

The City Council of the City of Camanche, Iowa met in regular session July 20, 2021 at 6:00 p.m. at the Camanche Fire Station. Present on roll call: Mayor Trevor Willis, presiding, and council members Bowman, Varner, Weller and Brightman. Absent: Schnoor. Also present were City Attorneys John Frey, Randy Current and Braydon Roberts, City Administrator Kida, Department Heads Bornemann, Evans, Schmitz, Schutte and Schneider.

A moment of silent prayer was observed. Mayor Willis led the Pledge of Allegiance.

Visitor Karlee Low spoke about projects the Hometown Pride Committee is working on, including lawn competitions, military and first responder banners and Christmas decorations. She distributed flyers to the Council and attendees showing an option for a sign for Central Park. They would like to use the same stone as the exterior of City Hall. The flyers will be sent out to residents with personalized stones for sale to raise money to pay for the sign. They are also in the process of writing grants. She requested permission from Council to place the sign in Central Park. The general consensus was that it is okay to place the sign there and Councilman Bowman asked about making a donation. Kida will give Council options for funds from which the donation could be made.

Members of the Historical Board were in attendance but their liaison, Councilman Varner, spoke on their behalf regarding their funding request. He said they have been paying the utilities for their building and the Depot. They received \$1,500 from the City last year and have requested the \$1,500 which is budgeted this year. Councilman Varner has been working with them on posting proper agendas and submitting proper minutes and Kida agreed they have been complying. They are now requesting a total of \$5,200 to cover their utilities. This will be placed on the next agenda. Kida said we do have contingency funds available. Mayor Willis said if it is \$3,500 we can find a million different places.

Mayor Willis asked for public comments on agenda topics. There were none.

Councilman Brightman requested Item #12, appointment of Kimberly Willis to Park and Recreation Commission, be removed from the Consent Agenda and tabled. Mayor Willis asked why. Councilman Brightman said it is his understanding there is some stuff being put on a Facebook page that this person is the administrator of and he thinks the Council should talk about if that's the kind of representation we want on the Rec Board. Mayor Willis asked what he was referring to. Councilman Brightman said he understood it put the Council in the position that we were looting money from the Park Board and Andrew has a presentation later on that can clear all that up. Mayor Willis said she cannot take away everyone's free speech and has no control of what people say; if there is truth in what is being said then maybe it needs to be out there. Councilman Brightman said if it is not fact it does not need to be out there. She may not be able to control what is being said but she can control what is on the page. It is the Council's decision to talk about this and make a decision from there. Mayor Willis disagreed; in the Park and Rec Ordinance, it is the Mayor, with Council approval, who appoints and who takes off of the Park and Rec Commission; it is not the Council. Regarding the rest of the Consent Agenda with four Park and Rec appointments and Casey Green already a member, Mayor Willis asked what the Council intends to do with Josh Johnson because Josh wants to be on Park and Rec and the Mayor wants him on Park and Rec. Councilman Varner said this has nothing to do with Consent Agenda Item #12; Mayor Willis disagreed. Kida asked City Attorney Frey for direction. He said if there is a request for an item to be removed, it is removed and discussed later. Councilman Weller asked why we are removing volunteers. Citizen Kim Willis called in with questions for Councilman Brightman. She also asked for the opinion of other Councilmembers. Councilman Bowman and Mayor Willis agreed that the new Park Board needs the proper direction from the City.

Consent Agenda Item #4 was clarified, Consider Quotation from Mississippi Valley Pump. Public Works Director Bornemann recommends repairing the pump at a cost of \$4,230.00 over replacing it at a cost of \$7,325.00 because the motor is still in good working condition.

Moved by Councilman Bowman, second by Councilman Varner to approve the Consent Agenda, with Item #12 removed, which covered the following: Approve minutes from the Council meeting held on July 6, 2021; approve Abstract No. 781 which includes the following:

CAMANCHE VOL FIRE DEPT	MONTHLY MAINTENANCE, SUPPLIES	612.94
CLINTON HERALD	LEGAL PUBLICATIONS	888.57
CLINTON HUMANE SOCIETY	3 DAYS, 1 CAT; 4 DAYS, 1 DOG	175.00
CLINTON NATIONAL BANK	FED/FICA TAX WITHHOLDING	12,312.66
CL CO AREA SOLID WASTE	YARD WASTE, COMMERCIAL REFUSE	227.68
COLLECTION SERVICES CTR	GARNISHMENT	218.70
CORE-VENS & COMPANY	WORK COMP, GEN LIAB INS AUDIT	31,892.00
CULLIGAN	DISPENSER RENT-LIBRARY, CITY HALL	20.00
DAYMARK SOLUTIONS	LAW ENFORCEMENT PHOTO ID BADGE	47.50
MANATTS	PAY APPLICATION #1 9TH AVENUE	199,415.59
IOWA DNR	ANNUAL WATER SUPPLY FEE 21-22	518.28
EASTERN IA LIGHT & POWER	SECURITY LIGHT-9TH ST, ANAMOSA	72.86
EMBLEM ENTERPRISES INC	PATCHES-POLICE DEPARTMENT	229.42
EMER MEDICAL PRODUCTS INC	ACTIDOSE,GLOVES-AMBULANCE	144.26
HOME DEPOT CREDIT SERVICE	GRASS SEED MAT,WRENCH-PWORKS	97.27
IOWA LEAGUE OF CITIES	MEMBER DUES 07/01/21-06/30/22	2,552.00
JUNIOR LIBRARY GUILD	EM,INDEP,PRO READER PLUS 07/21	144.10
MEDIACOM	INTERNET	155.06
MERCY MEDICAL CENTER-CLIN	JUNE 2021 PHARMACEUTICALS	47.00
A. C. MCCARTNEY	COUPLER-BOBCAT AUGER ATTACHMNT	176.67
MICROMARKETING LLC	CDS	150.65
MIDAMERICAN ENERGY CO	STREET LIGHTING	2,577.31
MUNICIPAL FIRE & POLICE	MUNICIPAL PENSION	13,653.94
GREG NELSON	JUNE 2021 AMBULANCE STIPEND	24.00
O'REILLY AUTOMOTIVE INC	SPLICE-PUBLIC WORKS GARAGE	13.78
PRAXAIR DISTRIBUTION INC	CYLINDER RENTAL	84.38
RICHARD SCHMITZ JR	REIMBURSE GLASSES	186.00
SHIVE-HATTERY ENGINEERS	ENG-STR IMPR-PH 2-3;9TH STR,MTGS	25,287.70
TEAM TWO INC	AMBULANCE BILLING-JUNE 2021	1,662.28
BRIAN WERNICK	JUNE 2021 AMBULANCE STIPEND	108.00
1ST GATEWAY CREDIT UNION	UNION DUES DEDUCTIONS	240.00
PETERSEN SANITARY INC	PORTABLE TOILETS-PARKS	520.00
PREMIER PARTS INC	HYDR HOSE FITTINGS-MASSEY TRAC	193.63
CENTURYLINK	TELEPHONE EXPENSE	849.64
CLINTON ACE HARDWARE	TRASH P/U TOOL-PARKS;SHIP SAMPLES	88.62
ERIC DAU	JUNE 2021 AMBULANCE STIPEND	100.00
UNIQUE MANAGEMENT SERV	COLLECTIONS-LIBRARY	8.95
PLATINUM SMART INC.	DATA BACKUPS-JUNE 2021	637.40
FREY, HAUFE & CURRENT PLC	LEGAL SERVICES-JUNE 2021	17,060.03
XEROX BUSINESS SERV LLC	FIRE DEPARTMENT COPIER EXPENSE	99.36
HSA ACCOUNTS	HSA- EMPLOYEES	1,290.00
PARTY IN THE PARK-K LOW	PARK & REC ANNUAL DONATION	700.00
PLATINUM INFORMATION SRV	ITSUPPORT,NETWORKMON,SPAMFLT	1,684.00
BRENT BRIGHTMAN	JUNE 2021 AMBULANCE STIPEND	5.00
DUDE SOLUTIONS	MOBILE 311 ANNUAL SUPPORT	5,921.80
LOGAN SHERMAN	SAFETY GLASSES	100.00
CARSON INDUSTRIES, INC.	CLEANING SUPPLIES-LIBRARY	65.95
S. J. SMITH CO.	BRONZE FLUX-PUBLIC WORKS	21.48
BRADLEY DREWS	REIMBURSE SAFETY GLASSES	100.00
NEW LIFE COMPUTERS	UPGRADE LIBRARY LAPTOP TO SSD	125.00
SPARKS SMALL ENGINE	CLUTCH DRUM,SHAFT-CEM TRIMMER	64.55
GENESIS OCC HEALTH	DRUG SCREEN-NEW EMPLOYEE	45.00
CORY SNODGRASS	JUNE 2021 AMBULANCE STIPEND	60.00
DUANE J WIESE	JUNE 2021 AMBULANCE STIPEND	96.00

CHRISTIAN MARSH	JUNE 2021 AMBULANCE STIPEND	20.00
PAUL MCCOY	JUNE 2021 AMBULANCE STIPEND	80.00
JESSIE BAUGHMAN	JUNE 2021 AMBULANCE STIPEND	36.00
BRANDON SMITH	JUNE 2021 AMBULANCE STIPEND	12.00
JENNIFER BIELEMA	JUNE 2021 AMBULANCE STIPEND	5.00
JEFFREY HACKNEY	JUNE 2021 AMBULANCE STIPEND	12.00
TODD POWERS	JUNE 2021 AMBULANCE STIPEND	24.00
MICHELLE PRUETT	JUNE 2021 AMBULANCE STIPEND	120.00
THOMAS FRANKLIN	JUNE 2021 AMBULANCE STIPEND	36.00
JOHN LUND	JUNE 2021 AMBULANCE STIPEND	35.00
TRISH ANN ANDERSON	JUNE 2021 AMBULANCE STIPEND	20.00
MICHAEL BURMAHL	JUNE 2021 AMBULANCE STIPEND	84.00
TONY BLOMME	JUNE 2021 AMBULANCE STIPEND	36.00
PLATINUM LEASING SERVICES	AUGUST 2021 LEASE PAYMENT	860.82
MIDWEST GROUP BENEFITS	WEEKLY CLAIMS	814.12
KYLE DEWITT	JUNE 2021 AMBULANCE STIPEND	20.00
JESSE SCHNEEBERGER	JUNE 2021 AMBULANCE STIPEND	15.00
PRECISION BUILDERS, INC	PAY APPLICATION #1 CITY HALL	78,724.12
TYLER PLAGGE	GATOR PURCHASE-PUBLIC WORKS	5,200.00
KATHY WOLF	CPR EQUIPMENT-EMS TRAINING	500.00
RILEY SOWLE	JUNE 2021 AMBULANCE STIPEND	84.00
CINTAS	RUGS,TOWELS,FNDR CVR-PW,CHALL	182.99
AFTER-MOUSE.COM	INTERACTIVE PLAY TABLE-LIBRARY	6,175.00
DEPOSIT REFUNDS	REFUND DATE 07/14/2021	412.10
PAYROLL CHECKS	PAYROLL CHECKS ON 07/09/2021	47,109.27
PAYROLL CHECKS	PAYROLL CHECKS ON 07/10/2021	1,268.13
PAYROLL CHECKS	PAYROLL CHECKS ON 07/11/2021	1,380.98
PAYROLL CHECKS	PAYROLL CHECKS ON 07/12/2021	1,380.98
PAYROLL CHECKS	PAYROLL CHECKS ON 07/13/2021	1,380.98
	CLAIMS TOTAL	469,800.50
	GENERAL FUND	136,380.06
	LIBRARY FUND	9,432.43
	PARKS FUND	2,758.60
	CEMETERY FUND	2,379.27
	ROAD USE FUND	24,891.73
	9TH AV/ANAMOSAS/21ST ST FUND	205,620.99
	CITY HALL EXPANSION PROJ FUND	78,724.12
	WATER UTILITY FUND	5,047.79
	SEWER UTILITY FUND	3,151.62
	LANDFILL/GARBAGE FUND	1,413.89

Accept City Clerk/Treasurer’s Report for June 2021 which includes receipts: General \$152,084.55, Library \$15,252.42, Parks \$6,770.08, Cemetery \$5,376.00 Road Use \$57,824.29, Employee Benefit \$1,423.99, Police & Fire Pension \$2,764.22, P. C. & R. Howson Trust \$700.12. Debt Service \$3,153.60, 9th Ave Project Fund \$41,382.12, Capital Purchase-Lanhart Property \$89,221.20, Water Utility Fund \$33,900.63, Sewer Utility \$56,591.44 Landfill/Garbage \$49,883.68; Consider Quotation from Mississippi Valley Pump for Repair \$4,230.00 or Replacement \$7,325.00 of the pump at Swan Slough Lift Station-Receive, accept and place on file minutes from the Historical Board meeting on July 12, 2021; Approve payment of Core-Vens Insurance invoices \$31,261.00 for Work Comp Audit and \$631.00 for General Liability; Approve reappointment of Evan Weller to the Board of Adjustment term ending July 2025; Approve appointment of Randall Cook to Park and Recreation Commission term ending July 2023; Approve appointment of Randall Cook to Board of Adjustment term ending January 2023; Approve appointment of Randall Cook to Planning & Zoning term ending January 2023; Approve appointment of Linda Putman to Park and Recreation Commission term ending July 2023; Approve appointment of Michael Burmahl to Park and Recreation Commission term ending July 2023. On roll call – all Ayes.

Further discussion on Consent Agenda Item #12, appointment of Kimberly Willis to Park and Recreation Commission, took place. Councilmen Bowman, Varner and Weller said they have no problem with this appointment.

Moved by Councilman Bowman, second by Councilman Weller to Approve Appointment of Kimberly Willis to Park and Recreation Commission term ending July 2023. On roll call – Ayes – Councilman Weller, Councilman Varner, Councilman Bowman. Nay – Councilman Brightman.

Under unfinished business, resolutions for public improvements of the Cross 1st Addition and approving the final Plat for Cross Subdivision Phase 2 were considered. Kida reported that we received the two-year maintenance bond. There is still a small issue with stainless steel bolts but everything else is to the satisfaction of engineering. Kida read each resolution.

Moved by Councilman Bowman, second by Councilman Varner to Adopt a Resolution accepting public improvement of the Cross 1st Addition. On roll call – all Ayes.

Moved by Councilman Bowman, second by Councilman Varner to Adopt a Resolution approving the final Plat for Cross Subdivision Phase 2. On roll call – all Ayes.

Also under unfinished business was Roles of Elected Officials. A committee consisting of Councilmen Bowman and Brightman was formed to look into this topic. The information they previously prepared had been shared with the Council at that time. They tried to clarify the language and the role of the Mayor. Kida showed a City Operations Flow Chart based on the changes and said it is just up for discussion. City Attorney Frey said the Attorneys have not yet reviewed the ordinance changes. Councilman Weller believes Public Safety should fall under the Mayor. Councilmen Brightman and Varner feel this should be the City Administrator first, then the Mayor. Mayor Willis asked why this is a rush. It will be tabled until the next meeting. Kida will submit the current documents to legal.

Regarding the grass mowing RFP, Kida prepared a breakdown of costs compared with the estimated cost of hiring another employee that he shared with Council and showed on the screen. While the cost is a wash during the summer months, an employee would be paid all year. An in-depth discussion regarding multiple Public Works topics ensued. The Mayor, members of the Council along with Public Works Director Bornemann, Public Works Employee Mike Yackshaw and City Administrator Kida discussed hiring part time summer help which is budgeted for this fiscal year that began July 1st, hiring another Public Works Employee, staffing levels in other departments, increase in the number of city-owned properties, maintenance of infrastructure, catch basins, prioritization of tasks, what other tasks could be done if the mowing is contracted out and the fact that two Public Works employees are getting close to retirement.

Regarding the resolution authorizing engagement of special environmental counsel, City Attorney Frey said we just want to make sure we are not overlooking anything. Mr. Denton is familiar with Camanche and ACC/GCC. The resolution states that Council is authorizing costs not to exceed \$2,500 plus expenses for the services.

Moved by Councilman Bowman, second by Councilman Weller to Adopt a Resolution Authorizing Engagement of Special Environmental Counsel. On roll call – all Ayes.

Mayor Willis stated the expense for Tom McManus Backhoe & Truck Service to do the sidewalk, install the mulch, backfill and grass seed is in the Park and Rec budget for the year so he sees no trouble with it. Kida said it will come out of this fiscal year's budget. Councilman Brightman asked how this got approved without Council approval. Mayor Willis said the Council gave approval at budget time when the money was budgeted. Councilman Brightman said the only things he remembered were the equipment and the mulch but not a concrete circle. Mayor Willis said there was a discussion about a concrete circle around every piece of equipment in the park and sidewalks from each piece; this is all a part of the ADA Transition Plan. Kida said if this invoice had come in during last fiscal year, it would have put Park and Rec over budget. Each individual item except this was approved by Council, the overall project ideas were approved by Council, the plans are approved by Council, but this individual expense was not approved by Council. Councilman Bowman is of the opinion we approve this payment and move on; there was no malfeasance.

Moved by Councilman Bowman, second by Councilman Brightman to Approve payment of Tom McManus Backhoe & Truck Service invoice \$9,217.50 for sidewalk around new playground equipment, backfill, seed & place rubber mulch. On roll call –Ayes – Councilman Bowman, Councilman Weller, Councilman Varner. Nay – Councilman Brightman.

Chief Schmitz read the Camanche Police Department June 2021 report.

City Administrator Kida presented an end of year financial review in which he showed revenues and balances of various funds from 2015 through 2021 as well as a detailed description of how the budgeting process works using the Parks department as an example.

Councilman Bowman said he will miss the next meeting. Councilman Varner said people are thrilled with the new playground equipment.

Schneider reported that election filing begins on August 23 and ends on September 16. Bornemann said they are trying to get the gator street-legal. Chief Schutte said there will be Medforce training tomorrow. Kida will make a presentation to Council regarding part time wages at an upcoming meeting. Evans said the Summer Reading Program is going really well, there are two weeks left; they are averaging 80 kids. There are kids coming in the Library every day to take out books.

Mayor Willis asked about the Meal Site. Kida said it is open. He wants to work with Chief Schmitz and the Senior Program to have a special lunch to promote the Meal Site.

Mayor Willis asked for public comments. There were none.

Mayor Willis adjourned the meeting at 8:34 p.m.

Trevor Willis, Mayor

Toni Schneider, City Clerk/Treasurer