

City of Camanche, Iowa

March 21, 2017

The City Council of the City of Camanche, Iowa met in regular session March 21, 2017 at 6:00 P.M. at Camanche City Hall. Present on roll call: Mayor Willis, presiding, and the following named council members: Metzger, Saxon, Varner, Lind and Wruck. Also present were City Attorney John Frey, City Administrator Andrew Kida, and department heads, Hilgendorf, Schutte, and Reid.

A moment of silence was observed. Mayor Willis led the Pledge of Allegiance.

Moved by Saxon, second by Varner to approve the agenda. On roll call – all ayes.

Mayor Willis presented the first Mayor’s Volunteer of the Year award to Judy Dell.

Andrea Rumler of Winkel, Parker & Foster, CPA PC presented the Auditor’s Report for 2016.

Moved by Varner, second by Saxon to approve the consent agenda which covered the following items: approve minutes from council meeting held March 7, 2017; approve Abstract 676 which includes the following:

ALLIANT ENERGY	DAMAGE TO GAS LINE-21ST ST	290.17
CAMANCHE WATER WORKS	1ST QTR WATER/SEWER BILLS	367.87
CENTER POINT LARGE PRINT	LARGE PRINT BOOKS	262.92
CLINTON HERALD	LEGAL PUBLICATIONS	497.40
CLINTON HERALD01	SUBSCRIPTION-CITY HALL	167.88
CLINTON PRINTING COMPANY	LETTERHEAD,NAME PL,FUEL TICKETS	165.00
CITY OF CLINTON	28E SEWER	24,000.00
CLINTON NATIONAL BANK	FED/FICA TAX	8,268.93
COLLECTION SERVICES CTR	GARNISHMENT	784.62
CULLIGAN	BOTTLED WATER	40.80
DEMCO INC	SUMMER READING SUPPLIES	366.91
DOLLAR GENERAL	GIFT CARD	200.00
EASTERN IA LIGHT & POWER	SECURITY LIGHTING	108.43
EMER MEDICAL PRODUCTS INC	TOURNIQUET,LANCETS,MASKS	330.38
GALE	BOOKS	113.56
GATEWAY DOOR COMPANY	TROLLEY KIT-FIRE,CABLES-PW	496.86
MARK HILGENDORF	COPAYMENTS	15.00
HOME DEPOT CREDIT SERVICE	LED LIGHT,ALUMINUM,ROPE	228.05
IOWA ONE CALL	ONE CALL LOCATES	33.30
IA FIRE CHIEF'S ASSOC	ANNUAL DUES-SCHUTTE,MOORE	50.00
IOWA LAW ENFORCEMENT	FIREARMS POLO SHIRT-R SCHMITZ	33.92
INGRAM BOOK COMPANY	BOOKS	661.36
IPERS	LATE FEE/INTEREST	44.39
J & C ENTERPRISES	MARCH COLLECTION	198.00
KWIK TRIP/KWIK STAR STORE	121.328-PUBLIC WORKS,	848.43
	66.257-FIRE, 49.989-AMBULANCE, 179.589-POLICE	
LECTRONICS INC	RADIO MAINT,CAMERAS	4,177.36
MASTERCARD	SEALS-7TH AVE LIFT	2,053.70
MEDIACOM	INTERNET	8.94
HEAT TEAM GEAR,POSTAGE,POWER STRIP,ID BADGES,MEALS,PHOTOS,DISPOSABLE LUNGS,WINTER FIRE SCHOOL		
MERCY MEDICAL CENTER-CLIN	PHARMACEUTICALS FOR FEB 2017	65.00
MEREMA BROTHERS INC	BEARING TUBE,WHEEL-CEM MOWER	435.20
MICROMARKETING LLC	CD	79.99
MIDAMERICAN ENERGY CO	STREET LIGHTING	3,365.66
MIDWEST BUSINESS PRODUCTS	COPIES-POLICE, CITY HALL	151.85
MUNICIPAL FIRE & POLICE	MUNICIPAL PENSN	7,339.19
DALE NISSEN	COPAYMENTS	10.00
O'REILLY AUTOMOTIVE INC	TAIL LIGHTS-ST DEPT TRAILER	12.78

PAULS DISCOUNT	117714-BATTERIES,P TOWELS	160.43
POSTMASTER	MAIL 1ST QTR WATER/SEWER BILLS	431.66
PRAXAIR DISTRIBUTION INC	MEDICAL OXYGEN	239.50
PREMIER LINEN/UNIFORM	9171-RUGS	190.74
QUALITY CONCRETE	151929-14TH AVE-RD REP-SEWER	303.00
SCHIMBERG CO	CURB BOX EXTENTIONS,REPAIR LID	1,209.49
KELLI SMITH	COPAYMENTS	10.00
SOUTHPARK PSYCHOLOGY LTD	PRE-EMPLOYMENT SCREEN-REID	350.00
TEAM TWO INC	BILLING FOR FEBRUARY 2017	1,080.18
BETH THILMANY-BLUMER	INK CARTRIDGES	57.65
TREASURER STATE OF IOWA	SALES TAX	364.16
TREAT AMERICA	FIREARMS INST SCHOOL-R SCHMITZ	81.80
UNITED STATES POSTAL SERV	4 BOXES STAMPED ENVELOPES	1,187.75
UTILITY EQUIPMENT COMPANY	YARD METER FOR DETERMANNS	864.23
PAUL VARNER	MILEAGE-SOLID WASTE AGENCY	8.03
VERTEX CHEMICAL COMPANY	95 GALLONS HYPOCHLORITE	140.60
WINKELPARKER & FOSTER	PROFESSIONAL SERVICES-AUDIT	2,650.00
WITT'S SMALL ENGINE	KIT,HOSE FOR ST DEPT POLE SAW	32.55
MICHAEL YACKSHAW	COPAYS FOR PHYSICAL	4.85
DARYL YODER	COPAYMENT	5.00
1ST GATEWAY CREDIT UNION	1ST GATEWAY CU	904.00
PREMIER PARTS INC	764679-LIQUID FOR CEM TIRES	47.26
BWC EXCAVATING	JET SEWER ON 14TH PLACE	140.58
KELTEK INCORPORATED	REPLACEMENT ANTENNA	102.11
CENTURYLINK	TELEPHONE EXPENSE	525.47
OPENEDGE	CREDIT CARD FEES	183.38
FLOWERS ON 5TH	FLOWERS-ROWE,SOWLE FUNERALS	100.00
WALMART GIFT CARD	GIFT CARD	200.00
XEROX CORPORATION	COPIER MAINTENANCE	76.54
PLATINUM SMART INC.	PIS17-0367-SUPPORT	1,329.60
MODERN MARKETING	SHIELD STICKERS-POLICE	256.48
CONTINUOUS TOUCH, LLC	SIP TRUNKING	146.63
TRI-CITY ELECTRIC CO.	CHANGE PASSCODE,DIRECTORY	167.00
PLATINUM LEASING	LEASE FOR SERVER AND PHONE	1,289.00
LINDA RUNGE	COPAYMENTS	306.01
CASEY'S GENERAL STORES	191.36 GALLONS-PUBLIC WORKS	583.96
FREY, HAUFE & CURRENT PLC	LEGAL SERVICES-FEBRUARY 2016	3,168.83
KEVIN KING	REIMBURSE PRESCRIPTION	150.00
SPARKLEAN	CLEAN COMM CTR-2/14/2017	80.00
HSA JINDRICH	HSA- EMPLOYEE	40.00
COLIN REID	RAIN COAT	124.99
HSA ALDERMAN	HSA- EMPLOYEE	25.00
HSA HILGENDORF	HSA- EMPLOYEE	50.00
HSA KIDA	HSA- EMPLOYEE	75.00
HSA LEU	HSA- EMPLOYEE	15.00
HSA LODGE	HSA- EMPLOYEE	40.00
HSA NISSEN	HSA- EMPLOYEE	25.00
HSA MOORE	HSA- EMPLOYEE	100.00
HSA REID	HSA- EMPLOYEE	100.00
HSA SCHMITZ	HSA- EMPLOYEE	25.00
HSA SCHUTTE	HSA- EMPLOYEE	75.00
HSA SOWLE	HSA- EMPLOYEE	50.00
HSA THILMANY-BLUMER	HSA- EMPLOYEE	25.00
HSA WEINSCHENK	HSA- EMPLOYEE	75.00
HSA YACKSHAW	HSA- EMPLOYEE	20.00
HSA YODER	HSA- EMPLOYEE	500.00
HSA SMITH	HSA- EMPLOYEE	20.00

IOWA STATE UNIVERSITY	STATE FIRE SCHOOL	70.00
BILLION AUTO	RELAY FOR PICKUP #29	45.98
RWB	MVD 2017-DAVE SCHUTTE	350.00
DEFENSIVE EDGE	RIFLE ARMORER SCHOOL-SCHMITZ	395.00
PAUL WILLIS	MILEAGE-CHAPLAIN CONFERENCE	310.21
PAYROLL CHECKS	PAYROLL CHECKS ON 03/10/2017	28,523.06
	CLAIMS TOTAL	106791.15
	GENERAL FUND	58,752.51
	LIBRARY FUND	4,760.64
	PARKS FUND	1,072.47
	CEMETERY FUND	1,186.17
	ROAD USE FUND	5,675.62
	COMM CTR/STORAGE BLDG FUND	360.00
	WATER UTILITY FUND	6,231.86
	SEWER UTILITY FUND	28,442.29

Accept City Clerk/Treasurer's Report for February 2017 with the following receipts: General - \$72,915.26, Library \$11,098.07, Parks - \$8004.16, Cemetery \$8,210.92, Road Use \$51,927.72, Employee Benefit \$1,039.78, Police & Fire Pension \$1,770.43, Perpetual Care \$400.00, Debt Service \$3,968.21, Anamosa Road/21st St \$32.47, Community Center / Storage Building \$15.00, Water Utility \$3,751.79, Sewer \$5,234.83, Garbage \$3,103.08 for a total of \$171,471.72; Receive, accept and place on file the minutes of the Park and Rec. meeting held January 3, 2017; Approve the resignation of Frank Grage from the Board of Adjustments. On roll call – all ayes.

Donation to Iowa Mississippi River Parkway Commission, Inc. – Council had tabled the request from the MRPC for \$500 to discover if a previous donation had been made. It was reported that the City of Camanche had not previously given to this organization. Motion by Lind, second by Varner to approve \$500 to the Mississippi River Parkway Commission, Inc. On roll call – all ayes.

Grant Reciprocal Easements on Old City Hall Property – Kida noted that Lot 6 on the site of old city hall has never been recorded in abstract as belonging to the City of Camanche. The abstract shows the ownership still in the name of the Camanche School District. Kida had contacted Tom Parker at the school district. Mr. Parker indicated that they would consult their attorney and would be willing to concede ownership to the City. Frey indicated that the parties seeking the reciprocal easement would sign the easements once they arrive back in town. Frey recommended amending the resolution to include the City obtaining title to Lot 6 from the Camanche School District. Motion by Varner, second by Lind to grant reciprocal easements pending the Camanche School District transferring title of Lot 6 to the City of Camanche. On roll call – all ayes.

Resolution Directing the Sale of Public Property to Cross Trails Properties – Discussion on amending the resolution directing the sale of Old City Hall to include the awarding of Lot 6 title to the City.

Motion by Saxon, second by Varner to amend the Resolution Directing the Sale of Public Property to Cross Trail Properties. On roll call – all ayes.

Reading of the resolution by Mayor Willis. Frey asked the language include "Be it further resolved that the sale of the property be subject to the granting of reciprocal easements and the City acquiring title of Lot 6 from the Camanche Community School District".

Motion by Saxon to approve the sale of old city hall subject to the granting of easements as amended, second by Varner. On roll call – all ayes.

Clinton County Multi-Jurisdictional Local Hazard Mitigation Plan – A county wide hazard mitigation plan is adopted concerning natural hazards. Resolution read. With no further discussion, motion by Lind, second by Saxon to adopt resolution. On roll call – all ayes.

FYE16 Audit Report – The audit report as presented by Winkel, Parker & Foster, CPA PC.

Motion by Lind, second by Saxon to accept the FYE16 audit. On roll call – all ayes.

STP Grant Applications for 9th Street and 9th Avenue – Kida presented 2 grant requests for projects to include 9th Avenue and 9th Street. Both projects are available for funding through ECIA at an 80/20 match. The funding for these projects is available in 2021.

Motion by Saxon, second by Lind to approve both grant requests. On roll call – all ayes.

Appoint Evan Weller to the Board of Adjustments – A vacancy was created by the resignation of Frank Grage. Evan Weller applied for the vacancy.

Motion by Lind, second by Varner to appoint Evan Weller to the Board of Adjustments. On roll call – all ayes.

City Attorney Frey noted that the position of City Clerk is officially no longer in the Bargaining Unit.

City Administrator Kida commented that the notes for the Employee Handbook had been forwarded to the committee members via email and they should review it and respond.

No communication from the City Engineer, Mayor, Council Members, Police, or Fire.

Mark Hilgendorf presented projects for road maintenance. Sections included 7th avenue from 7th street to 5th street at a price of \$41,942.25, 7th street between 6th avenue and 7th avenue \$34,803.50, 3rd street at the entrance to the marina \$3,456.50, and the 4700 block of West 3rd street just before 49th avenue to be shared cost with Clinton County \$8,909 cost to the City, and 1400 block of 5th street between 14th Ave and going west app. 280 feet, West bound lane only \$2,184. Estimates were obtained from Determann Asphalt. Two of the projects were approved last year but Determann ran out of time. Kida stated that there was enough road use money left to complete these projects. Citizen Gary Tucker injected that the only reason to do the Marina was because it was in front of a City employee's house. It was pointed out that the cost of that project is \$3,456.50 and it is the access road for the Marina, and is City Right of Way. It is heavy traffic in recreational season. Kida commented that the accusations of personal preference were unacceptable. Wruck brought up the fact that 15th place by his residence was chip sealed. Wruck had concerns that we chip seal areas in town but are going to black top a virtual dead end would be hard to justify. Saxon noted that there are different ways to define heavy use and that there are a lot of boats that utilize the access. Kida added that he and Hilgendorf would be working this summer on creating an inventory of streets with condition of the materials.

Anthony Wynkoop asked about the need for him to have a permit for the work on his property at 15-7 4th Avenue. He indicated that he never got a call back concerning his request for proof that he needed a permit to perform the work on his property. Kida stated that Wynkoop asked for a letter and did not request a return phone call. Wynkoop insisted that he did not say to anyone that he was putting in a patio, that he is extending his driveway. Kida stated that he needed a permit for either and that was indicated in the letter. Kida also stated that if the insistence was that the work is landscaping and there were then vehicles parked on the new fixture, the Wynkoop would be ordered to abate the fixture. Wynkoop insisted that he had recordings of the conversations and asked if Kida would like to hear them. Kida deferred to the Chief of Police who stated that this was not the format. Mayor Willis agreed. Kida invited Wynkoop to discuss the issue further.

At 7:04 P.M. the Mayor adjourned the council meeting.

Trevor Willis, Mayor

Andrew Kida, City Administrator