

The City Council of the City of Camanche, Iowa met in regular session September 7, 2021 at 6:00 p.m. at the Camanche Fire Station. Present on roll call: Mayor Trevor Willis presiding, and Council members Bowman, Brightman, Varner and Weller. Absent: Schnoor. Also present were City Attorneys John Frey, Randy Current and Braydon Roberts, City Engineer Dan Solchenberger and Department Heads Bornemann, Evans, Officer Drews for Schmitz, Schutte and Schneider.

A moment of silent prayer was observed. Mayor Willis led the Pledge of Allegiance.

Moved by Councilman Bowman, second by Councilman Brightman to approve the Agenda. On roll call – all Ayes.

Mayor Willis asked for public comments on agenda items. There were none.

Mayor Willis opened a Public Hearing regarding the Street Improvement Plan-Phase 3 at 6:01 p.m. City Engineer Solchenberger discussed the scope of the project. In the absence of public comments, Mayor Willis closed the Public Hearing at 6:03 p.m.

A presentation by the Park and Recreation Commission was moved to later in the meeting because Chairperson Casey Green had not yet arrived.

Moved by Councilman Varner, second by Councilman Weller to approve the Consent Agenda which covered the following: Approve minutes from the council meetings held on August 10, 2021 and August 17, 2021; Approve Abstract No. 784 which includes the following:

ADVANCE AUTO PARTS	ANTIFREEZE FOR SQUAD CAR	18.99
ALLIANT ENERGY	GAS SERVICE	518.42
CAMANCHE VOL FIRE DEPT	MONTHLY MAINTENANCE	500.00
CENTER POINT LARGE PRINT	LARGE PRINT BOOKS	218.13
CLINTON PRINTING COMPANY	POLICE DEPT-TRAVEL VOUCHERS	30.00
CITY OF CLINTON	28E SEWER CONTRACT	24,000.00
CLINTON NATIONAL BANK	WATER METER CD ADDITION	37,968.01
CL CO AREA SOLID WASTE	FLUORESCENT BULB DISPOSAL	26.50
COLLECTION SERVICES CTR	GARNISHMENT	761.40
MANATTS	.88 TON PREMIX	101.20
ELECTRICAL ENG & EQUIP CO	7TH AVE LIFT GENERATOR REPAIR	2,283.00
EMER MEDICAL PRODUCTS INC	ACCU-CHEK TEST STRIPS-AMBULANCE	188.51
GATEWAY DOOR COMPANY	REPAIR FD DOOR OPENER	89.00
HARTZ LOCK COMPANY	5 KEYS/8 TAGS-PUBLIC WORKS	16.00
IOWA LEAGUE OF CITIES	IMFOA CLERK ONLINE TRAINING	240.00
IOWA ONE CALL	96 ONE CALL LOCATES	86.40
INGRAM BOOK COMPANY	BOOKS/DVDS	264.54
VOYA	457 PLAN DEDUCT	1,690.00
INTERSTATE ALL BATTERY	BATTERIES-FIRE DEPARTMENT	63.18
IPERS	IPERS	8,179.72
KENDRICK TERMITE SERVICE	ANNUAL TERMITE INSPECTION-PD	70.00
KWIK TRIP/KWIK STAR STORE	425.151G PW; 38.709G AMBULANCE	2,391.89
	82.85G CEM; 6.85G FD; 318.769G PD	
ELECTRONICS INC	RADIO MAINT-PD,FD;ALARM-C HALL	252.50
LESLIE ELECTRIC	PLATT PARK ELECTRICAL REPAIRS	892.22
MASTERCARD	PD TRAVEL,TRAINING,BLDG REPAIRS;	8,539.53
	FD SPEAKERS,SUPPLIES;IACMA-KIDA;LIBR SUMMER READING PROG	
TOM MCMANUS BACKHOE	GRAVE-NELSON	400.00
MEDIACOM	INTERNET	450.00
MICROMARKETING LLC	CDS	169.76
MIDAMERICAN ENERGY CO	ELECTRIC SERVICE	5,613.42
ACCESS SYSTEMS	COPIES-POLICE DEPARTMENT	100.13

MISSISSIPPI VALLEY PUMP	PUMP REPAIR-SWAN SLOUGH LIFT	4,718.00
MUNICIPAL FIRE & POLICE	MUNICIPAL PENSION	26,656.20
PRESTO-X-COMPANY	PEST CTRL-CCTR,LIB,CHALL,HIST BLDG	172.00
LIFE INSURANCE	LIFE INSURANCE PREMIUMS	1,174.46
QC ANALYTICAL SERVICES	SAMPLE ANALYSIS	120.00
SCHIMBERG CO	GREEN MARKING PAINT-SEWER	122.74
SECRETARY OF STATE	OFFICER PARKS NOTARY APPLIC	30.00
KELLI ELLIOTT	MILEAGE-ILEA TRAINING	224.22
TEAM TWO INC	AMBULANCE BILLING-JULY 2021	1,090.49
TREASURER STATE OF IOWA	JULY WITHHOLDING,SALES,EXCISE TAX	7,907.45
US CELLULAR	PD CELL PHONES/MOBILE 311 DATA	801.03
PAUL VARNER	REPLACEMENT PAINT SPRAYER	32.09
HAWKINS INC	95 GAL SODIUM HYPOCHLORITE	140.60
WENDLING QUARRIES INC	EROSIONSTONE-5TH ST CATCH BASIN	48.31
BRIAN WERNICK	AUG 2021 AMBULANCE STIPEND	156.00
1ST GATEWAY CREDIT UNION	UNION DUES WITHHOLDING	510.00
EDENS CONSTRUCTION	REPAIRS 7TH AVE LIFT STA BLDG	3,372.00
JORDAN MOORE	AUG 2021 AMBULANCE STIPEND	20.00
WINDSTREAM	PHONE/LONG DISTANCE	318.47
PREMIER PARTS INC	BRAKE PADS,TIE ROD END-1 TON	413.29
BWC EXCAVATING	VAC OUT MANHOLE-N. WASHINGTON	758.87
CENTURYLINK	TELEPHONE EXPENSE	683.07
STATE HYGIENIC LABORATORY	LEAD AND COPPER SAMPLE TESTING	579.50
ANNA EVANS	LIBRARY MEETINGS-MEDIAPOLIS	116.03
OVERDRIVE	FY 2022 BRIDGES E-BOOK CONTENT	1,100.64
CLINTON ACE HARDWARE	SHIP WATER SAMPLES	56.73
ERIC DAU	AUG 2021 AMBULANCE STIPEND	40.00
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE PREMIUMS	20,848.19
AFLAC	AFLAC - PRETAX WITHHOLDING	500.40
CONTINUOUS TOUCH, LLC	SIP TRUNKING	149.82
SLOAN IMPLEMENT CO.	LIGHTS-MAKE GATOR STREET-LEGAL	255.57
CASEY'S GENERAL STORES	32.21G PW; 55.9G AMBULANCE 73.13G POLICE; 143.03G FIRE DEPT	903.36
HUGUNIN SEWER & PLBG	ROOTER 2 FLOOR DRAINS-PD	119.00
SPARKLEAN	AUG CLEAN-CHALL,CCTR,LIB,PD,PW	865.00
HSA ACCOUNTS	HSA- EMPLOYEES	2,680.00
PLATINUM INFORMATION SVC	2-OFFICE STANDARD 2019	2,573.98
KETEL1 TEAMWEAR, LLC	BUILDING INSPECTOR-SHIRT LOGOS	60.00
BRENT BRIGHTMAN	AUG 2021 AMBULANCE STIPEND	5.00
NATHAN CAMPIE	REIMBURSE CLOTHING ALLOWANCE	41.65
IOWA DEPT OF INSPECTIONS	RENEW FOOD SERVICE LICENSE	150.00
DINGES FIRE COMPANY	SHIPPING CHGS-FIRE HOSE 6/15	208.83
REPUBLIC SERVICES	AUGUST 2021 CITY COLLECTION	27,651.20
KIESLER POLICE SUPPLY	2 GLOCK PISTOLS W/SIGHTS-PD	1,089.00
ANYTHINGGRAPHICS	P WORKS SAFETY VESTS, STICKERS	279.00
DUANE J WIESE	AUG 2021 AMBULANCE STIPEND	60.00
CHRISTIAN MARSH	AUG 2021 AMBULANCE STIPEND	20.00
PAUL MCCOY	AUG 2021 PAID ON CALL	150.00
JESSIE BAUGHMAN	AUG 2021 AMBULANCE STIPEND	48.00
BRANDON SMITH	AUG 2021 AMBULANCE STIPEND	36.00
JENNIFER BIELEMA	AUG 2021 AMBULANCE STIPEND	48.00
KEVIN DECKER	AUG 2021 AMBULANCE STIPEND	48.00
JEFFREY HACKNEY	AUG 2021 AMBULANCE STIPEND	48.00
MICHELLE SOWLE	AUG 2021 AMBULANCE STIPEND	120.00
THOMAS FRANKLIN	AUG 2021 AMBULANCE STIPEND	168.00
JOHN LUND	AUG 2021 AMBULANCE STIPEND	45.00
TRISH ANN ANDERSON	AUG 2021 AMBULANCE STIPEND	40.00
MICHAEL ANDERSON JR	AUG 2021 AMBULANCE STIPEND	96.00
MICHAEL BURMAHL	AUG 2021 AMBULANCE STIPEND	120.00

TONY BLOMME	AUG 2021 AMBULANCE STIPEND	48.00
MIDWEST GROUP BENEFITS	WEEKLY CLAIMS	2,207.29
ACCESS SYSTEMS LEASING	CITY HALL, LIBRARY COPIER LEASE	424.18
PETERSON PLUMBING, INC	INSTALLATION OF SINK-LIBRARY	160.65
KYLE DEWITT	AUG 2021 AMBULANCE STIPEND	20.00
DREW HACKNEY	AUG 2021 AMBULANCE STIPEND	20.00
JESSE SCHNEEBERGER	AUG 2021 AMBULANCE STIPEND	10.00
RILEY SOWLE	AUG 2021 AMBULANCE STIPEND	120.00
CINTAS	MOP,RUGS,MAT-COMM CTR, PWORKS	157.58
TEMP ASSOCIATES-IOWA, INC	LIBRARY-PAARMANN THRU 8/15/21	663.85
BRITTNEY PARKS	WELLNESS REIMBURSEMENT	249.31
CAMANCHE CUSTOMS	TAIL LIGHTS,SAFETY KIT-GATOR	700.00
AMERICAN PUBLIC WORKS ASC	JAMES BORNEMANN MEMBERSHIP	108.00
HAROLD TEAGARDEN	BUILDING INSPECTOR FUEL EXP	50.86
BACK STREET GRAPHICS	BUILDING INSPECTOR SHIRTS	104.95
PAYROLL CHECKS	PAYROLL CHECKS ON 08/20/2021	49,268.13
PAYROLL CHECKS	PAYROLL CHECKS ON 09/03/2021	47,604.12
PAYROLL CHECKS	PAYROLL CHECKS ON 09/04/2021	854.73
PAYROLL CHECKS	PAYROLL CHECKS ON 09/05/2021	854.73
	CLAIMS TOTAL	310,538.02
	GENERAL FUND	171,238.85
	LIBRARY FUND	13,173.49
	PARKS FUND	4,014.36
	CEMETERY FUND	6,790.51
	ROAD USE FUND	10,635.05
	POLICE & FIRE PENSION FUND	199.00
	WATER UTILITY FUND	31,034.90
	SEWER UTILITY FUND	42,898.80
	LANDFILL/GARBAGE FUND	30,553.06

Approve Bray Architects invoice 3508-08 \$2,995.00 for landscape architecture; Receive, accept and place on file draft minutes from the Park and Recreation Commission meetings on August 16, 2021 and August 23, 2021; Receive, accept and place on file draft minutes from the Library Board meeting on August 4, 2021; Approve water tower cleaning to National Wash Authority \$6,300.00; Approve payment of Shive Hattery invoice for Well Study, Risk Resilience Assessment and Emergency Response Plan \$26,360.00; Approve renewal of Class B Wine, Class C Beer (carryout), Class E Liquor and Sunday Sales effective September 21, 2021 as submitted by DEV Supermart (Camanche Food Pride) . On roll call – all Ayes.

Library wages were discussed. Kida did some research and found that other libraries in the area give their part time staff paid time off and had higher wage scales. He said if we increased our part time library staff wages by \$2.50 per hour, it would be \$6,000.00 per year. James Griswold, Library Board member, said he looks more at the numbers. Staff handled over 1,100 check-ins and check-outs and Council members should look at what is parity within the City. He said the Board is asking for \$18,000.00, increasing the part time wages to \$12.00-\$14.95 per hour from the current rates of \$9.00-\$9.97 per hour. Council agreed to an hourly increase of \$3.50 effective immediately which is about \$9,000.00 per year. Kida will work on the figures proposed by the Library Board and a budget amendment.

Moved by Councilman Brightman, second by Councilman Weller to increase the Part Time Library Hourly wages by \$3.50 per hour. On roll call – all Ayes.

The next item on the agenda was Roles of Elected Officials. Mayor Willis asked why do this when we potentially could have four new people at this table. Councilman Brightman disagrees; we have been putting this off and we need to get it done. Councilman Varner would like to let the attorneys get this done. Councilman Bowman said he has encountered people who are under the impression that Council is trying to strip the Mayor or City Administrator of power. That is not the case; we are trying to clarify the existing ordinance and remove ambiguity. The item was tabled until the next meeting; Kida and Councilmen Brightman and Bowman will give what they have to the City Attorneys.

Under New Business, Kida asked to discuss item 2, American Rescue Plan funding and allocations, before item 1 Consider Shive-Hattery recommendation of bid award Phase 3 Street Improvement Plan. The City's ARP allocation is just over \$650,000. It must be spent on infrastructure and be spent by December 31, 2024. Notable areas where this money can be spent are storm water, sanitary sewer, water and broadband. Details of multiple options were considered for future decisions to be made.

Consideration of Shive-Hattery bid award Phase 3 Street Improvement Plan was led by City Engineer Solchenberger. The bid came in at \$480,171.90 which is over the original estimate. Councilman Brightman asked why it was so much higher. Solchenberger said a lot was due to mobilization and asphalt and concrete paving at 9th Avenue and Middle Road. Included in the bid is \$91,000 for storm water and storm pipe. That portion could be paid with American Rescue Plan funding. If we use ARP funding, we can award the bid this year and maintain an appropriate balance in the Road Use fund.

Moved by Councilman Brightman, second by Councilman Varner to award Phase 3 Street Improvement Plan to Manatts \$480,171.90. On roll call – all Ayes.

Moved by Councilman Bowman, second by Councilman Weller to use American Rescue Plan funding for the Storm Water portion of the Phase 3 Street Improvement bid awarded to Manatts. On roll call – all Ayes.

The Shive-Hattery Well Water Memorandum and Report was given by City Engineer Solchenberger while Kida displayed it. Details of each well, well house, the maintenance required and the cost of the maintenance were discussed and the set-up of a well was displayed and explained. The total cost of the required maintenance is \$1,334,000 and will eliminate the need for a new well. The maintenance would still be necessary if we opt for a new well. Councilman Bowman asked how we will pay for all of this. Kida and Solchenberger said the State Revolving Fund has loans available at zero interest for three years, then 1.75% plus .25% fees after that for up to 20 years. There are stipulations associated with the loan that would need to be considered. Nate Campie said all the wells are working now; preventative maintenance is needed and we should look at a maintenance plan in the future. Solchenberger said the initial step is to pull, inspect and test the wells, one at a time, to see where we are. Councilman Brightman asked about the magic number for preventative maintenance; 5-10 years? Solchenberger said probably, but we will ask the well guys so we know for sure.

Chief Schutte addressed Council regarding the Paramedic/Firefighter hiring process. He would like to waive the testing requirement for certified Firefighters as is done when Police Officers are hired.

Moved by Councilman Bowman, second by Councilman Weller to approve the Paramedic/Firefighter hiring process to mirror the Police Department, waiving the testing requirement for certified Firefighters. On roll call – all Ayes.

Moved by Councilman Weller, second by Councilman Bowman to set Trick-or-Treat in Camanche as October 31, 2021, from 6:00 p.m. until 8:00 p.m. On roll call – all Ayes.

Officer Drews read the Camanche Police Department August 2021 report. Chief Schutte read the Camanche Fire Department August 2021 report.

Manatts Change Order #1 for the Street Improvement Plan-Phase 2, \$26,567.87 was discussed. Solchenberger said it balanced out the change in quantity. There were several questions from Councilman Brightman and Mayor Willis. The approval of the Change Order was put on hold for additional information that Solchenberger will obtain. The approval of Pay Application #2 was tabled as it included amounts in Change Order #1.

The Park and Recreation Commission Presentation from earlier in the agenda was inserted at this point in the meeting. Chairperson Casey Green apologized for being late. He said he planned to do the presentation at the next meeting. He said he and the Committee

have questions as far as the budget goes and would like to have Kida at the next meeting on September 13, 2021. Kim Willis said she needs a better understanding of the Parks Master Plan. Kida said with a plan, you are much more likely to get grants and possibly some COVID money. The plan can be modified. It was asked if someone at City Hall could write grants for Park and Rec. Kida said that ECIA offers grant writing classes. He will attend the next Park and Rec meeting as requested.

Kida recognized Officer Weingart for 2 years of service and Chief Schmitz for 17 years of service. He will be attending the League of Cities. Mayor Willis said he was involved in the Cornerstone Ceremony and it was amazing.

Councilman Brightman asked if we take care of our First Responders due to COVID or do they need to use sick time; it is something to think about. A detailed discussion on the topic followed. Councilman Bowman would like to have something in writing regarding COVID sick leave. He also said he is attending the League of Cities.

Bornemann gave the Public Works report for August. For safety reasons, he said South Washington Boulevard will remain closed for maybe one more day. Chief Schutte said the ladder truck is still out for repairs. Kida reported that large item pick up will be in November due to carrier staffing issues.

Mayor Willis called for public comments. There were none.

A recess was taken at 8:22 p.m. Reconvened at 8:32 p.m.

Moved by Councilman Bowman, second by Councilman Brightman to go to Closed Session to Discuss strategy with Council where litigation is imminent Iowa Code Section 21.5 (1)(c). at 8:32 p.m. On roll call – all Ayes.

Reconvened to Open Session at 9:14 p.m.

Moved by Councilman Bowman, second by Councilman Brightman to Adopt a Resolution-Authorization to Retain Special Counsel. On roll call – all Ayes.

Moved by Councilman Brightman, second by Councilman Bowman to Adopt a Resolution-Authorization to Retain Presiding Official. On roll call – all Ayes.

Mayor Pro Tem Varner adjourned the meeting at 9:19 p.m.

Trevor Willis
Mayor

Paul Varner
Mayor Pro Tem

Toni Schneider
City Clerk/Treasurer