

ORDINANCE

AN ORDINANCE AMENDING THE CAMANCHE, IOWA MUNICIPAL CODE BY AMENDING CHAPTER 17, CITY ADMINISTRATOR, SECTIONS 13, CONCERNING APPOINTMENT OF OFFICERS, 14, CONCERNING NON-OFFICER EMPLOYEES AND 25 CONCERNING APPOINTMENT OF DEPARTMENT HEADS.

Section 1. **Purpose.** The purpose of this ordinance is to amend the Camanche Municipal Code by conforming Chapter 17, City Administrator with Title II Policy and Administration, Chapter 3 Mayor, and to clarify Sections 13 and 14 of Chapter 17

Section 2. **Facts Found.** The City Council of the City of Camanche, Iowa hereby makes the following findings of fact:

1. The Camanche Code has been amended by adding Title II Policy and Administration, Chapter 3 Mayor.

2. It is necessary to amend Chapter 17, City Administrator to establish consistency with Title II Policy and Administration, Chapter 3 Mayor, and to clarify Sections 13 and 14 of Chapter 17.

Section 3. **Amendment.** Sections 13, 14 and 25 of Chapter 17, City Administrator are deleted and the following are inserted in their place:

13. Appoint and when necessary for the good of the City, suspend, remove or discipline the following Officers identified in Section 2-2-2 of the Code of Ordinances: City Clerk-Treasurer, Deputy City Clerk, Police Chief, Attorney, Public Works Director, Fire Chief, Building Inspector, and City Engineer. Appointment or removal shall require City Council approval. Discipline of employees shall be conducted in accordance with the City of Camanche Employee Policy Handbook (Employee Handbook). Discipline of Non-employee appointed officers shall be administered using the Employee Handbook as a guide. Appointment of the Police Chief and the Fire Chief shall be made in collaboration with the Mayor, as provided in Section 25.

14. Employ, reclassify, or discipline all employees who are not officers listed in Section 2-2-2 of the Code of Ordinances, subject to civil service provisions, the Code of Iowa and the terms of any applicable collective bargaining agreement. The City Administrator may authorize the head of a department to appoint, suspend, remove or discipline subordinates in said department

25. The City Administrator will have the power to appoint and remove all department heads subject to the approval of the City Council. When appointing the Police Chief and the Fire Chief,

the Administrator shall collaborate with the Mayor. If the Mayor and the City Administrator disagree on the nominee, the Mayor and the City Administrator shall each submit a nominee and the Council shall either approve one nominee or reject both nominees. If both nominees are rejected, the appointment process shall resume, but the rejected nominees will no longer be eligible for the appointment. Disagreement shall be established when, after completion of the application and interview process, either the Mayor or the Administrator notifies the other, in writing they will submit a nomination to the Council without the other's consent. Unless additional time is allowed by the City Council, a special council meeting shall be held within 3 business days after a notice of disagreement is served.

Section 4. **Repealer.** All ordinances or parts of ordinances in conflict with any provision of this ordinance are hereby repealed. Camanche Code Section 2-2-3, Appointment of Officers is expressly repealed.

Section 5. **Severability Clause.** If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect this ordinance as a whole, or any section, provision, or part thereof not adjudicated invalid or unconstitutional.

Section 6. **When Effective.** This ordinance shall be in full effect from and after its final passage, approval, and publication as required by law.

Passed by the Camanche City Council this _____ day of _____, 2021 and approved this day of _____, 2021. .

Trevor Willis, Mayor

Attest: Toni L. Schneider, City Clerk

Certification of Posting

I, Toni L. Schneider, City Clerk, do hereby certify that a copy of this ordinance was posted at the Camanche City Hall, the Camanche Public Library, and the Clinton National Bank in Camanche on the _____ day of _____ 2021 as required by law.

Name Date

