

The City Council of the City of Camanche, Iowa met in regular session August 17, 2021 at 6:00 p.m. at the Camanche Fire Station. Present on roll call: Mayor Pro Tem Paul Varner, presiding, and Council members Bowman, Brightman, Schnoor and Weller. Absent: Mayor Trevor Willis. Also present were City Attorneys John Frey, Randy Current and Braydon Roberts, City Administrator Kida, Department Heads Bornemann, Schmitz, Schneider and Schutte with Building Inspector Teagarden.

A moment of silent prayer was observed. Mayor Pro Tem Varner led the Pledge of Allegiance.

Moved by Councilman Bowman, second by Councilman Brightman to approve the agenda. On roll call – all Ayes.

Mayor Pro Tem Varner asked for public comments on agenda topics. There were none.

Regarding the Consent Agenda Councilman Brightman thanked Public Works for bringing up the doors at the shop.

Moved by Councilman Brightman, second by Councilman Bowman to approve the Consent Agenda which covered the following: Approve minutes from the Council meeting held on August 3, 2021; approve Abstract No. 783 which includes the following:

CAMANCHE VOL FIRE DEPT	MONTHLY MAINTENANCE	500.00
CENTER POINT LARGE PRINT	LARGE PRINT BOOKS	48.00
CL AREA CHAMBER OF COMM	ANNUAL DUES	497.20
CLINTON HERALD	LEGAL PUBLICATIONS	519.57
CLINTON HUMANE SOCIETY	9 DAYS 6 CATS; 4 DAYS 1 DOG	550.00
CITY OF CLINTON	28E SEWER CONTRACT	24,000.00
CLINTON NATIONAL BANK	FED/FICA TAX WITHHOLDING	10,567.10
CL CO AREA SOLID WASTE	YARD WASTE, COMMERCIAL REFUSE	129.52
COLLECTION SERVICES CTR	GARNISHMENT	380.70
CLINTON REGIONAL DEV	CRDC FUTURE FOCUSED 2024 INVST	5,000.00
CULLIGAN	WATER, DISP RENT-LIBRARY, C HALL	58.70
MANATTS	PAY APPLICATION 1 PHASE 2	180,261.05
EASTERN IOWA TIRE INC	1 TIRE-SQUAD CAR	160.22
EASTERN IA LIGHT & POWER	SECURITYLIGHT-9TH ST ANAMOSA RD	72.56
EMER MEDICAL PRODUCTS INC	LATEX GLOVES-AMBULANCE	29.74
HOME DEPOT CREDIT SERVICE	COUNTER TOPS-FIRE STATION KITCH	372.58
HYVEE-JOHNSTON	OFFICER BRITTNEY PARKS ILEA MEALS	1,925.00
IOWA LAW ENFORCEMENT	MMPI PARKS, TRAINING-DREWS	650.00
INGRAM BOOK COMPANY	BOOKS/DVDS	263.02
J & C ENTERPRISES	JULY COLLECTION	92.00
JUNIOR LIBRARY GUILD	EM,INDEP,PRI READER PLUS 08/21	144.10
ELECTRONICS INC	RADIO MAINT-PD,FD;ALARM-C HALL	252.50
LIBRARY PETTY CASH	LIB&OFFICE SUPPLIES,POSTAGE,SRP	263.26
MEDIACOM	INTERNET	155.02
A. C. MCCARTNEY	RADIATOR HOSES-BOBCAT	708.10
MICROMARKETING LLC	DVDS	151.44
MIDAMERICAN ENERGY CO	STREET LIGHTING	2,575.80
ACCESS SYSTEMS	COPIES-POLICE DEPARTMENT	81.52
MUNICIPAL FIRE & POLICE	MUNICIPAL PENSION	12,255.48
GREG NELSON	JULY 2021 AMBULANCE STIPEND	12.00
PRAXAIR DISTRIBUTION INC	CYLINDER RENTAL	81.65
QC ANALYTICAL SERVICES	SAMPLE ANALYSIS	120.00
QUILL CORPORATION	LEATHER CHAIR-LIBRARY	110.99
USA BLUEBOOK	HDPE TUBING-WATER DEPT	56.04
HAWKINS INC	95 GAL SODIUM HYPOCHLORITE	140.60
BRIAN WERNICK	JULY 2021 AMBULANCE STIPEND	108.00
1ST GATEWAY CREDIT UNION	UNION DUES WITHHOLDING	240.00
JORDAN MOORE	JULY 2021 AMBULANCE STIPEND	20.00
CITY OF CLINTON FIRE DEPT	PARAMEDIC INTERCEPT-AMBULANCE	250.00

PETERSEN SANITARY INC	PORTABLE TOILETS-PARKS	520.00
PREMIER PARTS INC	SILICONE SPRAY,ALTERNATOR,BELT	226.90
CENTURYLINK	TELEPHONE EXPENSE	166.75
STATE HYGIENIC LABORATORY	SAMPLE ANALYSIS	20.50
WHOLE ENERGY & HARDWARE	24 SMOKE DETECTORS	353.52
ERIC DAU	JULY 2021 AMBULANCE STIPEND	40.00
HENDERSON TRUCK EQUIP	A-FRAME FOR SNOW PLOWS	1,199.90
LOOKOUT BOOKS	BOOKS/DVDS	124.78
PLATINUM SMART INC.	DATA BACKUPS-JULY 2021	646.30
TROY ALDERMAN	REPLACE LOST CHECK 84401	87.31
FREY, HAUFE & CURRENT PLC	LEGAL SVCS-JULY 2021,INVESTIGATOR	14,067.45
XEROX BUSINESS SERV LLC	FIRE DEPARTMENT COPIER EXPENSE	109.84
HSA ACCOUNTS	HSA- EMPLOYEES	2,956.67
HOLLERAN, SHAW,MURPHY	CIVIL SERVICE LEGAL EXPENSE	750.00
PLATINUM INFORMATION SVC	IT SUPPORT,NETWORKMON,SPAMFLT	1,851.00
BRENT BRIGHTMAN	JULY 2021 AMBULANCE STIPEND	5.00
AXON ENTERPRISE, INC.	VEST ATTACHMENT-MVR CAMERA	93.90
EBENSBERGER CONSTRUCTION	PARKS PARKING LOT STRIPING	1,100.00
NEW LIFE COMPUTERS	DIAGNOSE/FIX LIBRARY LAPTOP	70.00
SPARKS SMALL ENGINE	STRING-PARK/REC WEED TRIMMERS	36.99
FINDAWAY	BOOKS/DVDS	64.99
GENESIS OCC HEALTH	NEW OFFICER PHYSICAL	1,053.00
CORY SNODGRASS	JULY 2021 AMBULANCE STIPEND	72.00
DUANE J WIESE	JULY 2021 AMBULANCE STIPEND	96.00
CHRISTIAN MARSH	JULY 2021 AMBULANCE STIPEND	20.00
PAUL MCCOY	JULY 2021 PAID ON CALL	100.00
JESSIE BAUGHMAN	JULY 2021 AMBULANCE STIPEND	12.00
BRANDON SMITH	JULY 2021 AMBULANCE STIPEND	12.00
JENNIFER BIELEMA	JULY 2021 AMBULANCE STIPEND	36.00
KEVIN DECKER	JULY 2021 AMBULANCE STIPEND	24.00
JEFFREY HACKNEY	JULY 2021 AMBULANCE STIPEND	24.00
TODD POWERS	JULY 2021 AMBULANCE STIPEND	24.00
MICHELLE SOWLE	JULY 2021 AMBULANCE STIPEND	40.00
THOMAS FRANKLIN	JULY 2021 AMBULANCE STIPEND	120.00
JOHN LUND	JULY 2021 AMBULANCE STIPEND	35.00
TRISH ANN ANDERSON	JULY 2021 AMBULANCE STIPEND	100.00
MICHAEL ANDERSON JR	JULY 2021 AMBULANCE STIPEND	72.00
MICHAEL BURMAHL	JULY 2021 AMBULANCE STIPEND	96.00
TONY BLOMME	JULY 2021 AMBULANCE STIPEND	36.00
PLATINUM LEASING SERVICES	SEPT 2021 LEASE PAYMENT	860.82
MIDWEST GROUP BENEFITS	WEEKLY CLAIMS	1,922.84
JACOB VANZUIDEN	COLLEGE REIMB-BA DEGR FY 21-22	1,200.00
KYLE DEWITT	JULY 2021 AMBULANCE STIPEND	35.00
DREW HACKNEY	JULY 2021 AMBULANCE STIPEND	15.00
JAMES BORNEMANN	SHELVES-PUBLIC WORKS SHOP	59.93
JESSE SCHNEEBERGER	JULY 2021 AMBULANCE STIPEND	10.00
RILEY SOWLE	JULY 2021 AMBULANCE STIPEND	96.00
TEMP ASSOCIATES-IOWA, INC	LIBRARY-PAARMANN THRU 8/8/21	361.39
DUBUQUE CO SHERIFF'S OFFC	SERVE NOTICE TO ABATE	32.00
BRITTNEY PARKS	MILEAGE TO/FROM TRAINING AMES	182.00
DEPOSIT REFUNDS	REFUND DATE 08/05/2021	419.62
PAYROLL CHECKS	PAYROLL CHECKS ON 08/06/2021	44,314.08
	CLAIMS TOTAL	319,775.94
	GENERAL FUND	91,183.31
	LIBRARY FUND	4,474.25
	PARKS FUND	2,268.19
	CEMETERY FUND	1,982.65
	ROAD USE FUND	187,471.19
	POLICE & FIRE PENSION FUND	750.00
	WATER UTILITY FUND	3,955.46
	SEWER UTILITY FUND	26,136.72
	LANDFILL/GARBAGE FUND	1,554.17

Accept City Clerk/Treasurer's Report for July 2021 which includes receipts: General \$108,743.60, Library \$16,835.83, Parks \$6,572.25, Cemetery \$2,895.36 Road Use \$69,579.24, Employee Benefit \$634.46, Police & Fire Pension \$1,231.60, Debt Service \$1,405.08 Water Utility Fund \$45,006.54, Sewer Utility \$68,136.07 Landfill/Garbage \$46,908.27; Receive, accept and place on file draft minutes from the Park and Recreation Commission meeting on August 2, 2021; Approve Class C Liquor License with Catering Privilege, Outdoor Service and Sunday Sales as submitted by BridgeKen Enterprise, LLC dba Imperial Lanes effective September 28, 2021; Receive, accept and place on file minutes from the Historical Board meeting on August 9, 2021; Approve pay Application #2 Precision Builders \$105,155.50 City Hall Project; Approve reappointment of Bob Jordan to the Historical Board term ending July 2023; Approve proposal from Gateway Door Company for replacing doors on the Public Works building \$10,501.40. On roll call – all Ayes.

Chief Schutte explained the repairs necessary to the ladder truck estimated at \$5,000-\$6,500 by Alexis Fire Equipment. Although it passed inspection, a leak was found within the boom. He selected Alexis for the repairs because of their proximity. Councilman Brightman said we have trust in them. Councilman Bowman asked about a contingency plan while the truck is being serviced and Chief Schutte detailed the plan.

Moved by Councilman Weller, second by Councilman Brightman to Authorize repairs to Fire Department Ladder Truck-Alexis Fire Equipment estimate \$5,000.00-\$6,500.00. On roll call – all Ayes.

Chief Schutte addressed the Council regarding a snow bar retention system on the Fire Station buildings at 720 9<sup>th</sup> Avenue and 313 9<sup>th</sup> Avenue. This system will prevent ice and snow from sliding off the roofs of the buildings and potentially injuring people or damaging other property in the vicinity. He reached out to three companies but only one responded. Beckwith Commercial Roofing proposed \$5,885.00 for both buildings.

Moved by Councilman Weller, second by Councilman Schnoor to authorize installation of snow bar snow retention system on Fire Station building for safety purposes-Beckwith Commercial Roofing \$5,418.00 at 720 9<sup>th</sup> Ave and \$467.00 at 313 9<sup>th</sup> Ave. On roll call – all Ayes.

Chief Schmitz addressed the Council about promotional testing for the Camanche Police Department. A new bill signed by the Governor requires Civil Service Commissions to hire persons with expertise to prepare and administer examinations approved by the Commission. Cayler Consulting, LLC uses an assessment center model for testing instead of a standard multiple choice test and has been used successfully by the DeWitt Police Department. The Civil Service Commission voted on August 4, 2021 to use Cayler Consulting and the assessment center model for the upcoming Corporal and Sergeant promotional examinations. Cayler Consulting estimated those costs to be approximately \$3,401.00. Councilman Bowman asked if Council is approving this in perpetuity or if it would need to be approved each time. City Administrator Kida said it was brought before Council because we are changing the process.

Moved by Councilman Brightman, second by Councilman Weller to Approve Cayler Consulting, LLC for Promotional Testing for Camanche Police Department. On roll call – all Ayes.

Chief Schutte introduced Building Inspector Harold Teagarden who read his portion of the July Fire Department Report. He talked about how he is using Mobile 311 to track building permits. Chief Schutte read the rest of the July 2021 Camanche Fire Department report and Chief Schmitz read the Camanche Police Department July 2021 report. Public Works Director Bornemann gave the Public Works report as Kida showed slides of problem areas in the City that were noted in the report. A number of sewer and storm sewer issues were examined in a detailed discussion. These issues will require the attention of the Public Works department on an ongoing basis and a plan will need to be developed with the help of the City Engineer.

City Administrator Kida presented the City Debt Report. He explained that a city's debt capacity is based off property valuations so we can expect to see our number increase. We are currently at very low at 16.11% of our debt capacity and will be at 15.21% after fiscal year 2021. Most cities operate at the 50-70% range and add new debt as old debt is paid off. One important thing he noted is that cities often set a ceiling or enact an emergency debt reserve. He recommends the City establish a debt capacity reserve of at least 20%, preferably 30%, and

recommends an annual debt review. He also recommends pulling up the 9<sup>th</sup> Street project; the estimated cost of which is \$2 million. Scheduling of several other projects from future plans were discussed to try to maintain the tax levy.

Kida recognized Officer Snodgrass for 2 years of service and Nancy McDougall for 5 years of service at the Library. He informed Council that the Meal Site Coordinator has given her two week notice. He said we now have air conditioning at City Hall and they are making excellent progress but are about two weeks behind. City Engineer Solchenberger said we will be advertising for bids for Phase 3 of the Street Improvement Plan with bid opening on September 2 and bid award recommendation at the September 7 Council meeting.

Councilman Brightman said we need to do work along the streets before we do work on the streets. He asked if the things we looked at tonight in the Public Works report are in Mobile 311. He also asked what is being done in the 1000 block of 16<sup>th</sup> Place. Councilman Bowman asked about the park sign donation. Kida said we are going to try and get the stones back, if we are able to purchase them, that could be our contribution. Mayor Pro Tem Varner read a letter from Guy McCausland inviting the leaders of the Community to the cornerstone dedication ceremony at the Community Center on Saturday, August 21, 2021 at 3:00 p.m.

Chief Schutte said they have had emergency calls involving Mid American with response time that has not been adequate. Kida will reach out to his contact. Chief Schmitz said we will be advertising for applications for a Civil Service Police Department list. Public Works Director Bornemann said applications are being accepted at City Hall for the Public Works opening.

Mayor Pro Tem Varner asked for public comments. There were none.

A recess was taken at 7:37 p.m. The meeting reconvened at 7:43 p.m. at which time City Attorney John Frey distributed a letter clarifying the reason for going into closed session.

Moved by Councilman Brightman, second by Councilman Bowman to go to Closed session at 7:45 p.m. to Consider confidential personnel matters and Discuss strategy with Council where litigation is imminent Iowa Code Section 21.5 (1)(c).

Reconvened in Open Session at 8:32 p.m. Kida restarted the live stream and unmuted the online meeting.

Moved by Councilman Bowman, second by Councilman Weller to Adopt a Resolution; Authorization to Search for Special Counsel. On roll call – all Ayes.

Moved by Councilman Schnoor, second by Councilman Bowman to Adopt a Resolution; Authorization to Engage in Mediation. On roll call – Ayes – Councilmen Varner, Weller, Bowman, Schnoor. Nay – Councilman Brightman.

Mayor Pro Tem Varner adjourned the meeting at 8:36 p.m.