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City of Camanche
August 3, 2021

The City Council of the City of Camanche, Iowa met in regular session August 3, 2021 at 6:00 p.m. at the Camanche Fire Station. Present on roll call: Mayor Trevor Willis presiding, and Council members Bowman, Brightman, Varner, Weller and Schnoor. Also present were City Attorneys John Frey, Randy Current and Braydon Roberts, and Department Heads Evans, Schmitz, Schutte and Schneider.

A moment of silent prayer was observed. Mayor Willis led the Pledge of Allegiance.

Moved by Councilman Bowman, second by Councilman Weller to approve the Agenda. On roll call – all Ayes.

Mayor Willis asked for public comments on agenda items. There were none.

Moved by Councilman Brightman, second by Councilman Bowman to move New Business Item 1 Adopt a Resolution to Approve Hiring Police Officer 3rd Class for the Police Department of the City of Camanche, Iowa and Item 2 Oath of Office Brittney Parks up on the Agenda. On roll call – all Ayes.

Moved by Councilman Weller, second by Councilman Brightman to Adopt a Resolution to Approve Hiring Police Officer 3rd Class for the Police Department of the City of Camanche, Iowa. On roll call – all Ayes.

Mayor Willis administered the Oath of Office to Officer 3rd Class Brittney Parks.

Moved by Councilman Varner, second by Councilman Bowman to approve the Consent Agenda which covered the following: Approve minutes from the council meeting held on July 20, 2021; Approve Abstract No. 782 which includes the following:

ALLIANT ENERGY	GAS SERVICE	482.37
CAMANCHE DAYS	DONATION	3,000.00
CAMANCHE VOL FIRE DEPT	REIMBURSE PD,FD SUPPLIES	86.90
CLINTON PRINTING COMPANY	CPL ELLIOTT-BUSINESS CARDS	30.00
CLINTON NATIONAL BANK	FED/FICA TAX WITHHOLDING	10,428.61
COLLECTION SERVICES CTR	GARNISHMENT	218.70
CRESCENT ELECTRIC	LED LIGHTS-POLICE STATION	333.80
IOWA ONE CALL	73 ONE CALL LOCATES	173.70
INGRAM BOOK COMPANY	BOOKS/DVDS	1,083.49
VOYA	457 PLAN DEDUCTIONS	1,690.00
IPERS	IPERS	8,170.00
KWIK TRIP/KWIK STAR STORE	84.339G CEMETERY;21109G FIRE DEPT	2,248.76
	342.285G PD;367.15G PW;21.84G AMB	
MASTERCARD	PD TRAINING,SIGHTS;FD BADGES	4,260.94
	1aCMA KIDA;CHALL POSTAGE,PAPER,WEBSITE;PUBL WRKS SUPPLIES	
TOM MCMANUS BACKHOE	SIDEWALK,MULCH-CENTRAL PARK	11,471.52
MEDIACOM	INTERNET	450.00
MIDAMERICAN ENERGY CO	ELECTRIC SERVICE	5,509.96
MPH INDUSTRIES INC	RADAR FOR 2021 SQUAD CAR	1,999.00
MUNICIPAL FIRE & POLICE	MUNICIPAL PENSION	12,249.93
O'REILLY AUTOMOTIVE INC	BULB,LIGHT SOCKET-2014 SQUAD	62.62
PRESTO-X-COMPANY	PEST CTRL-CCTR,LIB,CHALL,HIST BLDG	172.00
LIFE INSURANCE	LIFE INSURANCE PREMIUMS	1,089.14
QUILL CORPORATION	COLOR PAPER,PENS-LIBRARY	277.16
SCHIMBERG CO	ROMAC REPAIR CLAMPS-PUBL WORKS	315.64
SHIVE-HATTERY ENGINEERS	ENGINEERING-2021 STREET IMPRV	5,011.06
STATE LIBRARY OF IOWA	CAT EXPRESS SUBSCRIPTION FEES	100.50
TREASURER STATE OF IOWA	ST WITHHOLDING,SALES,EXCISE TAX	7,509.30
US CELLULAR	PD,PW PHONES,MOBILE 311 DATA	598.35

UTILITY EQUIPMENT COMPANY	PARTS-WATER MAIN BREAK REPAIR	152.00
PAUL VARNER	MILEAGE CCASWA MEETINGS MA-JL	50.40
HAWKINS INC	425 GAL SODIUM HYPOCHLORITE	629.00
WATCON INC	2-55 GAL PHLYPHOSPHATE	3,491.37
1ST GATEWAY CREDIT UNION	UNION DUES WITHHOLDING	240.00
WINDSTREAM	PHONE/LONG DISTANCE	308.09
PETERSEN SANITARY INC	PURCH PORTABLE TOILET-RANGE	300.00
PREMIER PARTS INC	RESISTOR-FORD EXPEDITION	24.68
KUNAU IMPLEMENT CO INC	DISTRIBUTOR CAP-LAWN MOWERS	744.48
CAMANCHE HISTORICAL	2021-2022 BUDGET ALLOCATION	1,500.00
CLINTON ACE HARDWARE	ROPE-HISTORICAL SOC FLAGPOLE	56.80
MYRON CORP	WINDSOR ATLAS PP 500 FIRE DEPT	215.70
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE PREMIUMS	19,474.30
AFLAC	AFLAC - PRETAX DEDUCTIONS	500.40
CONTINUOUS TOUCH, LLC	SIP TRUNKING	149.85
TROY ALDERMAN	REIMBURSE CDL UPGRADE	32.00
CASEY'S GENERAL STORES	29.07G PUBL WORKS;59.54G POLICE	624.49
	34.3G AMBULANCE;92.4 FIRE DEPT	
SPARKLEAN	JULY CLEANING-PD,PW,CCTR,LIBRARY	605.00
HSA ACCOUNTS	HSA- EMPLOYEES	1,290.00
MOBILE TEAM TRAIN UNIT IV	MEMBERSHIP DUES FY2022	765.00
PLATINUM INFORMATION SVC	USED DELL COMPUTER-PWD	175.00
NATHAN CAMPIE	REIMB SPSE EXP IN LIEU OF INS	30.00
BRADLEY DREWS	MILEAGE,MEAL-LESS LETHAL TRAIN	243.43
REPUBLIC SERVICES	JULY 2021 CITY COLLECTION	27,698.21
NEW LIFE COMPUTERS	2 OFFICE 2019 PRO LICENSE,S/U	250.00
KIESLER POLICE SUPPLY	2 GLOCK GEN4 TRAINING PISTOLS	1,383.75
ULINE	SAFETY VESTS-PUBLIC WORKS	330.68
MIDWEST GROUP BENEFITS	WEEKLY CLAIMS	4,904.30
ACCESS SYSTEMS LEASING	LIBRARY, CITY HALL COPIER LEASES	561.84
PRINCETON ARMORY INC	AMMUNITION	165.00
CINTAS	RUGS,MATS,TOWELS-CHALL,PW,CCTR	133.05
ABSOLUTE SCIENCE	SUMMER READING PRG-BUBBLE SHOW	350.00
TEMP ASSOCIATES-IOWA, INC	LIBRARY-PAARMANN THRU 7/22/21	115.02
PAYROLL CHECKS	PAYROLL CHECKS ON 07/23/2021	44,079.93
	CLAIMS TOTAL	190,597.22
	GENERAL FUND	104,922.13
	LIBRARY FUND	7,051.77
	PARKS FUND	11,940.90
	CEMETERY FUND	3,075.54
	ROAD USE FUND	11,727.13
	WATER UTILITY FUND	17,683.22
	SEWER UTILITY FUND	4,873.87
	LANDFILL/GARBAGE FUND	29,322.66

Approve renewal of Class B Wine, Class C Beer (carryout), Class E Liquor and Sunday Sales effective October 1, 2021 as submitted by Casey's Marketing Company; Approve renewal of Class C Liquor License with Outdoor Service and Sunday Sales effective May 9, 2021 as submitted by Jersey's LLC; Approve renewal of Class B Beer (including wine coolers), Outdoor Service and Sunday Sales as submitted by Camanche Bowling Association for Camanche Days effective August 5, 2021; Approve Clinton Regional Development Corporation Future Focused 2024 Investment Invoice \$5,000.00; Approve Manatts Pay Application 1 Street Improvements \$163,441.05; Approve Frey, Haufe & Current, P.L.C. invoice for Investigation Services – Sweeney Investigations \$3,951.00. On roll call – all Ayes.

Mayor Willis asked that the Roles of Elected Officials agenda item be tabled again. Due to extenuating circumstances, Kida said the proposed Ordinance change was just submitted to legal on Friday. City Attorney Frey suggested this item be placed on the agenda for the first meeting in September. The members of the Council agreed to table the item.

City Administrator Kida began a discussion about grass mowing and Public Works staffing. Grass mowing options and proposals were presented and discussed at previous meetings. With salary and benefits, the best estimate to bring on an employee is \$57,000 - \$60,000 annually with the cost of health insurance being the most difficult number to project. An extended discussion ensued regarding the numerous ways an additional employee would help the department. Part time summer help that is budgeted at \$25,000 for this year was also discussed again as well as the use of Mobile 311 and the possibility of looking at contracting out grass mowing for next year.

Moved by Councilman Bowman, second by Councilman Weller to provide direction to the City Administrator to evaluate hiring an additional Public Works employee. On roll call – Ayes – Councilmen Schnoor, Bowman, Varner and Weller. Nay – Councilman Brightman.

City Administrator Kida shared a Power Point presentation regarding part-time employee wages, showing current hourly rates and annual costs. Attracting and retaining part time employees is becoming a challenge. Part time staff work at the Library, Cemetery and Meal Site. Kida provided hourly rates and annual costs if the wages were increased by \$2.50, \$2.00 or \$1.50 per hour. Cemetery wage increases could be offset by changing the fees charged. The City receives a \$5,000 subsidy for the part time employee at the Meal Site. Regarding changing Library wages, Mayor Willis asked if we should wait for the Library Board. Library Director Evans said we are the lowest paid library in Clinton County. Mayor Willis pointed out that our part-time Library staff have paid days off. Evans will provide more information to Mayor Willis. Councilman Bowman said the Library Board meets tomorrow; Mayor Willis thinks there should be a discussion with the Library Board before the Council decides on the Library wages.

Moved by Councilman Bowman, second by Councilman Weller to approve an increase in Meal Site and Cemetery wages of \$2.50 per hour. On roll call – all Ayes.

Councilman Brightman said we have to do something with drainage at the dead end on 16th Place. Public Works employee Mike Yackshaw said storm drains were built for gravity flow and said 17th and 18th Place have the same problem. Kida agreed and said this will be addressed. Councilman Bowman said he was contacted about a plugged culvert on Oakwood Trail; Kida said this is not our street so the residents would need to take care of the issue. He would also like to have newly appointed board and commission volunteers attend a Council meeting to have a discussion regarding expectations. Councilman Varner congratulated Officer Parks. Councilman Schnoor congratulated the Boys Baseball team and recognized the young people who raised the money for the fireworks.

Chief Schutte reported that the pancake breakfast had to be cancelled due to unforeseen circumstances. Chief Schmitz said Assistant Chief Lodge has stepped down as SRO; Officer Weingart will now be the SRO and is going to SRO training next week. Officer Parks is going to the Academy on August 30th. Schneider said Candidate Filing for the November election begins on August 23rd and ends on September 16th at 5:00 p.m.

Mayor Willis called for public comments. There were none.

A recess was taken at 6:58 p.m. Reconvened at 7:05 p.m.

City Attorney Frey wanted to make sure everyone on Council had read the opinion letter. He said Code Section 26.1 provides that a Councilmember who relies on the advice or, the written opinion of corporate counsel going in to closed session will not be held personally liable if the decision is wrong. It is us who have made the decision; if the decision is wrong it is a defense that the Council members have relied on a written opinion of counsel. Mayor Willis wants on the agenda moving forward, whenever we do move into closed session, he would like a written opinion from legal to cover Council in those circumstances. City Attorney Frey said he thinks it is a good practice.

Moved by Councilman Bowman, second by Councilman Weller to go to Closed Session to consider confidential personnel matters at 7:09 p.m. On roll call – all Ayes.

Reconvened to Open Session at 8:09 p.m.

Moved by Councilman Varner, second by Councilman Bowman to schedule a Special City Council Meeting on Tuesday, August 10, 2021 at 5:00 p.m. to consider a possible closed session related to a confidential personnel matter and action items in open session related to matters discussed in the closed session. On roll call – all Ayes.

Moved by Councilman Bowman, second by Councilman Brightman to Authorize the City Attorneys to send the Notification Letter discussed in Closed Session concerning activities related to a confidential employment matter. On roll call – Ayes – Councilmen Brightman, Bowman and Varner. Nays – Councilmen Weller and Schnoor.

Mayor Pro Tem Varner adjourned the meeting at 8:12 p.m.

Trevor Willis
Mayor

Paul Varner
Mayor Pro Tem

Toni Schneider
City Clerk/Treasurer