

City of Camanche
May 5, 2020

The City Council of the City of Camanche, Iowa met in regular session May 5, 2020 at 6:00 p.m. via electronic means due to the COVID-19 pandemic. Present on roll call: Mayor Trevor Willis, presiding, and council members Bowman, Varner, Schnoor, Weller and Brightman. Also present were City Attorneys John Frey and Randy Current, City Administrator Kida and Department Heads Reid, Hilgendorf, Schutte and Schneider.

A moment of silent prayer was observed. Mayor Willis led the Pledge of Allegiance.

Moved by Bowman, second by Brightman to approve the Agenda. On roll call – all Ayes.

Public comments will be limited to the end of the meeting because we are doing the meeting electronically.

Moved by Varner, second by Weller to approve the Consent Agenda which covered the following: Approve minutes from the council meeting held on April 21, 2020; Approve Abstract No. 751 which includes the following:

ADVANCE AUTO PARTS	VIRUS PROTECTION MASK	41.49
ALLIANT ENERGY	GAS SERVICE	1,084.39
CAMANCHE VOL FIRE DEPT	MONTHLY MAINTENANCE	500.00
CITY OF CLINTON	28E SEWER CONTRACT	24,000.00
CLINTON NATIONAL BANK	FED/FICA TAX WITHHOLDING	9,232.67
COLLECTION SERVICES CTR	GARNISHMENT	1,093.33
COMPANY ONE	6 SETS AED PADS-POLICE DEPT	519.90
CORE-VENS & COMPANY	INSURANCE-FD LADDER TRUCK	497.00
EMER MEDICAL PRODUCTS	THERMOSCAN COVERS-COVID-19	31.60
GALE	BOOKS/DVDS	173.54
HARTZ LOCK COMPANY	POLICE DEPT LOBBY UPGRADES	3,206.00
MARK HILGENDORF	PURCHASE USED TRAILER-P WORKS	1,750.00
IA INSURANCE DIVISION	FILE PERP CARE ANNUAL REPORT	171.00
IOWA ONE CALL	68 ONE CALL LOCATES	61.20
LECTRONICS INC	SERVICE CALL-PD LOBBY PHONE	199.80
TOM MCMANUS BACKHOE	GRAVE-FAHLBECK	400.00
MEDIACOM	INTERNET	591.74
A. C. MCCARTNEY	SIGHT GLASS-CEMETERY MOWER	32.50
MICROMARKETING LLC	1 CD	24.99
MIDAMERICAN ENERGY CO	ELECTRIC SERVICE	3,290.59
MUNICIPAL FIRE & POLICE	MUNICIPAL PENSION	10,256.63
O'REILLY AUTOMOTIVE INC	OIL DRAIN PLUG-CEMETERY MOWER	8.39
PRESTO-X-COMPANY	PEST CONTROL-HIST BLDG,COMM CTR	95.00
LIFE INSURANCE	LIFE INSURANCE PREMIUMS	838.74
QUAD CITY TIMES	ONE YEAR SUBSCRIPTION-LIBRARY	885.00
SHIVE-HATTERY ENGINEERS	ENG-SWAN SLOUGH PARKING LOT PRJ	3,984.89
THE LIBRARY STORE	IMPRINTED LABELS,DATE DUE SLIPS	484.64
TREASURER STATE OF IOWA	MAR 2020-WATER EXCISE,SALES TAX	2,511.54
VERIZON WIRELESS	DATA PLAN MOBILE 311	86.28
VERTEX CHEMICAL COMPANY	95 GAL SODIUM HYPOCHLORITE	140.60
WENDLING QUARRIES INC	SAND FOR SANDBAGS	245.40
MICHAEL YACKSHAW	REIMBURSE PHYSICAL	212.65
1ST GATEWAY CREDIT UNION	1ST GATEWAY CU	74.00
WINDSTREAM	PHONE/LONG DISTANCE	380.06
PREMIER PARTS INC	BATTERY,VBELT,GASKET SET-MOWERS	415.17
CLINTON CO IT DEPARTMENT	INT, ZUERCHER ANN MAINT3/20-3/21	4,751.91
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE PREMIUMS	19,657.75
SPARKLEAN	APR CLEANING-POLICE DEPT,C HALL	300.00
COLIN REID	WELLNESS REIMBURSEMENT	110.92

HSA ACCOUNTS	HSA- EMPLOYEE	1,256.94
NATHAN CAMPIE	SAFETY GLASSES,SPSE INS EXPENSE	207.58
DOUG CRANK	STRIP/REFINISH COMM CTR FLOORS	850.00
REPUBLIC SERVICES	APRIL COLLECTION-CITY, P WORKS	26,595.90
IOWA GEMT	STATESHARE GEMT JUL2019-MAY2020	18,276.89
PAYROLL CHECKS	PAYROLL CHECKS ON 05/01/2020	39,363.34
	CLAIMS TOTAL	178,891.96
	GENERAL FUND	101,512.76
	LIBRARY FUND	5,549.67
	PARKS FUND	1,333.32
	CEMETERY FUND	2,224.09
	ROAD USE FUND	4,049.85
	WATER UTILITY FUND	7,920.10
	SEWER UTILITY FUND	28,712.09
	LANDFILL/GARBAGE FUND	27,590.08

Receive, accept and place on file draft minutes from the Historical Board meeting held on March 2, 2020. On roll call – all Ayes.

Kida and Mayor Willis discussed amending the FY2020 budget. Willis said we do not know that we need to amend. Kida agreed, saying the resolution is a placeholder so we can meet the publication deadline to have the public hearing on May 26, 2020. The hearing will be at 6:00 in this electronic format.

Moved by Schnoor, second by Weller to Adopt a Resolution Setting the Time and Place for a Public Hearing on a Proposal to Amend the FYE 2020 Budget for the City of Camanche. On roll call – all Ayes.

Vacant houses in disrepair were discussed at the request of Councilman Bowman. He brought it up based on a citizen complaint regarding a specific property. He asked if we are relying on citizen complaints to let us know about such properties. Kida said yes, and sometimes we also see things. We have done a more aggressive job of addressing issues, however, without someone on staff it is difficult to do. Bowman mentioned the Code; Willis said we will look at it in the future to provide more clarity.

Kida talked about reopening City functions. When the Governor starts lifting more restrictions, we will start changing some processes. In City Hall, only one person will be allowed in the lobby at a time. There will be a decal on the floor in the vestibule instructing them to wait for the lobby to clear. Staff and Councilmembers will use the back door so they are not passing through the lobby. The Library is beginning curbside services for customers. Furniture and computers will be rearranged so they are properly distanced. Foot traffic will be limited, a Plexiglas shield will be installed for the desk and PPE will be available for the staff. There will be no changes at the Police Department or Fire Department until the end of the month. The Community Center is the last thing on the list. Mayor Willis said the parks remain closed until the Governor opens them. He commended staff on what they have done with the forms online. Kida said the employment application is online also.

A resolution setting public hearings for loan agreements for the expansion of City Hall was discussed. Mayor Willis asked City Attorney John Frey if the resolution could be read by title only. Frey said yes, if there were no objections from the Council; there were none. Kida summarized for the citizens; there will be two different loans that will total no more than \$600,000. One is a \$400,000 general obligation bond the other is a \$200,000 general fund bond. We are doing this now because the interest rates are very low. When we borrow money this way, the banks get a tax deduction on the interest income so we get a much better rate. Mayor Willis added that with interest rates at nearly record lows, we called our bonding attorney and asked him if it was okay to borrow the money even though the project is not scheduled until the next fiscal year. He gave us the green light. Mayor Willis asked Council if they had questions. Bowman asked about the estimate from Shive. It was \$656,000 but included furniture we didn't think was necessary. Brightman said with interest rates low we

should get what we want and do it right. Mayor Willis read a Resolution to Fix a Date for Public Hearings on Loan Agreements for Expansion of City Hall by title only.

Moved by Varner, second by Bowman to Adopt a Resolution to Fix a Date for Public Hearings on Loan Agreements for Expansion of City Hall. On roll call – all Ayes.

Kida recognized Brenda Jacobs and Jimmie James for 8 years of service. He said we have been discussing the planning for the Swan Slough Parking Lot and the 5th Avenue Boat ramp; it looks like it will start at the end of May or beginning of June. He talked with ISU Outreach for help with the Parks Master Plan. Large item pick up has been rescheduled for the week of June 1st. He also reminded everyone to fill out their census.

Mayor Willis said the pad for the garbage on Dunn Road will be getting underway soon to alleviate some of the garbage issues out there.

Bowman reported on the Library Board meeting and reopening. They approved the purchase of equipment to disinfect books and materials as they are returned and checked out. Varner said 10th Place from 7th Avenue to 5 points is bad and asked if it could be looked at. Mayor Willis said we will probably see a decrease in our Road Use Tax and have talked about not doing any projects until next spring but we will look at it. That road will have to be put into the plan. Varner also reported the landfill is starting the new cell and it is bigger than he thought. He said he has received positive comments about the Mayor's letters on the website. Schnoor complimented Park and Rec on the Central Park basketball court. Weller asked if the City is interested in getting in on the kids lunches. He said the lunches run about \$500. Kida said he will look at the budget. Brightman had a citizen concern about the bike path on the west end of town that need to be looked at and at least patched until we can look at the budget. Another citizen concern he just got today, there is water settling in the gutter that does not drain in the 1000 block of 16th Place. Hilgendorf said he will look at this tomorrow.

Public Comments: Kida said he will unmute individual citizens; if there is feedback, you will be re-muted. When everyone was unmuted, Mayor Willis invited comments.

Mayor Willis adjourned the meeting at 6:47 p.m.

Trevor Willis, Mayor

Toni Schneider, City Clerk/Treasurer