

The City Council of the City of Camanche, Iowa met in regular session January 19, 2021 at 6:00 p.m. via electronic means due to the COVID-19 pandemic. Present on roll call: Mayor Trevor Willis, presiding, and council members Bowman, Varner, Weller, Schnoor and Brightman. Also present were City Attorneys John Frey, Randy Current and Braydon Roberts, City Engineer Dan Solchenberger, City Administrator Kida, Department Heads Evans, Hilgendorf, Reid, Schutte and Schneider.

A moment of silent prayer was observed. Mayor Willis led the Pledge of Allegiance.

Moved by Varner, second by Bowman to approve the Agenda. On roll call – all Ayes.

Visitor Andrea Rumler, CPA with Winkel, Parker & Foster, CPA PC presented the FY 2020 Audit Report.

Mayor Willis asked for public comments on agenda topics. There were none.

Moved by Bowman, second by Varner to approve the Consent Agenda, which covered the following: Approve minutes from the Council meetings held on January 5, 2021 and January 12, 2021; approve Abstract No. 769 which includes the following:

CAMANCHE VOL FIRE DEPT	PD PAPER SUPPLIES-SAMS	95.40
CENTER POINT LARGE PRINT	LARGE PRINT BOOKS	40.51
CLINTON HERALD	LEGAL PUBL; CIVIL SVC EMPL ADS	1,119.79
CLINTON HUMANE SOCIETY	1 DOG 4 DAYS, 5 CATS DAYS	475.00
CLINTON PRINTING COMPANY	EMPLOYEE FORMS, PAPER	82.00
CLINTON NATIONAL BANK	FED/FICA TAX WITHHOLDING	14,320.12
CL CO AREA SOLID WASTE	COMMERCIAL REFUSE,TIRES	30.00
COLLECTION SERVICES CTR	GARNISHMENT	908.71
CERTASITE	ANNUAL FIRE EXTING INSP/MAINT	1,743.95
CULLIGAN	DISPENSER RENTAL-LIBRARY,C HALL	20.00
MANATTS	CRUSHED CONCRETE	35.00
EASTERN IA LIGHT & POWER	SECURITY LIGHTS-9TH ST,ANAMOSA	104.90
EMER MEDICAL PRODUCTS INC	AMBULANCE SUPPLIES	289.86
FOLEY TREE CARE	TRIM TREES R-O-W 7TH AVENUE	650.00
GENERAL BOOK COVERS	MULTI FIT BOOK JACKETS-LIBRARY	55.00
HARTZ LOCK COMPANY	BATTERY-HANDICAP BUTTON-LIBRAR	70.00
HOME DEPOT CREDIT SERVICE	SECURITY LIGHTS-WATER TOWER	222.25
IOWA ONE CALL	38 ONE CALL LOCATES	34.20
IA ASSOC PROF FIRE CHIEFS	MEMBERSHIP-CHIEF SCHUTTE	100.00
INGRAM BOOK COMPANY	BOOKS/DVDS	706.86
J & C ENTERPRISES	DECEMBER COLLECTION	92.00
JUNIOR LIBRARY GUILD	EM,INDEP,PRI READER PLUS-11/20	384.45
LECTRONICS INC	RADIO MAINT-PD,FD;ALARM-CHALL	252.50
TOM MCMANUS BACKHOE	REPAIR-7TH,9TH AV;GRAVES;DERECH	19,603.84
MEDIACOM	INTERNET	577.56
MICROMARKETING LLC	CDS/DVDS	402.95
MIDAMERICAN ENERGY CO	STREET LIGHTING	2,581.69
MUNICIPAL FIRE & POLICE	MUNICIPAL PENSION	20,595.20
GREG NELSON	DEC 20 AMBULANCE STIPEND	36.00
PUBLIC AGENCY TRAIN COUNC	TRAINING-OFFICER PLOZEL	1,050.00
QUILL CORPORATION	CLOROX WIPES-LIBRARY	11.54
SEWER EQUIPMENT CO	PART-SEWER JET REPAIR	456.00
TASTE OF HOME BOOKS	HOLIDAY AND CELEBRATIONS	37.72
TEAM TWO INC	AMBULANCE BILLING-DEC 2020	1,744.87
US HIGHWAY 30 COALITION	DUES-HIGHWAY 30 COALITION	50.00
VERTEX CHEMICAL COMPANY	95 GAL SODIUM HYPOCHLORITE	140.60
BRIAN WERNICK	DEC 20 AMBULANCE STIPEND	144.00

WINKEL, PARKER & FOSTER	AUDIT FYE 2020, ADDTL FEES	7,555.00
JORDAN MOORE	DEC 20 AMBULANCE STIPEND	40.00
QUAD CITY SAFETY	LEATHER GLOVES-PUBLIC WORKS	145.00
PREMIER PARTS INC	SERVICE CART,BLADES,HYDR FLUID	849.24
CENTURYLINK	TELEPHONE EXPENSE	166.75
STATE HYGIENIC LABORATORY	SAMPLE ANALYSIS	840.50
CLINTON ACE HARDWARE	SHIPPING-WATER SAMPLES	30.49
CLINTON CO IT DEPARTMENT	CAMANCHE SHARE-PD INTERNET	106.39
ERIC DAU	DEC 2020 PAID ON CALL	320.00
THOMPSON TRUCK & TRAILER	2 HEATER ASSEMBLIES-DUMP TRKS	260.74
PLATINUM SMART INC.	DATA BACKUPS-DECEMBER 2020	581.10
KNOW BUDDY RESOURCES	BOOKS/DVDS	55.97
FREY, HAUFE & CURRENT PLC	LEGAL SERVICES-DECEMBER 2020	2,624.43
R & R WINDOW WASHING	WASH CITY HALL WINDOWS-OUTSIDE	20.00
SPARKLEAN	DEC CLEAN-CCTR,PD,CH,LIBRARY	505.00
IA DEPT OF PUBLIC SAFETY	ONLINE WARRANTS APR-DEC 2020	900.00
COLIN REID	REIMB 501c3 FILING FEE	20.00
HSA ACCOUNTS	HSA- CITY BEN,EMPLOYEE CONTRIB	81,515.00
PLATINUM INFORMATION	ITSUPPORT,NETWORKMON,SPAMFLT	1,628.00
AXON ENTERPRISE, INC.	CRADLEPOINT NETCLOUD ESSENT-PD	1,086.12
DINGES FIRE COMPANY	4X5 LOCKING ASSEMBLY-FD	92.40
CARSON INDUSTRIES, INC.	CLEANING SUPPLIES-LIBRARY	99.95
SPARKS SMALL ENGINE	CHAIN SAW PART-GARAGE	56.83
BURKE BUSINESS	RUGS AT CITY HALL	60.00
CORY SNODGRASS	DEC 20 AMBULANCE STIPEND	120.00
DUANE J WIESE	DEC 20 AMBULANCE STIPEND	36.00
CHRISTIAN MARSH	DEC 2020 PAID ON CALL	160.00
PAUL MCCOY	DEC 2020 PAID ON CALL	120.00
JENNIFER BIELEMA	DEC 20 AMBULANCE STIPEND	10.00
KEVIN DECKER	DEC 20 AMBULANCE STIPEND	12.00
JEFFREY HACKNEY	DEC 20 AMBULANCE STIPEND	12.00
TODD POWERS	DEC 20 AMBULANCE STIPEND	60.00
MICHELLE PRUETT	DEC 20 AMBULANCE STIPEND	140.00
THOMAS FRANKLIN	DEC 20 AMBULANCE STIPEND	84.00
JOHN LUND	DEC 20 AMBULANCE STIPEND	60.00
TRISH ANN ANDERSON	DEC 20 AMBULANCE STIPEND	20.00
MICHAEL ANDERSON JR	DEC 20 AMBULANCE STIPEND	36.00
MICHAEL BURMAHL	DEC 20 AMBULANCE STIPEND	30.00
TONY BLOMME	DEC 20 AMBULANCE STIPEND	20.00
PLATINUM LEASING SERVICES	FEBRUARY 2021 LEASE PAYMENT	860.82
MIDWEST GROUP BENEFITS	WEEKLY CLAIMS	1,675.54
JACOB VANZUIDEN	REIMBURSE INFLATOR GAUGE-FD	46.00
BRAY ASSOCIATES ARCHITECT	ARCHITECT-CITY HALL EXPANSION	13,980.00
V H BLACKINGTON CO INC	REPAIR/REFINISH	12.00
PAYROLL CHECKS	PAYROLL CHECKS ON 01/08/2021	49,321.23
PAYROLL CHECKS	PAYROLL CHECKS ON 01/09/2021	1,036.10
PAYROLL CHECKS	PAYROLL CHECKS ON 01/10/2021	1,036.10
PAYROLL CHECKS	PAYROLL CHECKS ON 01/11/2021	6,603.83
	CLAIMS TOTAL	244,315.00
	GENERAL FUND	195,527.41
	LIBRARY FUND	6,389.18
	PARKS FUND	1,004.45
	CEMETERY FUND	1,023.50
	ROAD USE FUND	17,330.88
	POLICE & FIRE PENSION FUND	758.78
	CITY HALL EXPANSION PROJ FUND	13,980.00
	WATER UTILITY FUND	4,435.99
	SEWER UTILITY FUND	2,717.78
	LANDFILL/GARBAGE FUND	1,147.03

Accept City Clerk/Treasurer's Report for December 2020 which includes receipts: General \$223,549.67, Library \$12,647.47, Parks \$6,770.08, Cemetery \$3,380.74 Road Use \$54,549.81, Employee Benefit \$6,0941.31, Police & Fire Pension \$11,830.15, Edens TIF \$1,921.32, Low/Moderate Housing \$1,280.88, Debt Service \$13,715.86, Water Utility Fund \$39,808.48, Sewer Utility \$61,557.07 Landfill/Garbage \$43,043.10; Receive, accept and place on file draft minutes from the Library Board meeting on December 2, 2020; Approve payment of Axon invoice for Police Department Taser Equipment, Storage and installation \$20,082.21; Approve payment of gWorks invoice for Front Desk Software for City Hall \$4,960.00; Approve pay application to Manatts for Park Drive in the amount of \$58,952.20; Approve pay application to Manatts for contingency Park Drive in the amount of \$3,102.75; Adopt a Resolution to establish a public hearing for sale of interest in Real Estate connected to 606 1st Street; Approve Tax Abatement for 1917 12th Street as submitted by Kelsay McCausland and Luke Bray; Approve Quote from Jetco for replacement of cabling for antennas at wells \$3,675.00. On roll call – all Ayes.

Kida led a discussion regarding the purchase or lease of new office equipment from Access Systems as a part of the City Hall upgrade. The current City Hall copier will be moved to the Police Department with that copier possibly going to the Library. City Hall will be changing the format for water bills from the current cards to full sheet bills to help eliminate delivery issues that occur with the small cards. The proposal to purchase a folding machine will give us the flexibility to fold and insert newsletters with the bills instead of outsourcing them. There was detailed discussion regarding lease vs. purchase of equipment and service agreements. The folding machine comes with a one-year warranty and Kida will check with Access about an extended plan.

Moved by Brightman, second by Weller to approve leasing a copier \$232.04 per month for 60 months and purchasing a folder \$6,995.00 from Access Systems. On roll call – all Ayes.

Mayor Willis read a retirement letter from Public Works Director Mark Hilgendorf who is retiring after 32 years.

Moved by Varner, second by Weller to accept retirement letter from Public Works Director Mark Hilgendorf. On roll call – all Ayes.

Kida shared the job description for the Public Works Director and said this is the opportunity to change it if necessary. No changes were requested. Kida said the next step would be to advertise. He put \$75,000 in the proposed ad because it is the average competitive wage but it is up to Council to decide on the salary. It was agreed to use the ad as proposed. Kida said the search will go along like with other department heads and be participatory.

Moved by Weller, second by Varner to Authorize City Administrator to conduct a search for new Public Works Director. On roll call – all Ayes.

Mayor Willis, Weller and Varner thanked Hilgendorf for his years of service and wished him well. Hilgendorf thanked everyone.

Mayor Willis asked for public comments. Nate Campie thanked Mark and congratulated him on his retirement.

City Administrator Kida led a Work Session regarding the FY2022 Budget that covered adding a Building Inspector/Nuisance Abatement staff member, Additional Expenditures and the Sewer Department.

Mayor Willis adjourned the meeting at 8:05 p.m.