

City of Camanche  
July 21, 2020

The City Council of the City of Camanche, Iowa met in regular session July 21, 2020 at 6:00 p.m. via electronic means due to the COVID-19 pandemic. Present on roll call: Mayor Pro Tem Paul Varner, presiding, and council members Bowman, Schnoor, Weller and Brightman. Absent: Mayor Willis. Also present were City Attorneys John Frey and Randy Current, City Administrator Kida, Department Heads Hilgendorf, Reid, Schutte and Schneider.

A moment of silent prayer was observed. Mayor Pro Tem Varner led the Pledge of Allegiance.

Moved by Bowman, second by Schnoor to approve the Agenda. On roll call – all Ayes.

Moved by Bowman, second by Schnoor to approve the Consent Agenda, which covered the following: Approve minutes from the Council meeting held on July 7, 2020; approve Abstract No. 757 which includes the following:

ADVANCE AUTO PARTS	FD VEHICLE MAINT SUPPLIES	74.45
CLINTON HUMANE SOCIETY	2 DOGS 4 DAYS EACH	200.00
CLINTON NATIONAL BANK	FED/FICA TAX WITHHOLDING	11,282.46
CL CO AREA SOLID WASTE	YARD WASTE	316.36
COLLECTION SERVICES CTR	GARNISHMENT	908.71
CULLIGAN	WATER,DISP RENTAL-LIBRARY, C HALL	51.75
DEMCO INC	BOOKMARKS,DISPENSER,LABELS	122.97
MANATTS	HAUL RAP	25.00
EASTERN IOWA TIRE INC	TIRES 2019 PD SQUAD CAR	372.47
EASTERN IA LIGHT & POWER	SECURITYLIGHTS-9TH ST, ANAMOSA	73.18
MARK HILGENDORF	SAFETY BOOTS, WELLNESS REIMB	351.12
HOME DEPOT CREDIT SERVICE	P TOWELS,BATTERIES,SHOP SUPPL	60.58
IOWA PRISON INDUSTRIES	STREET SIGN--APK ACADEMY	51.55
INGRAM BOOK COMPANY	BOOKS/DVDS	34.46
J & C ENTERPRISES	JUNE COLLECTION	88.00
KWIK TRIP/KWIK STAR STORE	477.588G PD; 92.843G CEMETERY 25.099G AMB;31.968G FD;536.4G PW	2,068.23
LESLIE ELECTRIC	REPAIR BREAKER PLATT PARK BB	168.53
MASTERCARD	PD TRAINING,TV,GLOVES;LIBR DVDS	4,923.34
CHALL STAMPS,WEBSITE;COMMCTR HVACFILTERS;MOBILE311TRAINING		
MEDIACOM	INTERNET	136.26
MICROMARKETING LLC	BOOKS/DVDS	110.17
MIDAMERICAN ENERGY CO	STREET LIGHTING	2,510.37
MIDWEST BREATHING AIR	QUARTERLY AIR TEST	178.75
ACCESS SYSTEMS	COPIES-CITY HALL, POLICE DEPT	199.05
MUNICIPAL FIRE & POLICE	MUNICIPAL PENSION	13,212.72
O'REILLY AUTOMOTIVE INC	PARTS-2014 TAURUS-PD SQUAD	100.75
QUALITY CONCRETE	BIKE PATH REPAIRS	270.00
QUILL CORPORATION	LIBRARY-3 CHAIRS,PAPER,1ST AID	684.59
RK AUTOGRAPHICS	INSTALL DECALS-4 SQUAD CARS	340.00
RICHARD SCHMITZ JR	SAFETY BOOTS,WELLNESS REIMB	164.55
SHERWIN-WILLIAMS	PAINT,SUPPLIES-RAILROAD CROSS	327.20
THE LIBRARY STORE	BOOK COVERS,PREPRINTED TAPE	223.28
PAUL VARNER	MILEAGE-CCASWA MEETINGS APR-JLY	69.00
VERTEX CHEMICAL COMPANY	95 GAL SODIUM HYPOCHLORITE	140.60
WATCON INC	2 55 GAL POLYPHOSPHATE	3,548.50
1ST GATEWAY CREDIT UNION	1ST GATEWAY CU	74.00
PETERSEN SANITARY INC	PORTABLE TOILETS-PARKS	520.00
PREMIER PARTS INC	STARTER-7TH AVE LIFT GENERATOR	379.50
KELTEK INCORPORATED	LAPTOP/INSTALLATION 2011 TAHOE	6,223.00
CENTURYLINK	TELEPHONE EXPENSE	822.69

CLINTON ACE HARDWARE	SHIPPING WATER SAMPLES	37.91
CLINTON CO IT DEPARTMENT	CAMANCHE SHARE PD INTERNET	106.39
PLATINUM SMART INC.	DATA BACKUPS-JULY 2020	576.30
CONTINUOUS TOUCH, LLC	SIP TRUNKING	152.71
CASEY'S GENERAL STORES	83.28 GAL FIRE; 76.2 GAL POLICE	340.61
FREY, HAUFE & CURRENT PLC	LEGAL SERVICES-JUNE 2020	6,081.29
R & R WINDOW WASHING	WASH CITY HALL WINDOWS-OUTSIDE	20.00
UNITED RENTALS	AIR COMPRESSOR-BIKEPATH REPAIR	255.85
CFS INSPECTIONS	SNORKEL,LADDER INSPECTIONS	848.90
HSA ACCOUNTS	HSA- EMPLOYEES	1,256.94
D & K MARINE REPAIR	FUEL CONNECTOR-PW BOAT	11.58
PLATINUM INFORMATION SER	ITSUPPORT,NETWORKMON,SPAMFLT	1,331.00
DUDE SOLUTIONS	MOBILE 311 ANNUAL SUPPORT	5,383.46
TONI SCHNEIDER	REIMBURSE GLASSES	200.00
LOGAN SHERMAN	REIMBURSE SAFETY GLASSES	100.00
FINDAWAY	BOOKS/DVDS	159.98
BURKE BUSINESS	RUGS,MATS,TOWELS-CHALL,PWORKS	89.60
WISELY TREE CARE, LLC	INSTALL HOMETOWN PRIDE BANNERS	100.00
PLATINUM LEASING SERVICES	AUGUST 2020 LEASE PAYMENT	812.82
MIDWEST GROUP BENEFITS	MONTHLY SERVICE FEE	196.00
TOM STUTTING	WELD PUBLIC WORKS BOAT PER DY	80.00
DEPOSIT REFUNDS	REFUND DATE 07/15/2020	222.54
PAYROLL CHECKS	PAYROLL CHECKS ON 07/09/2020	1,344.61
PAYROLL CHECKS	PAYROLL CHECKS ON 07/10/2020	44,697.98
	CLAIMS TOTAL	115,814.61
	GENERAL FUND	90,083.09
	LIBRARY FUND	4,345.53
	PARKS FUND	2,175.42
	CEMETERY FUND	1,644.70
	ROAD USE FUND	6,158.72
	WATER UTILITY FUND	7,419.37
	SEWER UTILITY FUND	2,072.25
	LANDFILL/GARBAGE FUND	1,915.53

Accept City Clerk/Treasurer's Report for June 2020 which includes receipts: General \$82,371.21, Library \$17,114.19, Parks \$7,034.75, Cemetery \$4,065.33 Road Use \$26,620.12, Employee Benefit \$542.75, Police & Fire Pension \$1,053.56, P.C. & R. Howson Trust \$200.00, Debt Service \$2,121.17 Water Utility Fund \$38,056.17, Sewer Utility \$64,887.56, Landfill/Garbage \$42,285.78; Receive, accept and place on file draft minutes from the Historical Board meetings held April 2020 and July 6, 2020; Approve Annual CRDC Future Focused 2024 Investment \$5,000.00. On roll call – all Ayes.

Mayor Pro Tem asked for public comments on agenda topics. There were none.

Kida explained the Ordinance Amending Chapter 6-13-2, 6-13-3, 6-13-4 and 6-13-8 Physical Environment: Flood Plain Management. He said the First Reading will be a summarized version which is allowed by Iowa Code and the entire Ordinance is on the website. Iowa DNR and FEMA have made changes to guidelines and requirements in order for residents to obtain flood insurance. The primary focus is changing the wording from 100-year Flood to Base Flood. Mayor Pro Tem Varner read the First Reading of an Ordinance to Amend Chapter 6-13-2, 6-13-3, 6-13-4 and 6-13-8 Physical Environment: Flood Plain Management.

Moved by Weller second by Bowman to approve the First Reading of an Ordinance Amending Chapter 6-13-2, 6-13-3, 6-13-4 and 6-13-8 Physical Environment: Flood Plain Management. On roll call – all Ayes.

Moved by Brightman, second by Schnoor to suspend the rules of procedures to allow waiving of the Second and Third Readings of an Ordinance Amending Chapter 6-13-2, 6-13-3, 6-13-4 and 6-13-8 Physical Environment: Flood Plain Management. On roll call – all Ayes.

Moved by Weller, second by Bowman to waive the Second and Third Readings of an Ordinance Amending Chapter 6-13-2, 6-13-3, 6-13-4 and 6-13-8 Physical Environment: Flood Plain Management. On roll call – all Ayes.

Moved by Bowman, second by Varner to Adopt an Ordinance Amending Chapter 6-13-2, 6-13-3, 6-13-4 and 6-13-8 Physical Environment: Flood Plain Management. On roll call – all Ayes.

Kida explained that we will have an agreement between Clinton County 911 and the City of Camanche to care for and maintain a back-up generator. We are going to accept responsibility for the maintenance of it and split the cost with Emergency Management. It is the tower they operate to keep the Police and Fire communications going. We need to have a public hearing at the next Council meeting regarding the agreement. Mayor Pro Tem Varner read the Resolution establishing the Public Hearing.

Moved by Schnoor, second by Weller to Adopt a Resolution Establishing a Public Hearing for an Agreement Between Clinton County 911 and the City of Camanche. On roll call – all Ayes.

The approval of recommendations of the City Hall Expansion Sub Committee for Architecture RFP was tabled. Five quality proposals were received. Members of the committee will visit relevant projects done by each architectural firm to see the buildings and talk with the staff who worked with the architects to help make informed recommendations.

Kida discussed the Loan Proposals for the City Hall Expansion project. He said he received two submissions via email on the \$400,000 and the \$200,000 loans. Citizens First proposal was 2% on both loans and First Central was 1.55% on both loans; staff recommends to have Council direct us to draft up the Resolution to accept the bid from First Central State Bank at an interest rate of 1.55% on both loans.

Moved by Schnoor, second by Bowman to Direct Staff to Draft Resolutions to Accept the Bid from First Central State Bank at 1.55% Interest Rate. On roll call – all Ayes

Kida discussed the details of a policy for selling right of way. It comes from the request from someone on 2<sup>nd</sup> Street wanting to purchase some of the right of way. The policy would be only on 100-foot Avenues on the river side of 3<sup>rd</sup> Street for no more and no less than 20 feet for the entire length of the property at a price of 50 cents per square foot. The buyer will pay all fees and costs incurred by the City even if the transaction is not completed.

Moved by Brightman, second by Bowman to Adopt a Resolution Establishing a Policy for the Selling of Right Of Way on Public Avenues Where 100 Foot Right of Way Exists. On roll call – all Ayes.

Chief Reid informed Council that he believes the people who were on the previous Certified List have been hired by other agencies. Although we do not have any current openings, he is seeking approval for the Civil Service Commission to begin the process of advertising and testing to establish a certified list.

Moved by Weller, second by Bowman to Authorize Civil Service Commission to begin the process of advertising and testing for a Certified List for Police Officer. On roll call – all Ayes.

Weller asked where we are with funding of the fireworks. Kida said they did not make any specific requests to him; he needs to have a discussion with Brenda Larkey. Brightman noted the attorney fees almost doubled last month due to the Camanche Days topic. Brightman also said we should give the employees a nice lunch with everything they have had to do due to COVID. Kida said we will look into this when we are in the clear.

Chief Schutte reported that the candidates passed the physical testing and hopes to get the results from the written tests this week. The fire station renovations are starting.

Librarian Evans reported the Library is closed to the public again but they are doing curbside. She said the activity bags are going over well. Hilgendorf said the sewer main at the 3<sup>rd</sup> Street sink hole is fixed. The street is still closed due to gas line work. Kida thanked Hilgendorf for getting U.P. to work on the railroad crossing at Swan Drive. Hilgendorf said the rest of the punch list is done at the Swan Slough Boat Ramp. Chief Schutte reported the donated defibrillators are all in service, at the Library, City Hall, Community Center and the Command Vehicle.

Kida unmuted all attendees to allow for public comments. Mayor Pro Tem called for comments. There were none.

Mayor Pro Tem Varner adjourned the meeting at 6:52 p.m.

Paul Varner, Mayor Pro Tem

Toni Schneider, City Clerk/Treasurer