my event will be recorded by the video security system. \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**City Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

DEPOSIT AMOUNT OWED: \_\_\_\_\_ DATE DEPOSIT PAID: \_\_\_\_\_

RENTAL AMOUNT OWED: \_\_\_\_\_ DATE RENTAL PAID: \_\_\_\_\_

\*\*\*PLEASE PICK UP THE KEY THE DAY BEFORE YOUR EVENT BY 4:00 P.M. PLEASE WRITE 2 SEPARATE CHECKS PAYABLE TO: CITY OF CAMANCHE. DEPOSIT CHECK WILL BE SHREDDED UPON INSPECTION OF COMMUNITY CENTER\*\*\*