

City of Camanche
September 3, 2019

The City Council of the City of Camanche, Iowa met in regular session September 3, 2019 at 6:00 p.m. at Camanche City Hall. Present on roll call: Mayor Willis, presiding, and council members Metzger, Varner, Campie, Weller and Brightman. Also present were City Attorneys John Frey and Randy Current, City Administrator Andrew Kida, department heads Hilgendorf, Reid, Schutte and Schneider.

A moment of silent prayer was observed. Mayor Willis led the Pledge of Allegiance.

Moved by Varner, second by Weller to approve the Agenda. On roll call – all Ayes.

Moved by Brightman, second by Weller to approve the Consent Agenda which covered the following items: Approve minutes from the council meeting held on August 20, 2019; approve Abstract No. 735 which includes the following:

ALLIANT ENERGY	GAS SERVICE	417.69
BENGTSON-CARLBERG CONST	REPL HYDRANT 7TH AVE/14TH PL	2,178.00
CAMANCHE VOL FIRE DEPT	MONTHLY MAINT, BACKGROUND CHK	515.00
CL AREA CHAMBER OF COMM	ANNUAL DUES	497.20
CLINTON NATIONAL BANK	FED/FICA TAX WITHHOLDING	9,034.04
COLLECTION SERVICES CTR	GARNISHMENT	874.63
CORE-SENS & COMPANY	WORK COMP AUDIT	6,721.00
GWORKS	ONLINE BILL PAY SOFTWARE-BAL	1,290.00
DAYMARK SOLUTIONS	LAW ENFORCEMENT ID BADGE	27.25
DETERMANN ASPHALT PAVING	FLOOD REPAIR-2ND ST/6TH AVE	30,244.50
E C I A	CODIFICATION	130.50
FASTENAL COMPANY	PARTS-INSTALL PARK SLIDE	13.08
GATEWAY DOOR COMPANY	DOOR REPAIR-CITY GARAGE	302.86
INGRAM BOOK COMPANY	BOOKS/DVDS	45.60
ING	457 PLAN DEDUCT	1,440.00
IPERS	IPERS	6,979.14
J & C ENTERPRISES	AUGUST COLLECTION	218.00
KWIK TRIP/KWIK STAR STORE	824.266G PW, 98.187G FIRE DEPT	2,818.56
	90.728G AMBULANCE, 363.542 POLICE	
MASTERCARD	PD BLDG/VEHICLE SUPPL,RANGE SIGNS;	1,760.83
	FD PARTS, EMS RENEWAL;KIDA IACMA,MAYOR MTG;CEM GRASS SEED	
MEDICAL EQUIPMENT SERVICE	DEFIBTECH PADS-SQUAD AEDS	76.00
MEREMA BROTHERS INC	CLUTCH-P&R,LOCK NUT-PW MOWERS	332.55
MICROMARKETING LLC	1 BOOK	22.40
MIDAMERICAN ENERGY CO	ELECTRIC SERVICE	5,820.90
MIDWEST BUSINESS PRODUCTS	COPIES-POLICE DEPT, CITY HALL	218.87
MUNICIPAL FIRE & POLICE	MUNICIPAL PENSION	9,079.51
PAULS DISCOUNT	ANT,MOLE KILLER,SUPPL-CEMETERY	291.46
YACKSHAW-CLOTHING ALLOW; PAPER PRODUCTS-PUBLIC WORKS		
THE PENWORTHY COMPANY	BOOKS/DVDS	132.97
PRAXAIR DISTRIBUTION INC	CYLINDER RENTAL	70.88
PRESTO-X-COMPANY	PEST CTRL-LIB,CCTR,HIS BLDG,CHALL	159.00
LIFE INSURANCE	LIFE INSURANCE PREMIUMS	953.24
QUALITY CONCRETE	CONCRETE-3 HYDRANT REPLACEMENTS	586.75
SCHIMBERG CO	CLOW MEDALLION HYDRANT EXT	1,322.16
DAVE SCHUTTE	WELLNESS REIMBURSEMENT	250.00
SECRETARY OF STATE	NOTARY APPLICATION-SNODGRASS	30.00
SHIVE-HATTERY ENGINEERS	ENG-CROSS,CHALL,EDENS4TH,FLOOD	11,055.41
TREASURER STATE OF IOWA	STATE WITHHOLDING	4,572.00
UTILITY EQUIPMENT COMPANY	PARTS-HYDRANT REPAIRS	396.00
VERIZON WIRELESS	CELL PHONES,MOBILE 311 DATA PLAN	404.72

VERTEX CHEMICAL COMPANY	85 GAL SODIUM HYPOCHLORITE	125.80
WINKEL PARKER & FOSTER	PROGRESS BILLING-AUDIT FYE2019	6,325.00
1ST GATEWAY CREDIT UNION	1ST GATEWAY CREDIT UNION	74.00
WINDSTREAM	PHONE/LONG DISTANCE	390.78
CHRISTY SCHUTTE	CLOTHING ALLOWANCE	32.00
PETERSEN SANITARY INC	PORTABLE TOILETS-PARKS	520.00
PREMIER PARTS INC	BEARING/HUB ASSY-1 TON,VBELT-MOW	505.91
JAMES SOWLE	SAFETY BOOT REIMBURSEMENT	200.00
CLINTON ACE HARDWARE	SHIP WATER SAMPLES,BOLT-CEMETERY	55.43
MUELLER CO	ANNUAL STREET MACH MAINT AGRMT	1,684.80
NATIONAL WASH	CLEANING 2 WATER TOWERS	10,800.00
TUMBLEWEED PRESS INC.	SUBSCRIPTION-TUMBLEBOOK	350.00
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE PREMIUMS	25,067.75
AFLAC	AFLAC - PRETAX	500.40
PLATINUM SMART INC.	DATA BACKUPS-JULY 2019	506.30
AMAZON	BOOKS/DVDS	983.47
CONTINUOUS TOUCH, LLC	SIP TRUNKING	151.28
PLATINUM LEASING	LEASE PAYMENT-SEPT 2019	1,462.00
SPARKLEAN	AUG CLEANING-LIB,PD,CHALL,CCTR	880.00
XEROX BUSINESS SERV LLC	FIRE DEPARTMENT COPIER EXPENSE	89.49
HSA ACCOUNTS	HSA- EMPLOYEE	1,240.00
PLATINUM INFORMATION SERV	ITSUPPORT,NETWORK MON,SPAMFLT	1,655.00
IOWA DEPT OF INSPECTIONS	RENEW FOOD SERVICE LICENSE-CC	150.00
S. J. SMITH CO.	ACETYLENE-GARAGE	145.54
REPUBLIC SERVICES	AUGUST COLLECTION	26,520.90
LINCOLN WINWATER WORKS CO	16 WATER METERS	3,522.90
SPARKS SMALL ENGINE	14" BLADE-PW,CEM WEED EATER PART	173.85
LACEY CARRIER	SUMMER PROGRAM-STINKY PETE	25.00
ULINE	PD-GARAGE DOOR POST SLEEVES	320.17
FINDAWAY	BOOKS/DVDS	254.96
EDUCATIONAL DEVELOPMENT	1 BOOK	14.00
DEPOSIT REFUNDS	REFUND DATE 08/21/2019	81.84
PAYROLL CHECKS	PAYROLL CHECKS ON 08/23/2019	37,843.84
	CLAIMS TOTAL	223,935.11
	GENERAL FUND	132,509.29
	LIBRARY FUND	7,859.46
	PARKS FUND	3,021.15
	CEMETERY FUND	3,214.26
	ROAD USE FUND	11,409.56
	COMM CTR/STORAGE BLDG FUND	88.00
	WATER UTILITY FUND	30,096.67
	SEWER UTILITY FUND	7,563.66
	LANDFILL/GARBAGE FUND	28,173.06

Accept resignation from Brenda Waldorf Park and Recreation Commission; Approve appointment of Casey Green to Park and Recreation Commission term ending July 2021; Approve appointment of Casey Green to Planning and Zoning Commission term ending July 2024; Receive, accept and place on file the report from Subcommittee reviewing Ordinance 3-3 Traffic Code. On roll call – all Ayes.

Moved by Weller, second by Varner to Adopt a Resolution to Approve Hiring Police Officer 1st Class for the Police Department for the City of Camanche, Iowa. On roll call – all Ayes.

Mayor Willis administered the Oath of Office for Police Officer 1st Class Cory Snodgrass.

Kida led a discussion regarding requests for information from the City. He recently received a very extensive FOIA request that will require significant time to research and provide information requested. The proposed resolution will address covering the costs of staff time

and material to fulfill such requests. It provides up to ½ hour of staff time at no cost. Copies and materials will be charged to the requestor. The resolution also states the City will supply digital drives; this will ensure the safety of the City computer system.

Moved by Metzger, second by Varner to Adopt a Resolution Establishing Fees for Office Copies and Staff Time Related to Requests for Information. On roll call – all Ayes.

Kida said the cost of the Park Drive and Washington Boulevard 21” sanitary sewer repairs or damage caused by the recent flooding exceeds the amount requiring bids. A Professional Services Agreement with Shive-Hattery for this project was discussed.

Moved by Varner, second by Weller to accept a Professional Services Agreement with Shive-Hattery for Washington Boulevard sanitary sewer repair. On roll call – all Ayes.

Kida presented a Nuisance Report showing a number of nuisances that are being addressed. The report listed items in progress including tall grass or junk, Building Code violations, dangerous buildings, nuisances, citizen complaint and a noise violation.

City Attorney Current said a purchase agreement has been finalized for property in 29 Oaks. Mayor Willis explained that the land will be used for garbage collection for residents in that area.

Kida said the FEMA team was here for a meeting today. They recorded and measured the areas that have not yet been repaired. Mayor Willis said we have received several comments from FEMA regarding the great job Kida has done compiling our report.

Metzger asked about occupancy permits; Kida said it would entail drafting a whole new Ordinance. She said the website photos are outdated and asked about having people submit photos for consideration. She also said board members listed on the website need to be updated. Kida and Willis said the Depot painting was started but they found some rotted boards. Chief Reid and Bob Edens have offered to help replace the boards so painting can be completed. Campie asked that tree work in the cemetery be stopped during funerals. Weller mentioned a successful event at a local business.

Schneider said nomination paperwork is available at City Hall; completed forms are due by 5:00 p.m. on September 19. Chief Schutte said he is going to do a final inspection on the new ambulance. He would like to have Council see the power cots in operation. He found a buyer for the old ambulance at an amount greater than the trade in.

Visitor Chance Kness from Emergency Management spoke to Council about the flood buy-out option available that is funded at 75% by FEMA.

A recess was taken at 6:29 p.m. Reconvened at 6:38 p.m. for a Goal Setting Work Session.

Kida discussed borrowing and said that municipal rates are lower. He gave a presentation explaining debt and repayment options. He listed the debt the City currently has; Community Center reverse referendum at 3.5%-final payment in 2027, Anamosa Road funded by Road Use Tax at 1.9%-final payment in 2031, Lift Station at 2.25%-final payment in 2031 and Washington Boulevard at 2.15%-final payment in 2027. He said debt limit is determined by property valuations and our cap is approximately \$16 million and we are at 31%. Most cities are at 50%. He discussed several other funding sources including Storm Water Utility and Urban Forestry Utility that provide more flexibility.

Items from the first Goal Setting session were discussed. These items are Infrastructure, City Hall safety improvements, Building Permits, the Parks Master Plan, communication with residents, North Washington Boulevard 9th Street at Murphy’s addition and 1st Street storm water. Options for funding the projects were presented and discussed. Additional information

was requested on several items. This information will be obtained and presented at the next Goal Setting session.

At 7:47 p.m. the Mayor adjourned the meeting.

Trevor Willis, Mayor

Toni Schneider, City Clerk/Treasurer