

City of Camanche

January 15, 2019

The City Council of the City of Camanche, Iowa met in regular session January 15, 2019 at 6:00 p.m. at the Camanche City Hall. Present on roll call: Mayor Willis, presiding, and the following named council members: Varner, Campie, Weller and Brightman. Absent: Metzger. Also present were City Attorneys John Frey and Randy Current, City Administrator Andrew Kida, department heads Schutte, Reid and Schneider.

A moment of silent prayer was observed. Mayor Willis led the Pledge of Allegiance.

Moved by Weller, second by Campie to approve the Agenda. On roll call – Ayes – Brightman, Weller, Campie and Varner. Absent – Metzger.

Mayor Willis read a Proclamation commemorating January 20-26 School Choice Week.

Moved by Varner, second by Weller to approve the Consent Agenda which covered the following items: Approve minutes from council meeting held January 3, 2019; approve Abstract No. 720 which includes the following:

CENTER POINT LARGE PRINT	LARGE PRINT BOOKS	24.02
CLINTON POLICE DEPT	VEST FOR OFFICER DREWS	225.00
CLINTON NATIONAL BANK	FED/FICA TAX	10,342.59
COLLECTION SERVICES CTR	GARNISHMENT	966.93
CULLIGAN	WATER,DISP RENT-LIBRARY,C HALL	42.00
DEMCO INC	WATERHOG ECO MATS-LIBRARY	522.19
EMBLEM ENTERPRISES INC	PATCHES-POLICE DEPARTMENT	640.89
FOOD & FAMILY	SUBSCRIPTION-LIBRARY	13.98
GALE	1 BOOK	24.79
GATEWAY DOOR COMPANY	REPLACED BELT-FIRESTATION DOOR	87.00
GATEWAY SUPPLY LTD	AIR FRESHENER SPRAY-COMM CTR	41.84
HOME DEPOT CREDIT SERVICE	PLYWOOD,SCREWS,LIGHT-DOG PEN	1,252.43
	BLACKTOPPATCH,LOCKS-COM CTR	
IMPERIAL LANES	SENIOR LUNCHEON	195.78
INGRAM BOOK COMPANY	BOOKS/DVDS	224.87
LECTRONICS INC	RADIO MAINT PD,FD-ALARM C HALL	252.50
MEDIACOM	INTERNET	450.00
MICROMARKETING LLC	CDS WITH CASES	139.48
MUNICIPAL FIRE & POLICE	MUNICIPAL PENSION	11,791.77
RK AUTOGRAPHICS	SIGN FOR RECYCLING AREA	85.00
SECRETARY OF STATE	NOTARY RENEWAL-LODGE	30.00
SEWER EQUIPMENT CO	FIN,NOZZLE,INSERT-SEWER DEPT	1,083.25
SOUTHPARK PSYCHOLOGY LTD	PREEMPL SCREEN DREWS,KILBURG	900.00
THE LIBRARY STORE	LABELS,BOOKMARKS-LIBRARY	106.41
UTILITY EQUIPMENT CO	METER TAILS-WATER DEPT	450.00
VERIZON WIRELESS	CELL PHONES	403.19
WINKELPARKER & FOSTER	BALANCE OF FY2018 AUDIT FEES	2,165.00
1ST GATEWAY CREDIT UNION	1ST GATEWAY CREDIT UNION	284.00
ANNA EVANS	REIMBURSE FOR GLASSES	200.00
CLINTON CO IT DEPARTMENT	CAMANCHE IT CHARGES	106.39
UNIQUE MANAGEMENT SERV	COLLECTIONS-LIBRARY	17.90
FREY, HAUFE & CURRENT PLC	LEGAL SERVICES-DEC 2018	3,551.85
TREVOR WILLIS	DECEMBER 2018 MILEAGE	69.76
SPARKLEAN	DEC CLEANING-PD,LIB,DHALL,CCTR	995.00
HSA ACCOUNTS	HSA- EMPLOYEE, CITY BEN	42,405.00
S. J. SMITH CO.	OXYGEN-PUBLIC WORKS SHOP	32.46
NEW LIFE COMPUTERS	TECH SUPPORT-LIBRARY	30.00

SANDHOLT CONCRETE INC.	REPAIR CONCRETE-RECYCLING AREA	1,090.00
FBI-LEEDA	SLI TRAINING-SCHMITZ AURORA IL	695.00
COAST TO COAST COMPUTER	COLOR,BLACK INK CARTRIDGES-LIB	469.96
PAYROLL CHECKS	PAYROLL CHECKS ON 01/03/2019	1,906.02
PAYROLL CHECKS	PAYROLL CHECKS ON 01/11/2019	39,157.97
PAYROLL CHECKS	PAYROLL CHECKS ON 01/12/2019	1,713.42
	CLAIMS TOTAL	125,185.64
	GENERAL FUND	108,286.96
	LIBRARY FUND	5,106.79
	PARKS FUND	1,222.18
	ROAD USE FUND	2,959.61
	WATER UTILITY FUND	2,938.01
	SEWER UTILITY FUND	3,497.09
	LANDFILL/GARBAGE FUND	1,175.00

Accept the City Clerk/Treasurer's report for December 2018 which includes the following receipts: General-\$113,406.81 Library \$11,489.95 Parks-\$4,901.25 Cemetery-\$4,806.25 Road Use-\$50,489.19 Employee Benefit-\$3,592.92 Police & Fire Pension-\$6,974.50 Howson Trust-\$400.00 Debt Service-\$16,055.49 Water Utility Fund-\$42,270.84 Sewer Utility Fund-\$65,692.06 Landfill/Garbage-\$39,663.33; Receive, accept and place on file minutes from the Library Board meeting held on December 5 2018; Receive, accept and place on file minutes from the Park & Recreation Commission meeting held on January 7, 2019; Approve renewal of Class C Beer Permit, Class B Wine Permit and Sunday Sales as submitted by DOLGENCORP, LLC dba Dollar General effective 03/01/2019; Accept resignation from Karla Morgan from the Cemetery Board effective January 11, 2019; Approve an application for tax abatement submitted by Lee and Allison Kibler 1462 Woods Avenue for two years due to late submission. On roll call – Ayes – Weller, Varner, Campie and Brightman. Absent – Metzger.

Kida led a discussion regarding changing credit card vendors. With the current credit card transaction processor we are not able to accept online payments. The fees the processor charges the city exceed what we are charging customers. Kida pursued other companies found two that are integrated with the City's billing software. He shared details about the fee structures and how the system will work. There will be a link on our website that allows users to pay their bill online with the fees paid entirely by the users. The system is secure and no credit card information is ever stored at City Hall or in the system. Kida recommends Forte to provide this service.

Moved by Varner, second by Brightman to authorize the City Administrator to enter into an agreement with Forte to process credit card transactions and online payments for the City. On roll call – Ayes – Campie, Brightman Varner and Weller. Absent – Metzger.

Mayor Willis said Kida has put a lot of effort into the budget presentation and made it easy to understand. Kida gave handouts to the Council members and presented a power point with the initial FY2020 budget proposal. Chief Schutte and Chief Reid also presented power points to illustrate various items in their department budget proposals. Each department budget was discussed in detail. Kida said the next step is for him to finish the budget spreadsheets for Council next week. Budget discussions will continue at the next meeting.

Kida noted his concerns regarding the Cemetery Board; there are currently two vacancies. He would like to schedule a work session for a future Council meeting for the Cemetery Ordinance. Mayor Willis would like to do this in March. Campie said there is a problem with only one Sexton if there is a burial; one person cannot do a grave alone.

A recess was taken at 8:58 p.m. Reconvened at 9:07 p.m.

Moved by Weller, second by Brightman to enter Closed Session to discuss Collective Bargaining Strategy and Disposal of interest in real estate. On roll call – Ayes – Varner, Brightman, Varner and Weller. Absent – Metzger.

Moved by Varner, second by Weller to return to Open Session at 9:55 p.m. On roll call – Ayes – Campie, Brightman, Varner and Weller. Absent – Metzger.

At 9:55 p.m. the Mayor adjourned the meeting.

Trevor Willis, Mayor

Toni Schneider, City Clerk/Treasurer