

City of Camanche
December 17, 2019

The City Council of the City of Camanche, Iowa met in regular session December 17, 2019 at 6:00 p.m. at Camanche City Hall. Present on roll call: Mayor Trevor Willis, presiding, and council members Metzger, Varner, Weller and Brightman. Also present were City Attorneys Randy Current and Brayden Roberts, City Engineer Dan Solchenberger, Department Heads Reid, Hilgendorf, Schutte and Schneider.

A moment of silent prayer was observed. Mayor Willis led the Pledge of Allegiance.

Moved by Metzger, second by Varner to approve the Agenda. On roll call – all Ayes.

Mayor Willis opened a Public Hearing regarding the 10-Year Capital Improvement Plan at 6:02 p.m. In the absence of public comments, the Mayor closed the Public Hearing at 6:02 p.m.

Mayor Willis read a Proclamation declaring as January National Human Trafficking Awareness Month.

Moved by Varner, second by Weller to approve the Consent Agenda which covered the following: Approve minutes from the council meetings held on December 3, 2019 and December 6, 2019; approve Abstract No. 742 which includes the following:

ALEXIS FIRE EQUIP CO INC	ISO PUMP TEST/SERVICE FIRE DPT	1,280.00
BAKER & TAYLOR COMPANY	1 BOOK	36.94
BOSS INC	FILE CABINETS-PD,CH;PLANNER-CCTR	293.63
CAMANCHE DAYS	TEEN BOARD DONATION	500.00
CAMANCHE VOL FIRE DEPT	FIRE TRAINING-7 YOUTH,4 ADULT	456.00
CAMANCHE SHARING TREE	PARK & REC BOARD DONATION	500.00
CLINTON HERALD	LEGAL PUBLICATIONS	1,073.86
CLINTON HUMANE SOCIETY	3 DAYS, 2 CATS-4 DAYS, 1 DOG	250.00
CITY OF CLINTON	28E SEWER CONTRACT	24,000.00
CLINTON NATIONAL BANK	FED/FICA TAX WITHHOLDING	10,474.57
CL CO AREA SOLID WASTE	YARD WASTE, COMMERCIAL REFUSE	149.68
COLLECTION SERVICES CTR	GARNISHMENT	1,093.33
CULLIGAN	DISPENSER RENTAL-LIBRARY, CITY HALL	20.00
GWORCS	SUMMIT LICENSE,SUPPORT FEES	7,631.87
EASTERN IA LIGHT & POWER	SECURITY LIGHTING-9TH ST,ANAMOSA	100.83
EMER MEDICAL PRODUCTS INC	UTILITY SHEARS,ADJ COLLAR-AMB	227.64
GALE	BOOKS/DVDS	187.93
GATEWAY DOOR COMPANY	REPLACE KEYLESS ENTRY-PD DOOR	106.00
GATEWAY SUPPLY LTD	TOILET PAPER-COMMUNITY CENTER	80.98
GENERAL BOOK COVERS	MULTI FIT BOOK JACKETS-LIBRARY	55.00
GRAINGER	PRESSURE SWITCH-WELL #6	43.74
MARK HILGENDORF	WELLNESS REIMBURSEMENT	175.00
HOME DEPOT CREDIT SERVICE	PTOWELS, BITS, MARKERS-PW	215.42
IOWA DEPT OF TRANSPORTAT	MRT SIGNS	344.81
INT ASSOC OF FIRE CHIEFS	DAVE SCHUTTE IAFC MEMBERSHIP	240.00
INGRAM BOOK COMPANY	BOOKS/DVDS	134.58
J & C ENTERPRISES	NOVEMBER COLLECTION	88.00
KURTZ GLASS CO INC	GLASS FOR CITY HALL WINDOW	600.00
KWIK TRIP/KWIK STAR STORE	328.942G PD 52.337G FD 53.524G AMB 424.391G PW 12.155G JET 65.77G CEM	2,256.48
LECTRONICS INC	RADIO MAINT-PD,FD; ALARM-CHALL	252.50
MEDICAL EQUIPMENT SERVICE	DEFIBRILATOR PADS-PD	120.00
MEDIACOM	INTERNET	565.03
MICROMARKETING LLC	3 CDS	114.97
MIDAMERICAN ENERGY CO	STREET LIGHTING	3,570.81
MIDWEST BUSINESS PRODUCTS	COPIES-CITY HALL	127.57

JEFFREY MOORE	REIMB SPOUSE EXP IN LIEU OF INS	2,000.00
MUNICIPAL FIRE & POLICE	MUNICIPAL PENSION	12,863.60
O'REILLY AUTOMOTIVE INC	GARAGE TOOL	22.99
POSTMASTER	MAIL 4TH QTR WATER BILLS	705.40
PRAXAIR DISTRIBUTION INC	CYLINDER RENTAL	74.40
QC ANALYTICAL SERVICES	SAMPLE ANALYSIS	120.00
QUILL CORPORATION	MINI STAPLER-LIBRARY	391.16
SANDRY FIRE SUPPLY LLC	EXTENDER WAIST BELT-FIRE DEPT	61.40
TEAM TWO INC	AMBULANCE BILLING-NOV 2019	852.18
ERIC VANLANCKER	2019 CITY ELECTION	1,758.50
VERIZON WIRELESS	CELL PHONES	404.96
1ST GATEWAY CREDIT UNION	1ST GATEWAY CU	74.00
PREMIER PARTS INC	HEATER HOSE-PD TAHOE	50.90
CENTURYLINK	TELEPHONE EXPENSE	166.75
XOP NETWORKS	FIREBAR SERVICE 1/1/20-3/31/20	825.00
RJ EDENS RENTAL PROPERT	9TH TO 9TH STREET TIF PAYMENT	14,447.72
STATE HYGIENIC LABORATORY	SAMPLE ANALYSIS	39.00
OVERDRIVE	THE ADVANTAGE ENROLLMENT FEE	250.00
FULTON FIRE PROTECTION DI	EMT-BASIC CLASSES 3 INDIVIDUALS	2,250.00
PLATINUM SMART INC.	DATA BACKUPS-NOV 2019	529.30
L-TRON CORPORATION	2D SCANNER KIT-POLICE DEPT	329.00
PLATINUM LEASING	LEASE PAYMENT-JANUARY 2020	1,462.00
CASEY'S GENERAL STORES	123.53 GAL PD, 62.99 GAL FD	484.08
FREY, HAUFE & CURRENT PLC	LEGAL SERVICES-NOV 2019	3,965.83
KEVIN KING	COPAYMENT REIMBURSEMENT	21.00
R & R WINDOW WASHING	WASH CITY HALL WINDOWS-IN/OUT	46.00
SPARKLEAN	NOV CLEANING-LIB,PD,CHALL,CCTR	510.00
XEROX BUSINESS SERV LLC	FIRE DEPARTMENT COPIER EXPENSE	105.86
HSA ACCOUNTS	HSA- EMPLOYEE	2,616.50
ANDREW KIDA	REIMBURSE GLASSES	85.12
ARAMARK	MOP,RUGS,MATS,TOWELS-CCTR,PW	180.76
PLATINUM INFORMATION SERV	IT SUPPORT,NETWORKMON,SPAM FLT	1,546.00
SCHOLASTIC LIBRARY PUBL	1 BOOK	5.99
BENEZON LLC	TELEMEDECINE PREMIUM DEC 2019	180.00
ICMA	ANDREW KIDA ICMA MEMBERSHIP	680.00
BRADLEY DREWS	REIMBURSE GLASSES	100.00
REPUBLIC SERVICES	DECEMBER COLLECTION-PUBL WORKS	75.00
LINCOLN WINWATER WORKS CO	1 420 METER W/HOTROD,COUPLING	492.42
FINDAWAY	BOOKS/DVDS	344.95
BURKE CLEANERS	RUGS,TOWELS,FNDRCVR-PW;RUGS-CH	180.60
MIKE ANDERSON	NOV 2019 AMBULANCE STIPEND	12.00
ERIC DAU	NOV 2019 PAID ON CALL	380.00
CORY SNODGRASS	NOV 2019 AMBULANCE STIPEND	36.00
DANNY WELLER	NOV 2019 AMBULANCE STIPEND	156.00
BRIAN WERNICK	NOV 2019 AMBULANCE STIPEND	144.00
DUANE WIESE	NOV 2019 AMBULANCE STIPEND	12.00
BRENT BRIGHTMAN	NOV 2019 AMBULANCE STIPEND	30.00
TODD POWERS	NOV 2019 AMBULANCE STIPEND	60.00
TOM FRANKLIN	NOV 2019 AMBULANCE STIPEND	192.00
JESSIE BAUGHMAN	NOV 2019 AMBULANCE STIPEND	24.00
MITCH JAHNS	NOV 2019 PAID ON CALL	320.00
PAUL MCCOY	NOV 2019 PAID ON CALL	320.00
JORDAN MOORE	NOV 2019 PAID ON CALL	220.00
MICHELLE PRUETT	NOV 2019 PAID ON CALL	560.00
BRANDON SMITH	NOV 2019 AMBULANCE STIPEND	108.00
TRISH ANDERSON	NOV 2019 AMBULANCE STIPEND	20.00
CHRIS MARSH	NOV 2019 PAID ON CALL	360.00
GREG NELSON	NOV 2019 AMBULANCE STIPEND	36.00
JENNIFER BIELEMA	NOV 2019 AMBULANCE STIPEND	15.00

MIKE BURMAHL	NOV 2019 AMBULANCE STIPEND	90.00
ADAM HESSION	NOV 2019 AMBULANCE STIPEND	5.00
ELISHA MCCOY	NOV 2019 AMBULANCE STIPEND	84.00
CODY BINGHAM	NOV 2019 AMBULANCE STIPEND	30.00
DEPOSIT REFUNDS	REFUND DATE 12/09/2019	161.55
PAYROLL CHECKS	PAYROLL CHECKS ON 12/05/2019	1,740.76
PAYROLL CHECKS	PAYROLL CHECKS ON 12/13/2019	42,209.37
	CLAIMS TOTAL	155,991.22
	GENERAL FUND	90,866.42
	LIBRARY FUND	4,751.95
	PARKS FUND	1,913.18
	CEMETERY FUND	582.16
	ROAD USE FUND	6,757.77
	EDENS - TIF FUND	14,447.72
	WATER UTILITY FUND	6,564.28
	SEWER UTILITY FUND	28,839.55
	LANDFILL/GARBAGE FUND	1,268.19

Accept City Clerk/Treasurer's Report for November 2019 which includes receipts: General \$218,303.83, Library \$18,878.34, Parks \$10,548.75, Cemetery \$2,640.33 Road Use \$48,793.66, Employee Benefit \$4,342.42, Police & Fire Pension \$8,429.42 Edens TIF \$1,483.66, Low/Moderate Housing \$989.11, Debt Service \$40,674.18, Water Utility Fund \$3,387.37, Sewer Utility \$10,492.30, Landfill/Garbage \$2,136.98; Receive, accept and place on file draft minutes from the Library Board meeting held on November 20, 2019; Receive, accept and place on file draft minutes from the Park and Recreation Commission meeting held on December 2, 2019; Approve renewal of Class B Native Wine Permit, Class C Beer Permit and Sunday Sales as Submitted by Kwik Trip, Inc. dba Kwik Star #632 effective 02/08/2020; Approve Application for Tax Abatement for Tax Abatement for 1423 9th Street as submitted by Deborah Jewell; Approve Application for Tax Abatement for 1017 1st Street as submitted by Ryan and Stacy Kinkaid; Approve reappointment of Evan Weller to Board of Adjustment-term ending January 2025. On roll call – all Ayes.

Mayor Willis led a discussion regarding filling the vacant council seat. A petition was turned in and we are going to have a special election. Our ordinances require the Council to appoint someone if there is a resignation. Kida said the target date for the election is January 28, 2020. Mayor Willis said in his opinion, it is a two month appointment until the election; it is his recommendation we appoint Metzger. She knows everything that is going on and where we are at with the budget; it is the prudent thing to do. Varner agrees, although the other the other three are all intelligent and very well meaning. Mayor Willis encourages the other three to run in the election. The appointment will be made after January 1st.

Mayor Willis read a Resolution Adopting the City of Camanche 10 Year Capital Improvement Plan. The Plan provides a road map for budgeting but is not set in stone; it can be amended. Willis said the intent is to have a minimal impact on the taxpayer, replacing old debt with new debt.

Moved by Varner, second by Brightman to Adopt a Resolution Adopting the City of Camanche 10 Year Capital Improvement Plan. On roll call – all Ayes.

Mayor Willis read the First Reading of an Ordinance Amending Chapter 3-3-29 by Adding Subsection 40 to the Camanche, Iowa Code of Ordinances by Establishing No Parking on 8th Avenue Between 5th Street and 6th Street. We have been trying to rectify this situation for quite some time.

Moved by Metzger, second by Varner to Approve the First Reading of an Ordinance Amending Chapter 3-3-29 by Adding Subsection 40 to the Camanche, Iowa Code of Ordinances by Establishing No Parking on 8th Avenue Between 5th Street and 6th Street. On roll call – Ayes – Brightman, Varner, Weller, Metzger. Nays – none.

Mayor Willis read a Resolution Establishing Fees for Burials at Rose Hill Cemetery. Kida said McManus raised their rates so we incorporated the increases in our fees in this resolution.

Moved by Metzger, second by Varner to Adopt a Resolution of the City Council Establishing Fees for Burials at Rose Hill Cemetery. On roll call – all Ayes.

Mayor Willis read a Resolution Setting Golf Cart Permit Fees. Brightman asked who came up with \$50; Kida said it was \$50 before. Metzger asked if the Committee talked about it.

Moved by Metzger, second by Varner to adopt a Resolution Setting Golf Cart Permit Fees. On roll call – all Ayes.

Pay apps 3 and 4, which is the final including retainage, for Phase I of the 2019 Street Improvement Project were considered. Mayor Willis told Solchenberger there are areas that need more backfill. He will look into this.

Moved by Metzger, second by Varner to Approve 2019 Street Improvement Project Pay App #3 \$4,896.78. On roll call – all Ayes.

Moved by Metzger, second by Weller to Approve 2019 Street Improvement Project Final Pay App \$22,303.93. On roll call – all Ayes.

Chief Schutte read the November Camanche Fire Department report.

Kida led a discussion regarding 2021 Budget Planning. Property valuations in Camanche have increased which means increased revenue. He showed a presentation with an overview of numerous items to consider when budgeting for the new year. We will have budget workshops after the first of the year.

Moved by Varner, second by Metzger to Adopt a Resolution Calling for a Special Election to Fill a Vacancy on the Camanche City Council. On roll call – all Ayes.

The Leslie Electric progress billing for 9th Street lift station generator and transfer switch was considered. Hilgendorf said the generator and transfer case have been installed and there will be another bill. He obtained a grant that will reimburse us for 50% of the cost of this up to \$16,250.

Moved by Metzger, second by Brightman to Approve Payment of Leslie Electric Progress Billing #1 \$24,645.29 Generator and Transfer Switch 9th Street Lift Station. On roll call – all Ayes.

Kida administered the Oath of Office to Mayor Trevor Willis.

Mayor Willis administered the Oath of Office to Councilman Martin Schnoor.

Mayor Willis administered the Oath of Office to Councilman Paul Varner.

Mayor Willis thanked everyone involved with Christmas in Camanche and the community dinner for all their hard work. It was a very successful event.

Metzger said she has learned a lot and has appreciated the last 4 years. Varner thanked Metzger. He complimented Christmas in Camanche and Mr. Weller for Santa's house. Weller appreciated the outstanding response for the Santa house; it turned out great. Santa will be there from 5-7 through 12/22/19.

Schutte thanked Metzger for the last 4 years. He thanked Weller for spearheading the Santa house project and the other things he does behind the scenes in the community. He said ARTCO has donated 5 AEDs with an estimated value of \$1,600 each. He also talked about his budget proposal for the upcoming budget workshop.

Mayor Willis adjourned the meeting at 7:06 p.m.

Trevor Willis, Mayor

Toni Schneider, City Clerk/Treasurer