

City of Camanche  
October 6, 2020

The City Council of the City of Camanche, Iowa met in regular session October 6, 2020 at 6:00 p.m. via electronic means due to the COVID-19 pandemic. Present on roll call: Mayor Trevor Willis, presiding, and council members Bowman, Varner, Schnoor, Weller and Brightman. Also present were City Attorneys Randy Current and John Frey, City Engineer Dan Solchenberger, City Administrator Kida and Department Heads Hilgendorf, Reid, Schutte and Schneider.

A moment of silent prayer was observed. Mayor Willis led the Pledge of Allegiance.

Moved by Weller, second by Varner to approve the Agenda. On roll call – all Ayes.

Mayor Willis asked for public comments on agenda items. There were none.

Moved by Bowman, second by Weller to approve the Consent Agenda which covered the following: Approve minutes from the council meetings held on September 9, 2020 and September 15, 2020; Approve Abstract No. 762 which includes the following:

ALLIANT ENERGY	GAS SERVICE	421.43
CAMANCHE VOL FIRE DEPT	MONTHLY ALLOWANCE;PD,FD SUPPL	683.24
CENTER POINT LARGE PRINT	LARGE PRINT BOOKS	274.55
CLINTON PRINTING COMPANY	TRAVEL VOUCHERS-SENIOR PROG	35.00
CITY OF CLINTON	FY21 CAPITAL RESERVE-SEWER 28E	66,935.13
CLINTON NATIONAL BANK	FED/FICA TAX WITHHOLDING	20,824.04
COLLECTION SERVICES CTR	GARNISHMENT	1,817.42
MANATTS	9TH ST FLOOD REPAIR; PREMIX	26,874.45
DOMESTIC PLUMBING	REPLACE BACKFLOW-WELL HOUSE #5	595.00
DORSEY & WHITNEY LLP	LEGAL SERVICES-CITY HALL EXPANSN	8,000.00
EASTERN IOWA TIRE INC	TIRES-PUBL WORKS FORD PICKUP	297.52
EASTERN IA LIGHT & POWER	SECURITY LIGHTING-9TH ST,ANAMOSA	72.10
HARTZ LOCK COMPANY	2 KEYS-LIFT STATIONS	6.00
IOWA ONE CALL	80 ONE CALL LOCATES	72.00
IOWA LAW ENFORCEMENT	FIREARMS INSTRUCTOR SCH-PLOZEL	800.00
INGRAM BOOK COMPANY	BOOKS/DVDS	775.31
ING	457 PLAN DEDUCT	1,490.00
INTERSTATE ALL BATTERY	BATTERIES-FIRE DEPARTMENT	35.90
IPERS	IPERS	7,058.95
KWIK TRIP/KWIK STAR STORE	623.965G PWORKS; 50.601G CEM	2,024.74
	55.157G FD;361.722G PD;37.29G AMB	
LESLIE ELECTRIC	REPAIRS-BAR SCREEN,SURGE SUPPRESS	124.00
MASTERCARD	PD TAC VEST-UNIFORM,GUN RANGE, BLDG SUPPL; WEBSITE,CONF SFTWRE	1,670.52
TOM MCMANUS BACKHOE	GRAVES-GOFF, NELSON	950.00
MEDIACOM	INTERNET	450.00
MERCY MEDICAL CENTER-CLIN	AMBULANCE PHARMACEUTICALS	168.00
MICROMARKETING LLC	BOOKS/DVDS	142.58
MIDAMERICAN ENERGY CO	ELECTRIC SERVICE	4,793.79
MIDWEST BREATHING AIR	QUARTERLY AIR TEST	178.75
ACCESS SYSTEMS	COPIES-CITY HALL, POLICE DEPT	171.11
MUNICIPAL FIRE & POLICE	MUNICIPAL PENSION	26,945.13
O'REILLY AUTOMOTIVE INC	BULBS FOR SQUAD CARS	10.80
POSTMASTER	POSTAGE-FALL 2020 NEWSLETTER	390.98
LIFE INSURANCE	LIFE INSURANCE PREMIUMS	1,042.14
QC ANALYTICAL SERVICES	SAMPLE ANALYSIS	166.00
QUILL CORPORATION	TAPE,TRASH BAGS-LIBRARY	85.54
SANDRY FIRE SUPPLY LLC	MSA REPAIR-FIRE DEPARTMENT	464.50
SENTIMENTAL PRODUCTIONS	BOOKS/DVDS	80.00

TEAM TWO INC	AMBULANCE BILLING-AUG 2020	1,072.56
TREASURER STATE OF IOWA	IA WITHHOLDING,SALES,EXCISE TAX	5,128.67
US CELLULAR	PD CELL PHONES,MOBILE 311 DATA	522.38
VERTEX CHEMICAL COMPANY	95 GAL SODIUM HYPOCHLORITE	140.60
WATCON INC	2 55 GAL POLYPHOSPHATE	3,471.42
1ST GATEWAY CREDIT UNION	1ST GATEWAY CU	148.00
QUAD CITY SAFETY	LATEX GLOVES-PUBLIC WORKS SHOP	20.85
WINDSTREAM	PHONE/LONG DISTANCE	306.79
CHRISTY SCHUTTE	WELLNESS REIMBURSEMENT	250.00
PREMIER PARTS INC	STARTER-1TON,GENERATOR OIL FLTRS	289.90
CENTURYLINK	TELEPHONE EXPENSE	675.64
OVERDRIVE	E-BOOKS	549.48
CLINTON ACE HARDWARE	PARTS-10TH AVE LIFT STATION	29.76
CUMMINS SALES AND SERVICE	REPAIR GENERATOR-TREATMENT PLT	1,023.73
CLINTON CO IT DEPARTMENT	CNTY IT PD EXCHG UPDATE,INTERNET	1,489.68
CENTURION HOLDINGS I	BUSINESS CARE RENEWAL	50.00
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE PREMIUMS	19,264.99
AFLAC	AFLAC - PRETAX	500.40
CONTINUOUS TOUCH, LLC	SIP TRUNKING	152.71
CASEY'S GENERAL STORES	151.42G PD; 11.36G PW; 46G FIRE 63.53G AMBULANCE	555.91
FREY, HAUFE & CURRENT PLC	LEGAL SERVICES-AUGUST 2020	5,580.46
R & R WINDOW WASHING	WASH CITY HALL WINDOWS-OUTSIDE	20.00
SPARKLEAN	SEPT CLEAN-COMM CTR,PD,CH,LIB	745.00
COLIN REID	REIMBURSE GALLS PURCHASE	156.99
HSA ACCOUNTS	HSA- EMPLOYEES-2 PR; 2 NEW EES	5,355.56
ANDREW KIDA	REIMBURSE MASKS PURCHASED	48.00
PLATINUM INFORMATION SVC	ITSUPPORT,NETWORK MON,SPAM FLT	1,371.00
NATHAN CAMPIE	WELLNESS REIMBURSEMENT-BAL	100.85
CARSON INDUSTRIES, INC.	CLEANING SUPPLIES-LIBRARY	55.95
IACP	IACP NET SUBSCRIBER DUES	425.00
BRADLEY DREWS	WELLNESS REIMBURSEMENT	240.75
REPUBLIC SERVICES	MONTHLY SERVICE,EXTRA SVC-STORM	35,122.94
KIESLER POLICE SUPPLY	AMMUNITION-POLICE DEPT	1,696.09
FINDAWAY	BOOKS/DVDS	159.98
CLINTON COUNTY AUDITOR	1ST QTR FY21 PEANUT BUTTER	794.64
PLATINUM LEASING SERVICES	OCTOBER 2020 LEASE PAYMENT	812.82
MIDWEST GROUP BENEFITS	MONTHLY SERVICE FEE	196.00
GEMT	STATE SHARE GEMT JULY-OCT 2020	8,669.88
GREAT WESTERN SUPPLY CO	DISINFECTING WIPES	76.08
DEPOSIT REFUNDS	REFUND DATE 09/16/2020	67.67
PAYROLL CHECKS	PAYROLL CHECKS ON 09/18/2020	45,318.91
PAYROLL CHECKS	PAYROLL CHECKS ON 10/01/2020	1,442.18
PAYROLL CHECKS	PAYROLL CHECKS ON 10/02/2020	41,351.07
	CLAIMS TOTAL	362,377.91
	GENERAL FUND	206,090.69
	LIBRARY FUND	10,598.64
	PARKS FUND	2,794.22
	CEMETERY FUND	4,627.45
	ROAD USE FUND	8,417.66
	CITY HALL EXPANSION PROJ FUND	8,000.00
	WATER UTILITY FUND	16,225.04
	SEWER UTILITY FUND	75,037.45
	LANDFILL/GARBAGE FUND	30,586.76

Receive, accept and place on file draft minutes from the Library Board Meeting held September 2, 2020; Approve payment of FarmTek invoice for salt shed repair-storm damage \$7,019.36; Approve payment of Tom McManus Backhoe & Truck Service, Inc. invoice-storm damage \$30,937.50; Approve payment of Edens Construction invoice for Fire Station renovations

\$47,625.00; Authorize Mayor to enter into agreement with Bray Associates Architects, Inc. for City Hall expansion project. On roll call – all Ayes. Bowman thanked McManus for how quickly they completed the cleanup of the storm damage in the City. Everyone agreed.

A detailed review of Phase 2 of the Street Improvement Plan was led by Kida. He listed the costs and the streets included in this phase of the plan and talked about the balance in the Road Use Fund. He is seeking guidance from Council on whether to pull anything out of Phase 2 so Engineering can put the bid packet out for bid in January. Mayor Willis said we are giving this to Council, letting you drive the roads. Solchenberger said \$51 per foot is a good estimate but due to drainage issues there are things that could drive the costs higher. Brightman said we need to come up with a good budget of how far down we will allow the fund to go. Brightman wants a minimum of \$150,000 in the fund; Weller wants \$175,000. By removing 5<sup>th</sup> Street and shifting it to Phase 3, Kida estimates about \$200,000 would remain; possible substitutions were discussed. Mayor Willis and Solchenberger discussed problem we had last year resurfacing 8<sup>th</sup> Avenue and added thickness on the roads. Kida said he will work on updating the Phase 2 Plan.

Trick or Treat was discussed. Bowman said the CDC guidelines included traditional Trick or Treat as a high-risk activity. He wondered if we have a liability and feels it is prudent for us to communicate the CDC guidelines to citizens beforehand so everyone can make an informed decision. Mayor Willis said we can put it on our website. We will leave the Trick or Treat parameters set for 6:00 p.m. – 8:00 p.m. on October 31, 2020. We want everyone to be safe. Brightman asked about communicating this broader than the website. Kida will do a press release and add it to social media also. Chief Schutte and Chief Reid said Public Safety will be doing a drive through candy giveaway in the Police and Fire Station parking lot. People with masks and gloves will bring candy out to the cars during Trick or Treat hours. Varner suggested talking to the schools; Mayor Willis will do so.

Discussion regarding the purchase of police equipment upgrades using equipment funds was tabled until a future meeting.

Moved by Weller, second by Varner to Authorize Fire Department to apply for Iowa DNR Grant with 50/50 match for radio harness and foam \$1,7,00.00. On roll call – all Ayes.

Kida led the discussion regarding opening City Hall to the public and other operations. According to him, we have seen good numbers in Clinton County. We will require face coverings. If people are unable to wear face coverings, it is not necessary for them to come in. Mayor Willis said he talked to Michelle Cullen with the Clinton County Department of Public Health and he said that if we reach 10% we will close again. Bowman asked what neighboring municipalities are doing. Brightman would like to hold off until after the election is done; he thinks we are going back too early. Weller is comfortable opening. Varner talked to staff, he is comfortable with opening. City Hall will open on Monday, October 12.

Chief Reid read the Police Department and Fire Department September 2020 reports as Chief Schutte had to leave for a fire call.

City Attorney Frey said we are still awaiting a response from PERB. He is also looking at retiree health insurance.

Mayor Willis congratulated Camanche on their Homecoming victory. He reported that Clinton County appealed their FEMA denial and won. He reminded everyone that although we have allowed golf carts, residents must be 18 to operate them; he has received lots of complaints of kids driving the carts.

Bowman reminded residents of the roof and siding permit fee waiver until October 15<sup>th</sup>. He also said absentee ballots are arriving in the mail and reminded everyone to vote.

Mayor Willis called for public comments. There were none.

Mayor Willis adjourned the meeting at 7:07 p.m.

Council reconvened at 7:12 p.m. for a Work Session to review Capital Improvement Plan accomplishments and prepare for the next goal setting session. Multiple topics were discussed including City Hall expansion, repaving 1<sup>st</sup> Street, MRT expansion and Trail Plan, 9<sup>th</sup> Street Project and the Parks Plan. The idea of creating a TIF district along Washington Boulevard to spur other projects was explored. Also mentioned were an Urban Forestry Utility and a Storm Water Utility as well as LMI projects. There was discussion of utility upgrades in water, planning for a new well and infrastructure expansion.

Mayor Willis adjourned the Work Session at 7:42 p.m.

Trevor Willis, Mayor

Toni Schneider, City Clerk/Treasurer