

City of Camanche

October 17, 2017

The City Council of the City of Camanche, Iowa met in regular session October 17, 2017 at 6:00 P.M. at Camanche City Hall. Present on roll call: Mayor Willis, presiding, and the following named council members: Metzger, Saxon, Lind, Varner and Wruck. Also present were City Attorneys John Frey and Randy Current, City Administrator Andrew Kida, department heads Hilgendorf, Reid and Jindrich.

A moment of silent prayer was observed. Mayor Willis led the Pledge of Allegiance.

Moved by Varner, second by Lind to approve the agenda. On roll call – all ayes.

CRDC Presentation – Andy Sokolovich talked on VALUE. He stated the City of Camanche is a great partner.

Moved by Saxon, second by Lind to approve the consent agenda which covered the following items: approve minutes from council meeting held October 3, 2017; approve Abstract No. 690 which includes the following:

BAKER & TAYLOR COMPANY	BOOK	35.36
BENGTSON-CARLBERG CONST	15TH PL CURB,3RD ST DRIVE/INLET	2,327.00
CAMANCHE VOL FIRE DEPT	GARBAGE BAGS	30.00
CAMANCHE FOOD PRIDE	CLEANING SUPPLIES	79.85
CAMANCHE SHARING TREE	DONATION	500.00
CLINTON HERALD	LEGAL PUBLICATIONS	618.55
CITY OF CLINTON	28E SEWER	24,000.00
CLINTON NATIONAL BANK	FED/FICA TAX	8,966.27
CL CO AREA SOLID WASTE	YARD WASTE DISPOSAL	252.12
COLLECTION SERVICES CTR	GARNISHMENT	646.16
CULLIGAN	DISPENSER RENTAL	10.00
DETERMANN ASPHALT PAVING	.31 TONS PREMIX	26.04
EMER MEDICAL PRODUCTS INC	ELECTRODES,ADULT MASKS	495.59
EMPLOYEE DATA FORMS INC	2018 EMPLOYEE DATA CALENDAR	24.00
FASTENAL COMPANY	NUTS,BOLTS-BACKBOARDS	9.68
GALE	BOOKS	118.35
GATEWAY SUPPLY LTD	TOILET PAPER-COMM CENTER	79.98
HOME DEPOT CREDIT SERVICE	FLOODLIGHTS,SWITCH BOXES	236.36
IOWA LEAGUE OF CITIES	BUDGET-KIDA,JINDRICH,SCHNEIDER	135.00
ILEA	RIFLE INSTRUCTOR-SCHMITZ	500.00
INGRAM BOOK COMPANY	BOOKS	630.30
J & C ENTERPRISES	OCTOBER COLLECTION	198.00
SHERYL L JINDRICH	MILEAGE/PARKING-LEAGUE	86.69
KWIK TRIP/KWIK STAR STORE	251.97 GALLONS	1,497.17
90.57 GALLONS-FIRE,23.677-AMBULANCE,233.38-POLICE,60.37-CEMETERY		
LECTRONICS INC	RADIO MAINTENANCE,ALARMS	252.50
LIBRARY PETTY CASH	POSTAGE,CANVASES,MAIL TAPE	184.26
MASTERCARD	TRAINING,SEAT COVERS,OFF SUPP,	3,006.94
GAS,BATTERY,DUES,CREDIT SCREENINGS,MEALS,LEAGUE HOTEL,GARBAAGE BAGS		
MEDIACOM	INTERNET	573.94
MERCY MEDICAL CENTER-CLIN	PHARMACEUTICALS-AUGUST 2017	518.00
MEREMA BROTHERS INC	END CAP-CEMETERY MOWER	100.08
MICROMARKETING LLC	CD	40.00
MIDWEST BUSINESS PRODUCTS	COPIES-POLICE,CITY HALL	332.43

MUNICIPAL FIRE & POLICE	MUNICIPAL PENSN	8,242.56
NAVY BRAND COMPANY	RM-2 FIRE	118.37
DALE NISSEN	RENEW CDL B LICENSE	64.00
PANTHER UNIFORMS INC	UNIFORMS-TRISHA GRAVES	123.65
PAULS DISCOUNT	GRASS SEED,PAINT SUPPLIES,ROAD	405.60
FLARES,CLOTHING ALLOWANCE,MARKERS		
PHYSIO-CONTROL INC	MULTITECH GATEWAY-LIFENET	417.84
POSTMASTER	POSTAGE TO MAIL NEWSLETTER	701.48
PRAXAIR DISTRIBUTION INC	MEDICAL OXYGEN	205.40
	5965744-PEST CONTROL-COMM	
PRESTO-X-COMPANY	CTR	82.00
QC ANALYTICAL SERVICES	SAMPLE ANALYSIS	70.00
RICHARD SCHMITZ JR	TOLL-GLOCK ARMORER SCHOOL	10.70
SHERWIN-WILLIAMS	YELLOW TRAFFIC PAINT-FIRE	24.59
SHIVE-HATTERY ENGINEERS	ENG-CULVERT,CROSS,LONERGAN	16,208.11
TASTE OF HOME BOOKS	DTD HOLIDAY & CELEBRATION	32.98
TEAM TWO INC	AMBULANCE BILLING-SEPT 2017	1,000.18
BETH THILMANY-BLUMER	DVD,PAPER TOWELS	51.26
TREASURER STATE OF IOWA	SEPTEMBER SALES TAX	3,546.07
USA BLUEBOOK	POCKET COLORIMETER	541.93
VERIZON WIRELESS	CELL PHONES	276.27
VERTEX CHEMICAL COMPANY	95 GAL SODIUM HYPOCHLORITE	140.60
WATCH GUARD	DIGITAL CAR VIDEO	5,020.00
WENDLING QUARRIES INC	CONCRETE DUMP	25.00
WINKELPARKER & FOSTER	PROGRESS BILLING-AUDIT	2,815.00
1ST GATEWAY CREDIT UNION	1ST GATEWAY CU	904.00
CHRISTY LEU	REIMBURSE FOR PHYSICAL	155.65
PETERSEN SANITARY INC	TOILET RENTALS-PARKS	520.00
PREMIER PARTS INC	AIR BAG SENSORS	166.02
BWC EXCAVATING	VAC-LIFT STATION,MANHOLE	460.65
OPENEDGE	MONTHLY CREDIT CARD FEES	272.09
IOWA DNR 0002	PERMIT #2933	134.00
UNIQUE MANAGEMENT SERV	COLLECTIONS	17.90
PLATINUM SMART INC.	LEASE,BACKUP,SUPPORT,MONITOR	2,000.02
TROY ALDERMAN	CLOTHING ALLOWANCE	42.74
PLATINUM LEASING	LEASE-PHONES AND SERVER	1,289.00
CASEY'S GENERAL STORES	114.68 GALLONS-PUBLIC WORKS	402.03
41.05-AMBULANCE,3.15-POLICE		
FREY, HAUFE & CURRENT PLC	LEGAL SERVICES-AUGUST 2017	7,012.52
R & R WINDOW WASHING	WASH WINDOWS-C HALL,POLICE	85.00
SHARED IT, INC.	IT HARDWARE/SERVICES-LIBRARY	121.76
SPARKLEAN	CLEANING COMM CENTER	240.00
IA DEPT OF PUBLIC SAFETY	ON-LINE WARRANTS	300.00
XEROX BUSINESS SERV LLC	COPIER MAINTENANCE	78.71
HSAACCOUNTS	HSA- EMPLOYEE	860.00
ANDREW KIDA	PARKING-LEAGUE OF CITIES	14.00
ARAMARK	TOWELS,RUGS	196.10
MIDAMERICAN-STREET	STREET LIGHTING	3,307.81
ULTRAMAX	9MM AMMUNITION	687.00
JAY SAXON	FRAMES-POLICE MISSION STATE	32.08
KARLEE LOW	BOUNCE HOUSE-FALL FESTIVAL	376.95
PLATINUM LEASING SERVICE	LEASE 5 DESKTOPS-POLICE	173.00
DEPOSIT REFUNDS	REFUND DATE 10/12/2017	274.51
PAYROLL CHECKS	PAYROLL CHECKS ON 10/06/2017	29,795.80

ACCOUNTS PAYABLE	CLAIMS TOTAL	105,750.27
	GENERAL FUND	73,041.29
	LIBRARY FUND	4,361.57
	PARKS FUND	2,640.19
	CEMETERY FUND	1,865.47
	ROAD USE FUND	7,819.20
	ANAMOSA ROAD/21ST ST FUND	10,597.50
	WATER UTILITY FUND	7,088.38
	SEWER UTILITY FUND	28,154.86
	LANDFILL/GARBAGE FUND	252.12

Accept the City Clerk/Treasurer's Report for September 2017 with the following receipts: General - \$171,148.18, Library - \$14,284.89, Parks - \$4,871.08, Cemetery - \$4,449.41, Road Use - \$58,154.01, Employee Benefit - \$6,621.46, Police & Fire Pension - \$12,853.43, Low/Moderate Housing - \$394.80, Perpetual Care Trust - \$400.13, Debt Service - \$28,709.52, Anamosa Road/21st St - \$31.63, Water Utility Fund - \$45,633.39, Sewer Utility Fund - \$47,323.07, Garbage - \$39,701.53 for a total of \$434,576.53; receive, accept and place on file minutes from Library Board meeting held September 6, 2017; approve appointment of Linda Putnam to fill a vacancy on Park and Rec, term ending July 2018. On roll call – all ayes.

CRDC Donation – Andy stated they are going through the process of hiring a director. The candidates they have are top notch.

Moved by Lind, second by Metzger to approve a \$3,000.00 donation to the CRDC. On roll call – all ayes.

Willis read the first reading of an Ordinance Amending Chapter 3-3-33 (1 & 2) of the Camanche, Iowa Code of Ordinances Parking Plan to Facilitate Snow Removal.

Moved by Saxon, second by Varner to approve the first reading of an Ordinance Amending Chapter 3-3-33 (1 & 2) of the Camanche, Iowa Code of Ordinances Parking Plan to Facilitate Snow Removal. On roll call – ayes – Wruck, Metzger, Saxon, Lind, and Varner.

Willis read the first reading of an Ordinance Amending Chapter 3-3-70 of the Camanche, Iowa Code of Ordinances Golf Cart Permits.

Saxon stated there is nothing in the ordinance requiring them to have liability insurance. Kida commented that this ordinance is basically to take the medical necessity decision away from the City.

Moved by Saxon, second by Lind to amend the golf cart ordinance to include the requirement of liability insurance. On roll call – ayes – Metzger, Saxon, Lind, Varner, and Wruck.

Moved by Saxon, second by Lind to approve the first reading, as amended, of an Ordinance Amending Chapter 3-3-70 of the Camanche, Iowa Code of Ordinances Golf Cart Permits. On roll call – ayes – Saxon, Lind, Varner, Wruck, and Metzger.

LED Sign – Kida had passed out information on one side or 2 sided signs. Does the council want him to get quotes? He will work on quotes for both types of signs.

Moved by Varner, second by Saxon to approve the contract for Toni Taylor Schneider, new City Clerk. On roll call – all ayes.

Police and Fire Department monthly reports for September 2017 were read.

Moved by Metzger, second by Lind to authorize the payment of Progressive Bill 1 to Canadian Pacific Railway in the amount of \$12,345.75 per the agreement. On roll call – all ayes.

Public Works Maintenance Worker – Kida stated Hilgendorf will be setting the hiring process. Hilgendorf would like the candidate to have a Class B license with air brakes, have some concrete experience and be able to obtain a water license.

Moved by Saxon, second by Varner to authorize Hilgendorf to start the hiring process for a maintenance worker. On roll call – all ayes.

Moved by Lind, second by Saxon to approve a Resolution Setting November 21 as the date for public hearing on Cross Subdivision TIF. On roll call – all ayes.

Code of Ethics – Kida commented that the Code of Ethics he passed out was from the City of Hiawatha. Wruck was confused. He had a manual from the League of Cities and it refers to the State of Iowa code of ethics. Kida will compare the code of ethics from Hiawatha with what was in the League of Cities manual.

Sale of Property behind 1504 4th Avenue – Jeffery Jepsen approached the City about this. Jepsen will be responsible for obtaining a survey and drafting the documents. It was the consensus of the council to pursue this.

City Administrator's Report – the traffic has been up on the website this year. He will be working on more content. He and the Mayor met with officials from Logisticus. They have moved into the old Stampede building. They are working on making a map for truck traffic. They are up to 24 employees. The Ryan Kinkaid retaining wall will be on the next agenda. He is working with Matt Brook on a MTA route in Camanche. Asbestos removal from Garner Hall will be November 1. He gave the council the report from LTAP (Intersection Site Safety Assessment). They forwarded it to the DOT. City Hall is working on the payment agreement system.

Mayor's Report – he informed the council everyone should have received a Thank you from Camanche Days. He reminded everyone of Pack the Pantry on November 4. All the food stays in the community. The candidates' forum is Wednesday night at 7:00 PM in the Middle School gymnasium.

Metzger wanted to thank the police and fire departments on the open house. She was impressed with all of the updates at the police station. Varner stated they did an outstanding job.

Saxon wanted to welcome Mark Vulich, Mayor of Clinton, to our meeting.

Wruck asked if there are any board vacancies. Jindrich stated there is one on the cemetery. He wanted to thank the new people we are getting on the boards.

Reid thanked the council for the positive feedback about the open house. He reported there was a minor fender bender with one of the squads on Saturday. After an exhausting process, he has offered a conditional offer to a police officer candidate.

Hilgendorf commented that they started putting up the signs in the park about no overnight parking.

At 7:02 PM, the Mayor adjourned the meeting.

Trevor Willis, Mayor

Sheryl L. Jindrich
City Clerk/Treasurer