

**CAMANCHE CITY COUNCIL AGENDA**  
**6:00 P.M. – CAMANCHE CITY HALL 818-7<sup>th</sup> Avenue**  
**TO ATTEND BY PHONE: 1-717-275-8940 ACCESS CODE: 289 8487**  
**ATTEND VIA INTERNET: <https://hello.freeconference.com/conf/call/2898487>**  
**(PLACE YOUR PHONE ON MUTE UNTIL PUBLIC COMMENTS)**  
**JULY 6, 2023**

**Roll Call**

**Moment of Silent Prayer**

**Pledge of Allegiance**

**Approval of Agenda**

**Public Hearing: Proposed Sale of Real Estate Located Behind the Camanche Public Works Salt Shed Consisting of the Southwesterly 12'x160' of Lot 14, Block 1 in the City of Camanche to Mid-American Energy Company for the Sum of \$1,000.00**

**Visitor: Brenda Larkey – Camanche Days**

**Public Comments on Agenda Topics-State Your Name and Address (3 Minute Limit)**

**Consent Agenda:**

- 1) Approve Minutes from Council meeting held on June 20, 2023
- 2) Approve bills and claims as submitted
- 3) Receive, accept and place on file draft minutes from the Park and Recreation Commission meetings on June 12, 2023 and June 26, 2023
- 4) Approve payment of Dorsey & Whitney, LLP invoice for 2021 Commercial Urban Renewal Area Legal Services Rendered \$7,378.00
- 5) Approve Pay Application #7 from Hawkeye Paving Corp for the Roundabout \$26,638.60
- 6) Approve payment of Core Vens invoices for Work Comp Audit \$67,204.00 and General Liability Audit \$591.00
- 7) Approve Change Order One, 9<sup>th</sup> Street Reconstruction from Manatt's \$4,647.50
- 8) Approve Pay Application #1, 9<sup>th</sup> Street Reconstruction from Manatt's \$275,419.44
- 9) Receive, accept and place on file draft minutes of the Library Board meeting on June 7, 2023

**Unfinished Business:**

- 1)

**New Business:**

- 1) 1<sup>st</sup> Reading of an Ordinance amending Title 2 Chapter 4 Salaries of Administrative Officers
- 2) Resolution approving the sale of the southwesterly 12'x160' of Lot 14, Block 1 in the City of Camanche to Mid-American Energy Company for the Sum of \$1,000.00
- 3) Resolution calling for a public hearing to amend Ordinance 18.60-C Sign Supplemental Regulation of the Zoning Ordinance
- 4) Resolution calling for a public hearing to enter into an easement agreement with Mid-American Energy on property located at 400 9<sup>th</sup> Avenue, Camanche, Iowa

- 5) Board of Adjustments Variance decision for Kenny and Lori Dierks 400 16<sup>th</sup> Place
- 6) Open bids for and approve sale of Case Tractor (Pewe)
- 7) Approve 28E Agreement between City of Camanche and Camanche School District for SRO (Schmitz)

**Communication from City Attorney**

**Communication from City Administrator**

**Communication from Mayor**

**Communication from City Council Members and Department Heads**

**Public Comments-State Your Name and Address (3 MINUTE LIMIT)**

**Council Members Requests for Placement of Matters on Future Agendas**

**Adjourn**

**Board Vacancies –   1 Board of Adjustments  
                              1 Library Board  
                              1 Historical Board**

City of Camanche  
June 20, 2023

The City Council of the City of Camanche, Iowa met in regular session June 20, 2023, at 6:00 p.m. at Camanche City Hall. Present on roll call: Mayor Pruett presiding, and Council members Bowman, Determann, Schnoor and Varner. Absent: Council member Weller. Also present were City Attorneys John Frey and Braydon Roberts, City Engineer Zach Howell, City Administrator Andrew Kida and Department Heads Pewe, Schmitz, Schutte and Schneider.

A moment of silent prayer was observed. Mayor Pruett led the Pledge of Allegiance.

Moved by Councilman Bowman, second by Councilman Varner to approve the Agenda, as amended. On roll call – all Ayes.

Mayor Pruett called for public comments on Agenda topics. There were none.

Moved by Councilman Bowman, second by Councilman Determann to approve the Consent Agenda which covered the following: Approve minutes from the Council meeting held on June 6, 2023; approve Abstract No. 826 which includes the following:

UMB BANK NA	SERVICE FEE-WASH BLVD;SEWER;21ST	750.00
CLINTON NATIONAL BANK	FED/FICA TAX WITHHOLDING	12,389.48
CL CO AREA SOLID WASTE	YARD WASTE	414.48
COLLECTION SERVICES CTR	GARNISHMENT	162.00
CULLIGAN	WATER,DISP RENT-CITY HALL, LIBRARY	47.45
EASTERN IA LIGHT & POWER	SECURITY LIGHT-9TH ST,ANAMOSA RD	118.21
EMER MEDICAL PRODUCTS INC	AMBULANCE SUPPLIES	188.93
FOLEY TREE CARE	TREE SERVICE-LBRARY,PLATT,RAMP	1,500.00
HOME DEPOT CREDIT SERVICE	PAPER TOWELS,TRAPS-PUBLIC WRKS	165.73
IOWA PRISON INDUSTRIES	ILEA BASIC PACKAGE-OFC TYSON	230.00
IOWA LAW ENFORCEMENT	BASIC ACADEMY-OFFICER TYSON	6,875.00
INGRAM BOOK COMPANY	BOOKS/DVDS	238.22
J & C ENTERPRISES	MAY 2023 COLLECTION	95.68
KWIK TRIP/KWIK STAR STORE	424.727G PW;93.35G CEM;20.458G FD 360.57G PD; 49.626G AMBULANCE	3,144.74
RALPH AND BRENDA LILES	EASEMENT-9TH STREET PROJECT	1.00
MEDIACOM	INTERNET	134.51
MIDAMERICAN ENERGY CO	STREET LIGHTING	2,539.31
MIDWEST BREATHING AIR	QUARTERLY AIR TEST	195.00
ACCESS SYSTEMS	COPIES-POLICE DEPARTMENT	120.89
MISSISSIPPI VALLEY PUMP	SWAN SLOUGH LIFT-REPAIR PUMP	4,890.00
MUNICIPAL FIRE & POLICE	MUNICIPAL PENSION	13,407.15
GREG NELSON	MAY 23 AMBULANCE STIPEND	96.00
THE PENWORTHY COMPANY	BOOKS/DVDS	574.73
POSTMASTER	MAIL 2ND QTR WATER/SEWER BILLS	794.60
SANDRY FIRE SUPPLY LLC	SPECTACLE KIT, G1 FACEPIECE FD	150.00
SEESER STORAGE INC	MOVE STORM SHELTER BLDGS	6,000.00
SHIVE-HATTERY ENGINEERS	ENGINEERING-9TH STREET RECONST	26,268.62
TEAM TWO INC	AMBULANCE BILLING MAY 2023	1,405.08
TITAN MACHINERY	INSPECTION-CASE TRACTOR SALE	473.91
TREASURER STATE OF IOWA	MAY 23 WATER EXCISE TAX, SALES TAX	358.61
UNIFORM DEN	UNIFORMS-OFFICER TYSON	72.04
HAWKINS INC	210 GAL AZONE,90 GAL LPC	3,374.35
BRIAN WERNICK	MAY 23 AMBULANCE STIPEND	36.00
DARYL YODER	REIMB CLOTHING,BOOTS,WELLNESS	780.30
1ST GATEWAY CREDIT UNION	UNION DUES DEDUCTIONS	240.00
JORDAN MOORE	MAY 23 AMBULANCE STIPEND	20.00
QUAD CITY SAFETY	TRAFFIC CONTROL CONES	468.00
CHRISTY SCHUTTE	REIMBURSE GLASSES	200.00
PETERSEN SANITARY INC	PORTABLE TOILETS-PARKS	990.00
PREMIER PARTS INC	FIRE DEPT BRAKE LINES	165.97

BWC EXCAVATING	REP INTAKE-702 13TH AV;JET SEWER	10,737.08
CENTURYLINK	TELEPHONE EXPENSE	1,126.70
STATE HYGIENIC LABORATORY	PFAS TESTING-WELLS	740.00
CLINTON ACE HARDWARE	SHIP WATER SAMPLES	25.05
ERIC DAU	MAY 2023 PAID ON CALL	260.00
PLATINUM SMART INC.	DATA BACK UPS-JUNE 2023	400.00
TOWN SQUARE PUBLICATIONS	FULL PAGE AD-CHAMBER MAGAZINE	2,400.00
CASEY'S GENERAL STORES	140.36G FD; 28.65G PD; 140.36G FD; 24.65G AMB; 18.65G BLDG INSP	905.64
FREY, HAUFE & CURRENT PLC	PFAS, LEGAL SERVICES-MAY 2023	6,747.00
IA DEPT OF PUBLIC SAFETY	ONLINE WARRANTS APR-JUN 2023	300.00
HSA ACCOUNTS	HSA- EMPLOYEES	1,420.00
D & K MARINE REPAIR	REPAIR FIRE DEPT BOAT	27.81
PLATINUM INFORMATION SERV	IT SUPPORT,NETWORK MON,SPAMFLT	2,325.00
BRENT BRIGHTMAN	MAY 23 AMBULANCE STIPEND	15.00
EASTERN IA COMM COLLEGE	EMS TRAINING-A DETERS	50.00
SPARKS SMALL ENGINE	.105 STRING-CEMETERY	113.98
CLINTON COUNTY AUDITOR	4TH QTR FY23 PEANUT BUTTER	210.00
CORY SNODGRASS	MAY 23 AMBULANCE STIPEND	60.00
JESSIE BAUGHMAN	MAY 23 AMBULANCE STIPEND	24.00
BRANDON SMITH	MAY 23 AMBULANCE STIPEND	24.00
JENNIFER BIELEMA	MAY 23 AMBULANCE STIPEND	72.00
JEFFREY HACKNEY	MAY 23 AMBULANCE STIPEND	24.00
TODD POWERS	MAY 23 AMBULANCE STIPEND	12.00
MICHELLE SOWLE	MAY 23 AMBULANCE STIPEND	60.00
THOMAS FRANKLIN	MAY 23 AMBULANCE STIPEND	108.00
JOHN LUND	MAY 23 AMBULANCE STIPEND	25.00
MICHAEL BURMAHL	MAY 23 AMBULANCE STIPEND	72.00
TONY BLOMME	MAY 23 AMBULANCE STIPEND	72.00
PLATINUM LEASING SERVICES	JULY 2023 LEASE PAYMENT	853.00
MIDWEST GROUP BENEFITS	WEEKLY CLAIMS, MONTHLY SVC FEE	647.62
ACCESS SYSTEMS LEASING	LIBRARY, CITY HALL COPIER LEASE	472.86
KYLE DEWITT	MAY 23 AMBULANCE STIPEND	24.00
PRECISION BUILDERS, INC	FINAL PAY APP#7+ CO#3 CITYHALL	30,365.47
RILEY SOWLE	MAY 23 AMBULANCE STIPEND	80.00
CINTAS	UNIF-PEWE;RUGS,TOWELS-PW,CH	45.46
AIRGAS USA, LLC.	CYLINDER RENTAL-AMBULANCE	10.08
CQB SOUTH, LLC	BALLISTICS VEST-A SNODGRASS	919.40
GAYLON PEWE	SAFETY BOOT,WELLNESS REIMB	364.52
MID-AMERICAN RESEARCH CHE	WASP & HORNET KILLER-PUBL WORKS	93.65
ANDREW DETERS	MAY 23 AMBULANCE STIPEND	5.00
GENESIS HEALTH SYSTEM	NEW OFFICER PHYSICAL	1,354.00
CLINTON COUNTY HEALTH DPT	RADON TEST KITS - LIBRARY	27.00
SHALAYA AUSTIN	MAY 23 AMBULANCE STIPEND	48.00
PLAYAWAY PRODUCTS	BOOKS/DVDS	779.90
MULGREW OIL & PROPANE CO.	829.3G DIESEL-WELL 5 PFAS	4,260.59
ALTORFER, INC.	GENERATOR RENTAL-WELL #5	2,575.00
GEORGIA NULL	EASEMENT-9TH STREET PROJECT	1.00
DWIGHT & SHERYL LIND	EASEMENT-9TH STREET PROJECT	1.00
WATER DEPOSIT REFUNDS	REFUND DATE 06/08/2023	277.32
PAYROLL CHECKS	PAYROLL CHECKS ON 06/09/2023	52,376.60
	CLAIMS TOTAL	214,013.72
	GENERAL FUND	96,667.32
	LIBRARY FUND	6,426.83
	PARKS FUND	2,084.90
	CEMETERY FUND	2,235.55
	ROAD USE FUND	14,749.29
	DEBT SERVICE FUND	750.00
	CITY HALL EXPANSION PROJ FUND	30,365.47
	ARP-AMERICAN RESCUE PLAN FUND	6,000.00

ROUNABOUT-7TH AVE/HWY 67 FND	4,355.00
9TH STREET PROJECT FUND	9,138.03
PFAS FUND	1,027.50
WATER UTILITY FUND	27,594.09
SEWER UTILITY FUND	11,699.06
LANDFILL/GARBAGE FUND	920.68

Accept City Clerk/Treasurer's Report for May 2023 which includes receipts: General \$315,329.47, Library \$20,860.91, Parks \$7,697.67, Cemetery \$4,591.67, Road Use \$56,723.69, Employee Benefit \$4,033.45, Police & Fire Pension \$7,829.64, Edens TIF \$1,167.52, Cross TIF \$980.65, Low/Moderate Housing-Edens \$778.34, Low/Moderate Housing-Cross \$601.04 Debt Service \$15,919.89, Water Utility Fund \$20,570.58, Sewer Utility \$14,296.78, Landfill/Garbage \$29,370.89; Approve reappointment of Linda Putman and Casey Green to the Park and Recreation Commission, terms ending July 2025; Approve reappointment of Kris Melenbacker to the Historical Board, term ending July 2025; Authorize Public Works Director to place Case Tractor up for sealed bid sale; Receive, accept and place on file draft minutes from the Historical Board meeting on June 12, 2023; Approve TIF Payment RJ Edens Rental Property \$32,783.38; Approve TIF Payment Cross Roads Land Development, L. L. C. \$5,562.81; Approve Class C Retail Alcohol License for Hide's Tavern effective 6/15/2023. On roll call – all Ayes.

Public Works Director Pewe updated Council regarding PFAS and Well #5. He said he is waiting on MidAmerican for 400-amp service and is working on the backup generator; they are going in steps. Kida asked Pewe to talk about water line flushing. Pewe said we haven't been doing a full program the last several years; we are working with Shive-Hattery. The way to do it, the oldest part of town, is in one big chunk. We will attempt to isolate everything on the river-side of the tracks to one water tower and flush it heavily one day, to try to get all of the sediment out that has been building up over the years. We will give advance notice to everybody, the best we can do. It will be after the July 4<sup>th</sup> holiday. Kida added that now that we are using well 5, we have reversed the flow of the water in those areas and stirring up more sediment. Chief Schutte clarified that the fire hydrants have been flushed annually; it is the actual water system that has not been flushed annually. Kida said this will be put on an annual preventative maintenance plan in the future. It is important for people to report to us, using Mobile 311, when they have brown water so we can look at replacing water lines in conjunction with our Street Improvement Plan.

Kida explained that MidAmerican is redoing the substation over by the Public Works. In 2019, we purchased 25 feet of land from MidAmerican to shore up a support wall for our salt shed. Dan from MidAmerican attended the meeting to explain they needed to purchase 12 feet of that land back for their current project. Kida said we will still have enough room to access what we need to.

Moved by Councilman Bowman, second by Councilman Varner to Adopt a Resolution calling for a Public Hearing for the purpose of the sale of an interest in Real Estate. On roll call – all Ayes.

Zach Howell from Shive-Hattery talked about the break-away poles required by the DOT for the lighting on the roundabout. We currently still have temporary lighting in place. The DOT changed the design for these crash-worthy poles and the additional cost will be \$183,553.50. Councilman Bowman asked about the duration of the work. Howell said the roundabout will not need to be closed because they are six feet away from the road.

Moved by Councilman Bowman, second by Councilman Schnoor to Approve Mid-American Lighting Design for the breakaway lighting \$183,553.50. On roll call – all Ayes.

The Police and Fire Department Bargaining Unit has confirmed via email that they are in agreement with the side letter adding an additional 3% to their wages.

Moved by Councilman Schnoor, second by Councilman Varner to Approve Side Letter with the Camanche Police and Fire Department Bargaining Unit 2022-2025. On roll call – all Ayes.

Kida explained to Council the Department Head Side Letters amended contracts for the Fire Chief, Police Chief, City Clerk and Public Works Director to include an additional 3% to wages for the Fiscal Year 2024. Councilman Bowman asked for clarification that this was already in the budget; Kida said it is.

Moved by Councilman Bowman, second by Councilman Determann to Approve Department Head Side Letters amended contracts for the Fire Chief, Police Chief, City Clerk and Public Works Director to include an additional 3% to wages for the Fiscal Year 2024. On roll call – all Ayes.

Moved by Councilman Bowman, second by Councilman Varner to Suspend the Rules of Procedure to allow the Mayor to read the resolutions under New Business items 5 and 8 by title only. On roll call – all Ayes.

Moved by Councilman Bowman, second by Councilman Varner to Allow Mayor Pruett to read the resolutions under New Business items 5 and 8 by title only. On roll call – all Ayes.

Moved by Councilman Varner, second by Councilman Bowman to Adopt a Resolution Establishing the Level of Compensation for the Employees of the City of Camanche for FYE 2024. On roll call – all Ayes.

Moved by Councilman Determann, second by Councilman Bowman to Authorize Chief Schmitz to extend a Conditional Offer of Employment for one Police Officer. On roll call – all Ayes.

Moved by Councilman Bowman, second by Councilman Determann to Authorize changing the Ambulance mileage rate from \$13.00 to \$14.00 per loaded mile. On roll call – all Ayes.

Moved by Councilman Determann, second by Councilman Varner to Adopt a Resolution Authorizing An Intergovernmental Agreement for Participation in the Mutual Aid Box Alarm System – MABAS Master Agreement 2022. On roll call – all Ayes.

Chief Schutte presented the Camanche Fire Department May 2023 Report and Chief Schmitz presented the Camanche Police Department May 2023 Report. Kida thanked the people involved with Friends of the Camanche Police Department 501c3 program and their efforts to obtain donations that fund items for the Police Department that are not in our budget. He also thanked the companies and individuals who have been donating to the 501c3 for their generosity. Chief Schmitz noted they are in excess of \$20-\$30,000 in the last 2 years. We are very grateful for their efforts and the generosity of the donors.

Kida stated there was a Planning and Zoning Commission meeting last week and presented proposed changes to the zoning ordinance on signs, primarily focusing on illuminated signs and how to get some guidance. There was good discussion at the meeting and it is available for viewing just like Council meetings. He will draft proposed changes. There will be a Public Hearing at the P & Z meeting in July, then it will come to Council to amend the Ordinance. We will also be presenting some proposed Ordinance changes on battery storage buildings on the solar overlay district and their accommodation and permitting. There is a Board of Adjustments meeting this coming week. Pewe said 9<sup>th</sup> Street reconstruction is ongoing. The Highway 67 water tower cleaning will be done. Temp workers are doing well. The crack sealing is done on streets and Library parking lot. They will be getting 15-20 tons of asphalt for filling the long list of potholes. He is in the design/idea stage for a totally new composting area. He is getting ideas from other towns, we would need over an acre of land. It would be open 24 hours a day. Hopefully we have some idea late fall. Councilman Schnoor asked him about the window on 9<sup>th</sup> Street. Howell said it is in the contract to be done by the end of October, early November. This poses challenges for school transportation. The softball field is being dug up by ground squirrels, even as workers are filling them. A new first base was ordered. Chief Schmitz asked about the net; Pewe will check on that. Kida said he has also been in touch with Josh Eggers.

Mayor Pruett called for Public Comments. Jess Paul spoke about the Iowa All-State Scholastic Trap Shoot where several students from this area participated. He said that Camanche does not have a team; Councilman Determann said that DeWitt shoots with Camanche. Mr. Paul said we did very well. He noted that Madalyn Goddard placed First in the state as a rookie at age 11. Also placing at state were Hunter Bram, Ethan Middendorp and Reese Taylor. He said it is amazing what these kids do and feels it is a good program with an excellent coach and wanted to recognize the participants and program.

Mayor Pruett adjourned the meeting at 6:47 p.m.

Austin Pruett  
Mayor

Toni Schneider  
City Clerk/Treasurer

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT	CHECK #	CHECK DATE
1ST GATEWAY CREDIT UNION	UNION DUES DEDUCTIONS	240.00	89963	6/23/2023
A. C. MCCARTNEY, INC	KEY SWITCH-MASSEY TRACTOR	49.85	92101	7/6/2023
AFLAC	AFLAC - PRETAX	500.40	10319438	6/23/2023
ALLIANT ENERGY	GAS SERVICE	578.57	89973	6/26/2023
AMAZON CAPITAL SERVICES INC.	BOOKS/DVDS	847.28	89974	6/26/2023
AMAZON CAPITAL SERVICES INC.	LIBRARY SUPPLIES	1,180.16	92102	7/6/2023
ANNA EVANS	REIMBURSE CLOTHING ALLOWANCE	300.00	89967	6/23/2023
AWESOME CAR WASH	APR-MAY-JUN PD FLEET WASHES	180.00	92103	7/6/2023
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE PREMIUMS	1,456.50	89965	6/23/2023
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE PREMIUMS	20,156.02	89975	6/26/2023
CAMANCHE VOL FIRE DEPT	MONTHLY MAINTENANCE	500.00	92104	7/6/2023
CAMANCHE WATER WORKS	2ND QTR 2023 WATER/SEWER BILLS	596.46	89976	6/26/2023
CENTER POINT INC.	LARGE PRINT BOOKS	24.67	92105	7/6/2023
CENTURYLINK	TELEPHONE EXPENSE	114.28	92106	7/6/2023
CINTAS	UNIFORM DEDUCT	28.89	89966	6/23/2023
CINTAS	TOWELS,RUGS-PW,CH;UNIF-PEWE	71.95	92107	7/6/2023
CLERK'S PETTY CASH FUND	PD-TRAVEL/TRAINING MEALS, POSTAGE	179.75	89996	6/28/2023
CLINTON HERALD	LEGAL PUBLICATIONS	591.20	92108	7/6/2023
CLINTON NATIONAL BANK	FED/FICA TAX WITHHOLDING	12,036.05	10319433	6/23/2023
CLINTON NATIONAL BANK	FED/FICA TAX WITHHOLDING	555.06	10319464	7/1/2023
CLINTON PRINTING COMPANY	DOOR HANGERS,NOTARY-WATER DEPT	95.00	92109	7/6/2023
COLLECTION SERVICES CTR	GARNISHMENT	162.00	10319434	6/23/2023
CONTINUOUS TOUCH, LLC	SIP TRUNKING	149.01	92110	7/6/2023
CORY SNODGRASS	REIMBURSE EYE EXAM	85.00	89968	6/23/2023
CROSS ROADS LAND DEVELOPMENT	TIF PAYMENT-EAST RIVER COURT	5,562.81	89954	6/21/2023
DARYL YODER	REIMBURSE WELLNESS (BALANCE)	19.70	89969	6/23/2023
E C I A	MEMBERSHIP DUES FY24 1ST INSTL	1,690.90	92111	7/6/2023
EMER MEDICAL PRODUCTS INC	AMBULANCE SUPPLIES	440.06	92112	7/6/2023
FIRE TEXTRESPONSE LLC	SUBSCRIPTION-TEXT ALERT MSGING	500.00	89977	6/26/2023
FORMAX	12 MONTH SVC AGREEMENT-FOLDER	766.00	92113	7/6/2023
GATEWAY UNITED WAY	UNITED WAY DEDUCTIONS	48.00	89959	6/23/2023
HAWKINS, INC	85 GAL AZONE-WATER DEPARTMENT	303.95	89978	6/26/2023
HAWKINS, INC	60 GAL AZONE, 70 GAL LPC	2,663.43	92114	7/6/2023
HOME DEPOT CREDIT PLAN	ROLLERS-CURB PAINTING	39.21	10319458	6/28/2023
HOME DEPOT CREDIT PLAN	FLAG LIGHTING-LIBRARY, PWORKS SUPPL	158.86	10319459	6/23/2023
HOME DEPOT CREDIT PLAN	PARTS-FIRE DEPT AIR BRAKE LINE	14.69	10319460	6/23/2023
HOME DEPOT CREDIT PLAN	BIKE PATH RAILING REPAIR SUPPL	28.87	10319461	6/23/2023
HSA ACCOUNTS	HSA- EMPLOYEES	1,512.76	10319439	6/23/2023
INGRAM BOOK GROUP INC	BOOKS/DVDS	567.75	92115	7/6/2023
IOWA LAW ENFORCEMENT ACADEMY	MMPI EVALUATION	150.00	92116	7/6/2023
IOWA LEAGUE OF CITIES	MEMBER DUES 7/1/23-6/30/24	2,806.00	92117	7/6/2023
IOWA ONE CALL	124 ONE CALL LOCATES	111.60	92118	7/6/2023
IPERS	IPERS	10,002.14	10319435	6/23/2023
JACOB VANZUIDEN	REIMBURSE SAFETY GLASSES	100.00	89970	6/23/2023
KELLI ELLIOTT	TOLLS TO/FROM AURORA-PD TRAINING	35.00	89971	6/23/2023
KLOCKE'S EMERGENCY VEHICLES	RUB RAIL-AMBULANCE REPAIR	174.51	89979	6/26/2023

ELECTRONICS INC	ALARM SERVICE-CITY HALL	30.00	92119	7/6/2023
LEXIPOL	POLICEONE ACADEMY ANNUAL RATE	917.73	92120	7/6/2023
PRINCIPAL LIFE INSURANCE CO.	LIFE INSURANCE PREMIUMS	246.18	89962	6/23/2023
PRINCIPAL LIFE INSURANCE CO.	LIFE INSURANCE PREMIUMS	1,044.35	89980	6/26/2023
MASTERCARD	POLICE DEPT TRAINING,SUPPLIES	3,447.68	89982	6/26/2023
MEDIACOM	INTERNET	450.00	92121	7/6/2023
MERCYONE, CLINTON, IA	MAY 23 PHARMACEUTICALS	88.00	92122	7/6/2023
MIDAMERICAN ENERGY CO	ELECTRIC SERVICE	3,534.87	89984	6/26/2023
MIDWEST GROUP BENEFITS	WEEKLY CLAIMS	4,847.90	10319462	6/28/2023
MIDWEST GROUP BENEFITS	WEEKLY CLAIMS	186.62	10319463	6/21/2023
MIDWEST GROUP BENEFITS	WEEKLY CLAIMS	954.68	10319465	7/4/2023
MOBILE TEAM TRAIN UNIT IV	MEMBERSHIP DUES FY2024	680.00	92123	7/6/2023
MULGREW OIL & PROPANE CO.	382.3G DIESEL-WELL 5 PFAS	1,923.89	89955	6/21/2023
MULGREW OIL & PROPANE CO.	293.9G DIESEL-WELL 5 PFAS	866.70	89985	6/26/2023
MULGREW OIL & PROPANE CO.	282.6G DIESEL-WELL 5 PFAS	1,462.71	92124	7/6/2023
MUNICIPAL FIRE & POLICE	MUNICIPAL PENSION	12,010.24	10319436	6/23/2023
NEW LIFE COMPUTERS	LIBRARY-FIX MICROSOFT OFFICE	60.00	92125	7/6/2023
NTOA	ANNUAL MBRSHP RENEW-CH SCHMITZ	50.00	92126	7/6/2023
OVERDRIVE	FY2024 BRIDGES EBOOK CONTENT	1,259.70	92127	7/6/2023
PAUL VARNER	MILEAGE-CCASWA MEETINGS MA-JN	112.66	89972	6/23/2023
PRESTO-X COMPANY	PEST CTRL-CCTR,LIB,CHALL,HIST BLDG	204.34	89986	6/26/2023
QC ANALYTICAL SERVICES LLC	SAMPLE ANALYSIS	105.00	92128	7/6/2023
QUAD CITY SAFETY	VIZCON TYPE III BARRICADES	1,752.16	92129	7/6/2023
QUILL CORPORATION	LIBRARY SUPPLIES	274.53	89987	6/26/2023
RAINBOW OF THE HEARTLAND	CENTRAL PARK BASKETBALL HOOPS	5,358.00	89988	6/26/2023
REPUBLIC SERVICES	JUNE 23 CITY COLLECTION,JULY PWORKS	31,093.90	92130	7/6/2023
RICHARD SCHMITZ JR	REIMBURSE BOOT ALLOWANCE	200.00	92131	7/6/2023
RJ EDENS RENTAL PROPERTIES LLC	TIF PAYMENT-EDENS 3RD ST, 9TH ST, 4TH	32,783.38	89956	6/21/2023
SHAUNA TEGELER	REIMBURSE WELLNESS	32.24	89990	6/26/2023
SHAUNA TEGELER	REIMBURSE WELLNESS	73.94	89997	6/28/2023
SHAUNA TEGELER	REIMBURSE CLOTHING ALLOWANCE	40.60	92132	7/6/2023
SHERWIN-WILLIAMS	CURB PAINT	879.26	92133	7/6/2023
SPARKLEAN	JUNE 23 CLEANING CCTR,CHALL,LIB,PW	1,110.00	92134	7/6/2023
SPARKS SMALL ENGINE REPAIR	STIHL KM131R BRUSH-PARKS MULCH	849.59	92135	7/6/2023
TECH SOUP	REBOOT RESTORE RX PRO 5 LIBRAR	32.00	92136	7/6/2023
THE LIBRARY STORE INC.	DATE DUE SLIPS-LIBRARY	135.37	92137	7/6/2023
TONI SCHNEIDER	REIMBURSE CLOTHING ALLOWANCE	83.85	89991	6/26/2023
TREASURER STATE OF IOWA	STATE WITHHOLDING TAXES	4,977.56	10319437	6/23/2023
US CELLULAR	PD CELL PHONES,MOBILE 311 DATA	437.77	89992	6/26/2023
US CELLULAR	PD CELL PHONES	174.08	92138	7/6/2023
VOYA INSTITUTIONAL TRUST CO	457 PLAN DEDUCT	2,014.00	89961	6/23/2023
WINDSTREAM CORPORATION	PHONE/LONG DISTANCE	300.47	89993	6/26/2023
XOP NETWORKS INC	FIREBAR SERVICE 7/1/23-9/30/23	779.00	92139	7/6/2023
ACCOUNT 1101145005	WATER DEPOSIT REFUND	117.90	89994	6/27/2023
ACCOUNT 1100794002	WATER DEPOSIT REFUND	80.24	89995	6/27/2023
	PAYROLL CHECKS ON 6/23/23	51,535.50		
	PAYROLL CHECKS ON 7/01/23	6,574.93		
	***** REPORT TOTAL *****	244,547.86		

CHECK NO	DATE	EMP NO	PAY TO THE ORDER OF	CHECK AMOUNT	CLEARED	VOIDED	MANUAL
1			Clinton National Bank				
89957	6/23/2023	11000	BLAKE D HARDISON	807.17			
89958	6/23/2023	11100	NOLAN S CAMPIE	458.51			
				-----			
				1265.68			
			ACH TRANSACTIONS				
6027	6/23/2023	10800	JOE W TYSON	1687.90			
6028	6/23/2023	9500	HAROLD W TEAGARDEN	1177.29			
6029	6/23/2023	10400	GAYLON S PEWE	1958.16			
6032	6/23/2023	9600	JEFFREY R ANNEAR	357.40			
6033	6/23/2023	10900	JEFFREY J APLIN	380.82			
6034	6/23/2023	3900	MICHAEL G YACKSHAW	150.00			
6035	6/23/2023	3900	MICHAEL G YACKSHAW	1614.96			
6036	6/23/2023	4000	DARYL W YODER	2176.47			
6037	6/23/2023	7700	NATHAN P CAMPIE	125.00			
6038	6/23/2023	7700	NATHAN P CAMPIE	1666.91			
6039	6/23/2023	1800	WILLIAM J LODGE	425.00			
6040	6/23/2023	1800	WILLIAM J LODGE	333.00			
6041	6/23/2023	1800	WILLIAM J LODGE	1523.54			
6042	6/23/2023	2800	RICHARD E SCHMITZ	1605.84			
6043	6/23/2023	2800	RICHARD E SCHMITZ	1000.00			
6044	6/23/2023	3200	KELLI J ELLIOTT	1654.46			
6045	6/23/2023	3200	KELLI J ELLIOTT	100.00			
6046	6/23/2023	3200	KELLI J ELLIOTT	124.50			
6047	6/23/2023	7600	JASON L PLOZEL	2005.46			
6048	6/23/2023	8600	CORY J SNODGRASS	1235.00			
6049	6/23/2023	8600	CORY J SNODGRASS	916.89			
6050	6/23/2023	8700	ANDREW M WEINGART	1960.71			
6051	6/23/2023	9700	BRITTNEY R PARKS	1863.10			
6052	6/23/2023	1900	JEFFREY D MOORE	2527.28			
6053	6/23/2023	3000	DAVID C SCHUTTE	2528.42			
6054	6/23/2023	3300	JAMES F SOWLE	400.00			
6055	6/23/2023	3300	JAMES F SOWLE	2138.30			
6056	6/23/2023	9100	MITCHELL L JAHNS	1812.39			
6057	6/23/2023	9200	JACOB M VANZUIDEN	1100.00			
6058	6/23/2023	9200	JACOB M VANZUIDEN	600.00			
6059	6/23/2023	9200	JACOB M VANZUIDEN	679.05			
6060	6/23/2023	700	ANNA L EVANS	1491.30			
6061	6/23/2023	5100	NANCY J MCDUGALL	578.73			
6062	6/23/2023	8100	KERRI L KUDELKA	794.63			
6063	6/23/2023	10000	SHAINA J PAARMANN	547.61			
6064	6/23/2023	800	RUTH I EVANS	333.37			
6065	6/23/2023	9400	ROB J PUTMAN	998.36			
6066	6/23/2023	7000	ANDREW S KIDA	700.00			
6067	6/23/2023	7000	ANDREW S KIDA	2040.90			
6068	6/23/2023	7300	TONI L SCHNEIDER	55.00			
6069	6/23/2023	7300	TONI L SCHNEIDER	40.00			
6070	6/23/2023	7300	TONI L SCHNEIDER	185.00			
6071	6/23/2023	7300	TONI L SCHNEIDER	1297.48			
6072	6/23/2023	10700	SHAUNA E TEGELER	992.75			
6073	6/23/2023	5000	CHRISTY J SCHUTTE	40.00			
6074	6/23/2023	5000	CHRISTY J SCHUTTE	150.00			
6075	6/23/2023	5000	CHRISTY J SCHUTTE	973.78			

CHECK NO	DATE	EMP NO	PAY TO THE ORDER OF	CHECK AMOUNT	CLEARED	VOIDED	MANUAL
6076	6/23/2023	6600	TROY F ALDERMAN	1223.06			
				-----			
				50269.82			
			BANK TOTAL	51535.50			
			REPORT TOTAL	51535.50			

CHECK NO	DATE	EMP NO	PAY TO THE ORDER OF	CHECK AMOUNT	CLEARED	VOIDED	MANUAL
1			Clinton National Bank				
89998	7/01/2023	1800	WILLIAM J LODGE	433.47			
89999	7/01/2023	2800	RICHARD E SCHMITZ	443.47			
90000	7/01/2023	3200	KELLI J ELLIOTT	443.47			
90001	7/01/2023	7600	JASON L PLOZEL	418.66			
90002	7/01/2023	8600	CORY J SNODGRASS	443.47			
90003	7/01/2023	8700	ANDREW M WEINGART	418.66			
90004	7/01/2023	9700	BRITTNEY R PARKS	418.66			
90005	7/01/2023	1900	JEFFREY D MOORE	403.47			
90006	7/01/2023	3000	DAVID C SCHUTTE	418.66			
90007	7/01/2023	3300	JAMES F SOWLE	435.20			
90008	7/01/2023	9100	MITCHELL L JAHNS	418.66			
90009	7/01/2023	9200	JACOB M VANZUIDEN	443.47			
90010	7/01/2023	3700	PAUL E VARNER	138.52			
90011	7/01/2023	7900	DANNY R WELLER	138.52			
90012	7/01/2023	8900	MARTIN A SCHNOOR	129.08			
90013	7/01/2023	9000	DAVID M BOWMAN	138.52			
90014	7/01/2023	10200	ROBERT L DETERMANN	129.08			
90015	7/01/2023	10300	AUSTIN J PRUETT	761.89			
			BANK TOTAL	6574.93			
			REPORT TOTAL	6574.93			

**CLAIMS REPORT  
CLAIMS FUND SUMMARY**

FUND	NAME	AMOUNT
001	GENERAL	111,437.92
002	LIBRARY	12,097.28
003	PARKS	8,147.46
004	CEMETERY	3,730.65
110	ROAD USE	14,639.24
125	EDENS - TIF	32,783.38
126	CROSS TIF	5,562.81
318	ARP-AMERICAN RESCUE PLAN	139.92
333	PFAS	2,953.54
600	WATER UTILITY FUND	16,663.51
610	SEWER UTILITY FUND	4,628.87
670	LANDFILL/GARBAGE	31,763.28
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	TOTAL FUNDS	244,547.86

## Park and Rec Minutes

The meeting was called to order at 6 p.m. on 06/12/23.

Linda Putman, Mike Burmahl, Tony Blomme, Bill Siefken and Casey Green were present. Marty Schnoor Park liaison was present and Andrew Kida City Administrator.

A motion was made to approve the May 22nd minutes. 1<sup>st</sup> by Mike Burmahl, 2<sup>nd</sup> Tony Blomme. All in favor so motion carried.

A motion was made to approve the financial statement. 1<sup>st</sup> by Linda Putman and 2<sup>nd</sup> by Tony Blomme. All in so motion carried.

Andrew Kida was present to discuss Lum Park. Council approved the land to be allocated by 19<sup>th</sup> Ave to the South near Eden's addition to be the new Lum Park. The original Lum Park will be sold. Park and Rec. will have to amend the strategic plan to move Lum Park to the dedicated parcel to the Easterly side of the street close to Park Vista and west side of the housing. There will be a road installed in 2024. We need to get the plan in place so when the road goes in grading can be done to the park. Andrew Kida asked we begin the process and put it on our next agenda, so we can then send the proposal to council. Andrew offered to help write the amendment.

Andrew Kida also discussed the CCDA grant for the Splash pad. There is competition but he thinks are chances are pretty good for the \$500,000. He should hear withing the next month. Andrew is also putting in for an educational grant to help with educating the kids on the history of the Indians to go along with the Splash Pad native American theme. It would be nice to see plaques about the history. Andrew Kida will continue to look for grants and he will write them.

There was discussion on the baseball fence at Peck Park. We need more bids. Casey asked for someone to get a bid from American Fence in DeWitt.

There was discussion on the girls' softball fields. City of Clinton signed a contract to take care of the fields for the girls at Platt Park. Park and Rec are responsible for mowing and City of Clinton is responsible for the rest of the maintenance and up keep. Mike Burmahl suggested of checking the field at the beginning of the season and make a list for the City of Clinton and send it to them so they know what needs addressed.

Karlee Low gave a donation from Party in the Park and let us know she will not be doing it anymore. Casey Green would like to see it go on and suggested doing a Slam Dunk contest.

Anthony Park has been graded and the equipment should be installed in a few weeks. Tony Blomme will let us know a date when he hears back from them.

Casey Green asked if a check had been written for the basketball hoops for Central Park and will check with Toni at City Hall.

There was discussion on the rotary broom for the maintenance department. The one they picked was \$800.00 for a Stihl brand. Tony Blomme will see if he can get a bid for a Toro brand that is not so expensive.

Meeting Adjourned 6:30 p.m.

Respectfully submitted,

Linda Putman

## Park and Rec Minutes

The meeting was called to order at 6:21 p.m. on 06/26/23.

Linda Putman, Mike Burmahl, Bill Siefken and Casey Green were present. Marty Schnoor Park liaison was present.

A motion was made to approve the June 12th minutes. 1<sup>st</sup> by Mike Burmahl, 2<sup>nd</sup> Bill Siefken. All in favor so motion carried.

There was discussion on the ball park fencing, Bill Siefken is waiting to hear back from American Fence for a quote.

There was a discussion on Platt Park fields the boys league owns the equipment and there was some miscommunication about Clinton's responsibilities on the girl's field. It is Camanche that needs to maintain the fields. A 1<sup>st</sup> place base was purchased and installed. It was suggested that the girls coaches need to get together to see how they want to handle future issues. Casey will try and get some people to come and put it on our next agenda for further discussion. He will get in contact with Brandon Hayes to invite them to the next meeting on July 10<sup>th</sup>.

We got turned down for the CCDA grant, so now we need to come up with some fundraisers for the Splash Pad. It was suggested to have an adult party in the park, possible chili cook of or BBQ contest or maybe get a big screen and have a Hawk Eye tail gate party. Casey had an idea to auction of some community leaders to do odd jobs to raise money.

Casey Green let us know that they did purchase a rotary broom and will get with Toni did send out a check for the new basketball hoops for Central Park.

Anthony play ground equipment is being installed today and should finish up soon and then the concrete work can be completed and mulch put in.

There was some discussion on the trees at Peck Park and Casey will talk to public works.

Andrew kids had mentioned we need to revise the Strategic Plan for Lum Park. WE will need new photos and amend the current plan to show the new location and add a timeline. He would like a rough layout of the park.

ADA transition plan needs next steps completed. Casey Green asked Linda Putman to put a presentation together to what are the next steps on the plan. Anthony Park would just need a parking spot for handicap permit parking. Mike Burmahl will get an estimate for it. Once the plan has been changed or updated, we would need to take it to council to amend the plan.

Meeting Adjourned 7:18p.m.

Respectfully submitted,

Linda Putman



DES MOINES OFFICE  
515-283-1000

(Tax Identification No. 41-0223337)

STATEMENT OF ACCOUNT FOR PROFESSIONAL SERVICES

City of Camanche, Iowa  
Attn: Andrew Kida, City Administrator  
818 7th Ave.  
P. O. Box 77  
Camanche, IA 52730-0077

June 2, 2023  
Invoice Number 3883119

Client-Matter No.: 419856-00016  
2021 Commercial Urban Renewal Area

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**For Legal Services Rendered Through May 31, 2023**

**INVOICE TOTAL**

Total For Current Legal Fees	\$7,378.00
<b>Total Due This Invoice</b>	<b>\$7,378.00</b>

For your convenience, please remit payment to the address below or we offer the option of remitting payment electronically by wire transfer. If you have any questions regarding this information, please contact the lawyer you are working with on this project or Dorsey's Accounts Receivable Department at 1-800-861-0760. Thank you.

Mailing Instructions:  
Dorsey & Whitney LLP  
P.O. Box 1680  
Minneapolis, MN 55480-1680

Wire Instructions:  
U.S. Bank National Association  
800 Nicollet Mall  
Minneapolis, MN 55402

(This account is only for Wire/ACH payments)  
ABA Routing Number: 091000022  
Account Number: 1047-8339-8282  
Swift Code: USBKUS44IMT

Please make reference to the invoice number

Service charges are based on rates established by Dorsey & Whitney. A schedule of those rates has been provided and is available upon request. Disbursements and service charges, which either have not been received or processed, will appear on a later statement.

**ALL INVOICES ARE DUE 30 DAYS FROM DATE OF INVOICE UNLESS OTHERWISE EXPRESSLY AGREED BY DORSEY & WHITNEY**



DES MOINES OFFICE  
515-283-1000

(Tax Identification No. 41-0223337)

STATEMENT OF ACCOUNT FOR PROFESSIONAL SERVICES

City of Camanche, Iowa  
Attn: Andrew Kida, City Administrator  
818 7th Ave.  
P. O. Box 77  
Camanche, IA 52730-0077

June 2, 2023  
Invoice Number 3883119

**Client-Matter No.: 419856-00016**  
**2021 Commercial Urban Renewal Area**

---

**For Legal Services Rendered Through May 31, 2023**

02/22/21	R. Josten	Respond to questions from A. Kida regarding new commercial urban renewal area
02/23/21	R. Josten	Respond to questions from A. Kida
03/30/21	J. Danos	Phone calls with city administrator and developer regarding potential use of TIF to support construction activity
04/21/21	J. Danos	Phone call and memo to file regarding Blight/Housing Project for Camanche
08/27/21	J. Danos	Phone call and correspondence with A. Kida; memo to file
08/27/21	E. Regan	Call with A. Kida discussing establishing a new TIF area based upon a combination of blight and economic development; establish fall time line for city council proceedings
09/16/21	S. Orngard	Inquire after receipt of executed project worksheets
10/11/21	J. Danos	Conference and correspondence with A. Kida
10/27/21	E. Regan	Review status of UR proceedings and reach out to A. Bjork for

Service charges are based on rates established by Dorsey & Whitney. A schedule of those rates has been provided and is available upon request. Disbursements and service charges, which either have not been received or processed, will appear on a later statement.

**ALL INVOICES ARE DUE 30 DAYS FROM DATE OF INVOICE UNLESS OTHERWISE EXPRESSLY AGREED BY DORSEY & WHITNEY**

Camanche, City of Iowa  
Client-Matter No.: 419856-00016  
Invoice Number: 3883119

June 2, 2023  
Page 2

matter updates

01/12/22	J. Danos	Phone call with city manager; memo to file
07/12/22	E. Regan	Call with A. Kida about urban renewal legal description
08/16/22	A. Bjork	Telephone conference with A. Kida regarding urban renewal matters
08/16/22	J. Danos	Phone call with A. Kida
11/03/22	J. Danos	Phone call and correspondence with A. Kida; memo to file
11/03/22	E. Regan	Call with A. Kida about upcoming UR work
11/28/22	E. Regan	Review file; outreach to A. Kida for project details
11/30/22	E. Regan	Check status of project worksheets; discuss with A. Bjork; call to A. Kida; outreach to A. Kida
12/01/22	A. Bjork	Review information regarding urban renewal plan amendment
12/05/22	A. Bjork	Conference regarding urban renewal plan amendment
12/06/22	E. Regan	Outreach to A. Kida; edit and update docketing
01/05/23	A. Bjork	Review correspondence from A. Kida regarding urban renewal plan amendment
01/18/23	S. Orngard	Redocket proceeding dates
01/20/23	A. Bjork	Conference regarding urban renewal plan amendment
02/07/23	A. Bjork	Telephone conference with A. Kida; prepare memorandum to file
05/11/23	E. Regan	Review UR project update from A. Kida
05/23/23	E. Regan	Dial into call with city to discuss upcoming UR work
05/30/23	A. Bjork	Telephone conference regarding proposed urban renewal projects
05/30/23	J. Danos	Phone call with A. Kida

Service charges are based on rates established by Dorsey & Whitney. A schedule of those rates has been provided and is available upon request. Disbursements and service charges, which either have not been received or processed, will appear on a later statement.

**ALL INVOICES ARE DUE 30 DAYS FROM DATE OF INVOICE UNLESS OTHERWISE EXPRESSLY AGREED BY DORSEY & WHITNEY**



Camanche, City of Iowa  
Client-Matter No.: 419856-00016  
Invoice Number: 3883119

June 2, 2023  
Page 3

<b>Total For Legal Fees</b>	<b>\$7,378.00</b>
<b>Total This Invoice</b>	<b>\$7,378.00</b>

Service charges are based on rates established by Dorsey & Whitney. A schedule of those rates has been provided and is available upon request. Disbursements and service charges, which either have not been received or processed, will appear on a later statement.

**ALL INVOICES ARE DUE 30 DAYS FROM DATE OF INVOICE UNLESS OTHERWISE EXPRESSLY AGREED BY DORSEY & WHITNEY**

Camanche Roundabout  
 STBG-SWAP-1040(610)-SG-23  
 Hawkeye Paving Corp.

APPLICATION AND CERTIFICATION FOR PAYMENT

Pay Estimate: Seven  
 Date: 6/6/2023  
 For work performed through: 6/6/2023

ITEM	ITEM CODE	DESCRIPTION	UNIT	EST QTY	UNIT PRICE	EXT AMT	UNITS COMPLETE	VALUE OF WORK COMPLETE
1	2101-0850002	CLEARING AND GRUBBING, ITEM	UNIT	58.100	\$40.00	\$2,324.00	58.1	\$2,324.00
2	2102-0425071	SPECIAL BACKFILL	CY	44.400	\$90.00	\$3,996.00	44.4	\$3,996.00
3	2102-2625000	EMBANKMENT-IN-PLACE	CY	4,261.800	\$14.00	\$59,665.20	4261.8	\$59,665.20
4	2102-2710070	EXCAVATION, CLASS 10, ROADWAY AND BORROW	CY	1,120.500	\$6.00	\$6,723.00	1120.5	\$6,723.00
5	2102-2710080	EXCAVATION, CLASS 10, UNSUITABLE OR UNSTABLE MATERIAL	CY	414.000	\$14.00	\$5,796.00	210.8	\$2,951.20
6	2105-8425005	TOPSOIL, FURNISH AND SPREAD	CY	427.500	\$64.00	\$27,360.00	427.5	\$27,360.00
7	2105-8425015	TOPSOIL, STRIP, SALVAGE AND SPREAD	CY	533.000	\$9.00	\$4,797.00	533.0	\$4,797.00
8	2109-8225100	SPECIAL COMPACTION OF SUBGRADE	STA	13.300	\$450.00	\$5,985.00	13.3	\$5,985.00
9	2113-0001100	SUBGRADE STABILIZATION MATERIAL, POLYMER GRID	SY	1,242.000	\$3.00	\$3,726.00	0.0	\$0.00
10	2115-0100000	MODIFIED SUBBASE	CY	1,083.200	\$50.00	\$54,160.00	1083.2	\$54,160.00
11	2121-7425010	GRANULAR SHOULDERS, TYPE A	TN	60.900	\$32.00	\$1,948.80	47.13	\$1,508.16
12	2123-7450020	SHOULDER FINISHING, EARTH	STA	23.100	\$200.00	\$4,620.00	23.21	\$4,642.00
13	2125-2225050	RESHAPING DITCHES	STA	4.600	\$350.00	\$1,610.00	4.6	\$1,610.00
14	2210-0475290	MACADAM STONE BASE	TN	726.000	\$24.00	\$17,424.00	272.2	\$6,532.80
15	2213-6745500	REMOVAL OF CURB	STA	1.700	\$1,000.00	\$1,700.00	1.7	\$1,700.00
16	2301-1033100	STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3 DURABILITY, 10IN.	SY	4,367.200	\$101.00	\$441,087.20	4370.0	\$441,370.00
17	2416-0100015	APRONS, CONCRETE, 15 IN. DIA.	EA	3.000	\$2,500.00	\$7,500.00	3.0	\$7,500.00
18	2416-0100030	APRONS, CONCRETE, 30 IN. DIA.	EA	2.000	\$4,200.00	\$8,400.00	2.0	\$8,400.00
19	2435-0130172	MANHOLE, SANITARY SEWER, SW-301, 72 IN.	EA	2.000	\$9,200.00	\$18,400.00	2.0	\$18,400.00
20	2435-0250700	INTAKE, SW-507	EA	9.000	\$5,600.00	\$50,400.00	9.0	\$50,400.00
21	2435-0250900	INTAKE, SW-509	EA	9.000	\$7,700.00	\$69,300.00	9.0	\$69,300.00
22	2435-0600010	MANHOLE ADJUSTMENT, MINOR	EA	2.000	\$2,500.00	\$5,000.00	2.0	\$5,000.00
23	2435-0600020	MANHOLE ADJUSTMENT, MAJOR	EA	2.000	\$4,300.00	\$8,600.00	2.0	\$8,600.00
24	2435-0700010	CONNECT TO EXIST. MANHOLE	EA	1.000	\$1,000.00	\$1,000.00	1.0	\$1,000.00
25	2499-6000100	CLEAN OUT PIPE CULVERT	LF	51.000	\$40.00	\$2,040.00	51.0	\$2,040.00
26	2503-0114215	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS II), 15IN	LF	755.600	\$110.00	\$83,116.00	755.5	\$83,105.00
27	2503-0114218	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 18 IN	LF	40.100	\$130.00	\$5,213.00	40.0	\$5,200.00
28	2503-0114230	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 30 IN	LF	110.400	\$280.00	\$30,912.00	107.8	\$30,184.00
29	2503-0200036	REMOVE STORM SEWER PIPE LESS THAN OR EQUAL TO 36 IN.	LF	96.000	\$25.00	\$2,400.00	96.0	\$2,400.00

ITEM	ITEM CODE	DESCRIPTION	UNIT	EST QTY	UNIT PRICE	EXT AMT	UNITS COMPLETE	VALUE OF WORK COMPLETE
30	2507-3250005	ENGINEERING FABRIC	SY	44.200	\$12.00	\$530.40	44.2	\$530.40
31	2507-80029000	EROSION STONE	TON	23.900	\$70.00	\$1,673.00	63.81	\$4,466.70
32	2510-6745850	REMOVAL OF PAVEMENT	SY	6,214.000	\$12.00	\$74,568.00	6305.0	\$75,660.00
33	2512-1725206	CURB AND GUTTER, P.C. CONCRETE, 2.0 FT	LF	3,853.200	\$10.00	\$38,532.00	3918.0	\$39,180.00
34	2524-6765110	REMOVAL OF TYPE A SIGN	EA	5.000	\$150.00	\$750.00	5.0	\$750.00
35	2524-92776010	PERFORATED SQUARE STEEL TUBE POSTS	LF	456.000	\$12.00	\$5,472.00	472.0	\$5,664.00
36	2524-9276021	PERFORATED SQUARE STEEL TUBE POST ANCHOR, BREAK-AWAY SOIL INSTALLATION	EA	32.000	\$200.00	\$6,400.00	34.0	\$6,800.00
37	2524-9325001	TYPE A SIGNS, SHEET ALUMINUM	SF	203.000	\$25.00	\$5,075.00	215.50	\$5,387.50
38	2527-9263117	PAINTED PAVEMENT MARKINGS, DURABLE	STA	58.300	\$290.00	\$16,907.00	56.98	\$16,524.20
39	2528-2518000	SAFETY CLOSURE	EA	4.000	\$200.00	\$800.00	4.0	\$800.00
40	2528-8445110	TRAFFIC CONTROL	LS	1.000	\$10,000.00	\$10,000.00	1.0	\$10,000.00
41	2533-4980005	MOBILIZATION	LS	1.000	\$85,000.00	\$85,000.00	1.0	\$85,000.00
42	2599-99999018	("SQUARE YARD" ITEM) TRUCK APRON, PC CONCRETE, 10 IN COLORED RED	SY	445.100	\$135.00	\$60,088.50	445.1	\$60,088.50
43	2601-2636044	SEEDING AND FERTILIZING (URBAN)	ACRE	1.100	\$1,800.00	\$1,980.00	2.3	\$4,050.00
44	2601-2638352	SLOPE PROTECTION, WOOD EXCELSIOR MAT	SQ	446.800	\$12.00	\$5,361.60	980.1	\$11,761.20
45	2601-2640350	SPECIAL DITCH CONTROL, WOOD EXCELSIOR MAT	SQ	25.800	\$15.00	\$387.00	25.8	\$387.00
46	2602-0000020	SILT FENCE	LF	2,354.000	\$1.50	\$3,531.00	2354.0	\$3,531.00
47	2602-0000030	SILT FENCE FOR DITCH CHECKS	LF	70.000	\$1.50	\$105.00	0.0	\$0.00
48	2602-0000071	REMOVAL OF SILT FENCE OR SILT FENCE FOR DITCH CHECKS	LF	2,424.000	\$0.10	\$242.40	2354.0	\$235.40
49	2602-0000101	MAINTENANCE FOR SILT FENCE OR SILT FENCE FOR DITCH CHECKS	LF	2,424.000	\$0.10	\$242.40	2354.0	\$235.40
50	2602-00100010	MOBILIZATIONS, EROSION CONTROL	EA	6.000	\$500.00	\$3,000.00	6.0	\$3,000.00
<b>CHANGE ORDER 2</b>								
0030	2102-2625000	EMBANKMENT-IN-PLACE	CY	4,261.800	(\$1.00)	(\$4,261.80)	4261.8	-\$4,261.80
8002	2107-0875000	COMPACTION WITH MOISTURE AND DENSITY CONTROL	CY	4,261.800	\$1.00	\$4,261.80	4261.8	\$4,261.80
<b>CHANGE ORDER 3</b>								
8003	2502-6745952	REMOVAL OF SUBDRAIN	LF	40.000	\$6.00	\$240.00	40.0	\$240.00
8004	2502-8212204	SUBDRAIN, PERFORATED PLASTIC PIPE, 4 IN DIA	LF	40.000	\$44.00	\$1,760.00	40.0	\$1,760.00
8005	2502-8221303	SUBDRAIN OUTLET	EA	4.000	\$600.00	\$2,400.00	4.0	\$2,400.00
<b>CHANGE ORDER 4</b>								
8006	2599-9999005	ADDITIONAL TRAFFIC CONTROL SIGNAGE	EA	6.000	\$300.00	\$1,800.00	6.0	\$1,800.00

ITEM	ITEM CODE	DESCRIPTION	UNIT	EST QTY	UNIT PRICE	EXT AMT	UNITS COMPLETE	VALUE OF WORK COMPLETE
<b>CHANGE ORDER 5</b>								
8007	2601-2634150	MULCHING, WOOD CELLULOSE FIBER	ACRE	1.100	\$2,700.00	\$2,970.00	2.3	\$6,075.00
<b>CHANGE ORDER 6</b>								
8008	2524-6765010	REMOVE AND REINSTALL SIGN AS PER PLAN	EA	2.00	\$347.75	\$695.50	2.0	\$695.50

**APPLICATION AND CERTIFICATION FOR PAYMENT**

Original Contract Cost	\$1,255,848.50
Contract Amendments	
Change Order 1	\$0.00
Change Order 2	\$0.00
Change Order 3	\$4,400.00
Change Order 4	\$1,800.00
Change Order 5	\$2,970.00
Change Order 6	\$695.50

**Original Contract Cost and Amendments** \$1,265,714.00

**CURRENT PAY APPLICATION INFORMATION**

Value of Work Completed at Unit Prices	\$1,263,875.16
Value of Materials Stored	\$0.00
<b>Value of Work Completed and Materials Stored</b>	<b><u>\$1,263,875.16</u></b>

Less Retained Percentage (3% up to \$30,000) \$30,000.00  
Less Pay Estimates Previously Approved \$1,207,236.56

Pay Application 1	\$8,245.00	
Pay Application 2	\$110,066.14	
Pay Application 3	\$258,031.64	
Pay Application 4	\$191,615.69	
Pay Application 5	\$520,732.23	
Pay Application 6	\$118,545.86	
<b>Net Due This Pay Application</b>		<b>\$26,638.60</b>

*Zachary J. Huddle*

6/19/2023

Shive-Hattery, Inc.

Dat

*HP*  
Hawkeye Paving Corp.

6-16-23

Dat

City of Camanche

Dat

**Core-Vens Insurance**

2301 North 2nd Street  
Clinton, IA 52732

Phone: (563)242-5423  
Fax: (563)242-5242

**Andrew Kida**  
**City Of Camanche**  
**PO Box 77**  
**Camanche, IA 52730**

<b>Invoice # 145598</b>	AMOUNT PAID
Account Number CAMANCH-06	Date 5/25/2023

**Remit to:**  
**Core-Vens Insurance**  
**P.O. Box 1863**  
**Cedar Rapids, IA 52406**

Invoice #: 145598      Date Paid:      Check #:      Amount Paid:  
Policy: Workers Compensation      Policy #: 3H86659      Effective: 4/1/2022 to 4/1/2023  
Company: Employers Mutual Casualty Company

Item #	Trans Eff Date	Due Date	Transaction	Description	Amount
3614672	4/1/2022	5/25/2023	AUDA	22-23 Workers Compensation Audit - Additional Premium	\$67,204.00

**Total Invoice Balance: \$67,204.00**

ACH/wire payment option is available with Cedar Rapids Bank & Trust, 500 1st Avenue NE, Cedar Rapids, IA 52402

Phone: (319)739-1286 ABA Routing #: 073922801 Acct #: 390022655



**PREMIUM AUDIT STATEMENT**

EMPLOYERS MUTUAL CASUALTY COMPANY  
DES MOINES BRANCH

Policy Number **3H8-66-59---23**

Named Insured

Producer

**CITY OF CAMANCHE**  
PO BOX 77  
CAMANCHE, IA 52730-0077

**CORE-VENS INSURANCE**  
2301 N 2ND ST  
PO BOX 1028  
CLINTON, IA 52733-1028

Agent Number: **AA3516 Agency Bill**

Agent Phone: **563-242-5423**

Workers Compensation

Physical Audit

Policy Period: **04/01/22 to 04/01/23**

Audit Period: **04/01/22 to 04/01/23**

CLASSIFICATION	CODE	EXPOSURE	RATE	PREMIUM
<b>IOWA</b>				
STREET OR ROAD CONSTRUCTION - PAVING OR REPAVING & DRIVERS	5506	59,652	7.20	\$ 4,295.00
WATERWORKS OPERATION & DRIVERS	7520	74,565	3.26	\$ 2,431.00
SEWAGE DISPOSAL PLANT OPERATION & DRIVERS	7580	59,652	2.57	\$ 1,533.00
CLERICAL OFFICE EMPLOYEES NOC	8810	111,807	0.20	\$ 224.00
PUBLIC LIBRARY OR MUSEUM - PROFESSIONAL EMPLOYEES & CLERICAL	8810	109,778	0.20	\$ 220.00
BUILDING OR PROPERTY MANAGEMENT - ALL OTHER EMPLOYEES	9015	9,490	3.03	\$ 288.00
CEMETERY OPERATION & DRIVERS	9220	61,537	5.11	\$ 3,145.00
SEWER CLEANING & DRIVERS	9402	14,913	4.98	\$ 743.00
MUNICIPAL, TOWNSHIP, COUNTY OR STATE EMPLOYEE NOC	9410	146,264	2.40	\$ 3,510.00
PARK NOC - ALL EMPLOYEES & DRIVERS	9102	44,739	3.56	\$ 1,593.00
FIREFIGHTERS & DRIVERS - VOLUNTEER	7711	17,949	46.79	\$ 8,398.00
AMBULANCE SERVICE COMPANIES AND EMS (EMERGENCY MEDICAL SERVICE) PROVIDERS & DRIVERS	7705	2,768	5.04	\$ 140.00
STREET CLEANING & DRIVERS	9402	29,826	4.98	\$ 1,485.00
POLICE OFFICERS-MEDICAL ONLY & DRIVERS	9681	599,103	2.18	\$ 13,060.00
FIREFIGHTERS-MEDICAL ONLY & DRIVERS	9682	415,997	26.67	\$ 110,946.00
EMPLOYERS LIABILITY	9807			\$ 1,216.00
EXPERIENCE MODIFICATION	9898		1.190	\$ 29,113.00
PREMIUM DISCOUNT	0063			\$ -15,683.00
TERRORISM	9740	1,758,040	.010	\$ 176.00
CATASTROPHE (OTHER THAN CERT ACTS)	9741	1,758,040	.010	\$ 176.00



EMPLOYERS MUTUAL CASUALTY COMPANY

Policy Number 3H8-66-59---23

CITY OF CAMANCHE

CLASSIFICATION	CODE	EXPOSURE	RATE	PREMIUM
EXPENSE CONSTANT	0900			\$ 160.00
		Earned Premium		\$ 167,169.00
		Total Policy Premium		\$ 99,965.00
		Net Additional Premium		\$ 67,204.00

In accordance with the conditions of your insurance contract, we have performed a premium audit on your policy. Based on the audit your agent will send you an invoice for the additional premium.

**Core-Vens Insurance**

2301 North 2nd Street  
Clinton, IA 52732

Phone: (563)242-5423

Fax: (563)242-5242

**Andrew Kida**  
**City Of Camanche**  
**PO Box 77**  
**Camanche, IA 52730**

<b>Invoice # 145594</b>	AMOUNT PAID
Account Number CAMANCH-06	Date 5/25/2023

**Remit to:**  
**Core-Vens Insurance**  
**P.O. Box 1863**  
**Cedar Rapids, IA 52406**

Invoice #: 145594      Date Paid:      Check #:      Amount Paid:  
Policy: General Liability      Policy #: 3D86659      Effective: 4/1/2022 to 4/1/2023  
Company: Employers Mutual Casualty Company

Item #	Trans Eff Date	Due Date	Transaction	Description	Amount
3614663	4/1/2022	5/25/2023	AUDA	22-23 General Liability Audit - Additional Premium	\$591.00

**Total Invoice Balance: \$591.00**

ACH/wire payment option is available with Cedar Rapids Bank & Trust, 500 1st Avenue NE, Cedar Rapids, IA 52402

Phone: (319)739-1286 ABA Routing #: 073922801 Acct #: 390022655



**PREMIUM AUDIT STATEMENT**

EMPLOYERS MUTUAL CASUALTY COMPANY  
DES MOINES BRANCH

Policy Number 3D8-66-59---23

Named Insured

Producer

CITY OF CAMANCHE  
PO BOX 77  
CAMANCHE, IA 52730-0077

CORE-VENS INSURANCE  
2301 N 2ND ST  
PO BOX 1028  
CLINTON, IA 52733-1028

Agent Number: AA3516 Agency Bill  
Agent Phone: 563-242-5423

General Liability

Physical Audit

Policy Period: 04/01/22 to 04/01/23

Audit Period: 04/01/22 to 04/01/23

CLASSIFICATION/EXPOSURE	CODE	PRODUCTS/COMPL OPS		ALL OTHER	
		RATE	PREMIUM	RATE	PREMIUM
LOCATION 001: CAMANCHE, IA BOATS - NOC - NOT FOR RENT PREMIUM BASIS: PER BOAT EXPOSURE: 3	40117			262.233	\$ 787
AMENDMENT-AGGREGATE LIMITS OF INSURANCE - (PER LOCATION) PREMIUM BASIS: FLAT CHRGE	87507				
TOWN LIABILITY-PREM/OPS IN PROGRESS INCL WORK SUBCONTR TO OTHERS PREMIUM BASIS: PER CAPITA EXPOSURE: 4,570	87523			3.247	\$ 14,839
EMERGENCY MEDICAL SERVICES PERSONNEL PREMIUM BASIS: PER EMT EXPOSURE: 36	87645				\$ 565
ABUSE OR MOLESTATION LIABILITY PREMIUM BASIS: FLAT CHRGE	87702				\$ 95
PESTICIDE OR HERBICIDE APPLICATOR COVERAGE PREMIUM BASIS: FLAT CHRGE	87718				



EMPLOYERS MUTUAL CASUALTY COMPANY

Policy Number 3D8-66-59---23

CITY OF CAMANCHE

CLASSIFICATION/EXPOSURE	CODE	PRODUCTS/COMPL OPS		ALL OTHER	
		RATE	PREMIUM	RATE	PREMIUM
CONTRACTUAL LIABILITY - RAILROAD ENDORSEMENT PREMIUM BASIS: FLAT CHRGE	87789				
POLLUTION EXCLUSION - LIMITED EXCEPTION FOR WATER AND WASTEWATER TREATMENT PLANTS PREMIUM BASIS: FLAT CHRGE	87906			\$	50
SKATEBOARD/IN-LINE SKATING AREAS PREMIUM BASIS: FLAT CHRGE	89035				
WATER COMPANIES PREMIUM BASIS: THOUSANDS OF PAYROLL EXPOSURE: 74,565	99943			27.140 \$	2,024
PREMIUM FOR CERTIFIED ACTS OF TERRORISM				\$	147

In accordance with the conditions of your insurance contract, we have performed a premium audit on your policy. Based on the audit your agent will send you an invoice for the additional premium.	Earned Premium	\$	18,507.00
	Total Policy Premium	\$	17,916.00
	Net Additional Premium	\$	591.00

**CHANGE ORDER NO.: One**

Owner:	City of Camanche	Owner's Project No.:	
Engineer:	Shive-Hattery, Inc.	Engineer's Project No.:	2132201053
Contractor:	Manatt's, Inc.	Contractor's Project No.:	
Project:	Camanche 9 <sup>th</sup> Street Reconstruction		
Contract Name:			
Date Issued:	June 29, 2023	Effective Date of Change Order:	June 29, 2023

The Contract is modified as follows upon execution of this Change Order:

Description:

**Water Service Adjustment – Add \$4,647.50**

Attachments:

**Change Order from Manatt's dated June 29, 2023**

Change in Contract Price	Change in Contract Times [State Contract Times as either a specific date or a number of days]
Original Contract Price: \$ <u>1,645,038.90</u>	Original Contract Times: Substantial Completion: <u>10-15-2023</u> Ready for final payment: <u>11-15-2023</u>
<b>[Increase] [Decrease]</b> from previously approved Change Orders No. 1 to No. <b>[Number of previous Change Order]:</b> NONE \$ <u>0</u>	<b>[Increase] [Decrease]</b> from previously approved Change Orders No.1 to No. <b>[Number of previous Change Order]:</b> NONE Substantial Completion: _____ Ready for final payment: _____
Contract Price prior to this Change Order: \$ <u>1,645,038.90</u>	Contract Times prior to this Change Order: Substantial Completion: _____ Ready for final payment: _____
Increase this Change Order: \$ <u>4,647.50</u>	<b>[Increase] [Decrease]</b> this Change Order: NONE Substantial Completion: _____ Ready for final payment: _____
Contract Price incorporating this Change Order: \$ <u>1,649,686.40</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>10-15-2023</u> Ready for final payment: <u>11-15-2023</u>

Recommended by Engineer (if required)

Authorized by Contractor

By: Zachary J. Henthall

Eli Cousins

Title: Civil Engineer - Shive-Hattery

- Project Manager

Date: 6/30/2023

E. Cousins 6/26/23

Authorized by Owner

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



**Eastern Iowa Asphalt Division**

1425 N. Washington Ave  
Camanche, IA 52730  
Phone: (563) 259-8311  
Fax: (563) 259-1378

**To SAFELY Do Everything We Do Better Than Anyone Else**

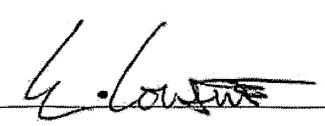
<b>To:</b> City Of Camanche	<b>Contact:</b>
<b>Address:</b> 917 3rd St. Camanche, IA 52730 U.S.A.	<b>Phone:</b> 563-259-8342
<b>Project Name:</b> City Of Camanche 9th St. Reconstruction	<b>Bid Number:</b>
<b>Project Location:</b>	<b>Bid Date:</b>

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
<b>Water Service Adjustment</b>					
CO #1	Water Service Adjusment	1.00	LS	\$4,647.50	\$4,647.50
<b>Total Price for above Water Service Adjustment Items:</b>					<b>\$4,647.50</b>

**Total Bid Price: \$4,647.50**

**Notes:**

- Quote Includes:
- 2" Curb Stop Valve
- 2" Water Line (10 LF)
- 2" Compression Coupling
- Labor and Equipment

<b>ACCEPTED:</b> The above prices, specifications and conditions are satisfactory and are hereby accepted. <b>Buyer:</b> _____ <b>Signature:</b> _____ <b>Date of Acceptance:</b> _____	<b>CONFIRMED:</b> <b>Manatt's Eastern Iowa Asphalt Division</b>  <b>Authorized Signature:</b>  <b>Estimator:</b> Eli Cousins (563) 259-8311 elic@manatts.com
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**APPLICATION AND CERTIFICATION FOR PAYMENT**

**City of Camanche**  
**Project: Camanche 9th Street Reconstruction**  
**Contractor: Manatt's, Inc.**

**Pay Estimate: 01**  
**Date : 6/29/2023**  
**For work performed through: 6/28/2023**

ITEM	DESCRIPTION	UNIT	EST QTY	UNIT PRICE	EXT AMT	UNITS COMPLETE	VALUE OF WORK COMPLETE
1	PAVEMENT REMOVAL	SY	8603	\$6.50	\$55,919.50	2518.72	\$16,371.68
2	STORM SEWER AND STRUCTURE REMOVAL	LF	317	\$21.00	\$6,657.00	116.00	\$2,436.00
3	SIGN REMOVAL	EA	3	\$40.00	\$120.00	2.00	\$80.00
4	DRIVEWAY REMOVAL	SY	747.1	\$11.00	\$8,218.10	173.32	\$1,906.52
5	SIDEWALK REMOVAL	SY	279.3	\$11.00	\$3,072.30	0.00	\$0.00
6	STABILIZATION ROCK, CORE, AND PLACE	TON	1510	\$31.00	\$46,810.00	0.00	\$0.00
7	PCC DRIVEWAY	SY	692.3	\$58.00	\$40,153.40	0.00	\$0.00
8	8" PCC PAVEMENT (SIDE ROAD)	SY	1033.1	\$68.00	\$70,250.80	0.00	\$0.00
9	MODIFIED SUBBASE, 6"	SY	11797	\$7.50	\$88,477.50	0.00	\$0.00
10	NON-WOVEN GEOTECHNICAL FABRIC	SY	12481	\$3.00	\$37,443.00	0.00	\$0.00
11	PCC SIDEWALK, 4"	SY	1413.2	\$52.00	\$73,486.40	0.00	\$0.00
12	PCC SIDEWALK, 6"	SY	274.3	\$58.00	\$15,909.40	0.00	\$0.00
13	DETECTABLE WARNINGS	SF	156	\$42.00	\$6,552.00	0.00	\$0.00
14	RCP STORM SEWER, 12"	LF	90	\$58.00	\$5,220.00	0.00	\$0.00
15	RCP STORM SEWER, 15"	LF	276	\$63.00	\$17,388.00	0.00	\$0.00
16	RCP STORM SEWER, 18"	LF	100	\$72.00	\$7,200.00	48.00	\$3,456.00
17	RCP STORM SEWER, 24"	LF	95	\$79.00	\$7,505.00	0.00	\$0.00
18	RCP STORM SEWER, 36"	LF	2770	\$115.00	\$318,550.00	868.50	\$99,877.50
19	SW-401 STORM MANHOLE, 48"	EACH	2	\$5,250.00	\$10,500.00	0.00	\$0.00
20	SW-401 STORM MANHOLE, 60"	EACH	1	\$9,450.00	\$9,450.00	1.00	\$9,450.00
21	SW-401 STORM MANHOLE, 72"	EACH	3	\$10,500.00	\$31,500.00	2.00	\$21,000.00
22	SW-501 SINGLE GRATE INTAKE	EACH	4	\$3,150.00	\$12,600.00	0.00	\$0.00
23	SW-507 SINGLE OPEN THROAT INTAKE	EACH	7	\$7,800.00	\$54,600.00	0.00	\$0.00
24	SW-508 SINGLE OPEN THROAT INTAKE, CAST-IN-PLACE	EACH	5	\$7,800.00	\$39,000.00	1.00	\$7,800.00

City of Camanche  
 Project: Camanche 9th Street Reconstruction  
 Contractor: Manatt's, Inc.

Pay Estimate: 01  
 Date : 6/29/2023  
 For work performed through: 6/28/2023

ITEM	DESCRIPTION	UNIT	EST QTY	UNIT PRICE	EXT AMT	UNITS COMPLETE	VALUE OF WORK COMPLETE
25	SW-509 DOUBLE OPEN THROAT INTAKE	EACH	3	\$9,450.00	\$28,350.00	0.00	\$0.00
26	SW-510 DOUBLE OPEN THROAT INTAKE, CAST-IN-PLACE	EACH	3	\$9,450.00	\$28,350.00	0.00	\$0.00
27	SW-512 CIRCULAR AREA INTAKE, 18"	EACH	4	\$2,100.00	\$8,400.00	0.00	\$0.00
28	RCP FLARED END SECTION, 18"	EACH	1	\$1,600.00	\$1,600.00	1.00	\$1,600.00
29	RCP FLARED END SECTION, 36"	EACH	1	\$2,500.00	\$2,500.00	1.00	\$2,500.00
30	RIP RAP	TON	19.7	\$55.00	\$1,083.50	0.00	\$0.00
31	SIGN ASSEMBLY	EACH	5	\$765.00	\$3,825.00	0.00	\$0.00
32	RUMBLE STRIP PANEL	EACH	2	\$1,600.00	\$3,200.00	0.00	\$0.00
33	REMOVE, STOCKPILE, REINSTALL MAILBOXES	EACH	17	\$250.00	\$4,250.00	0.00	\$0.00
34	MAINTENANCE OF POSTAL SERVICE	LUMP SUM	1	\$1,200.00	\$1,200.00	0.00	\$0.00
35	MAINTENANCE OF SOLID WASTE COLLECTION	LUMP SUM	1	\$8,750.00	\$8,750.00	0.00	\$0.00
36	TRAFFIC CONTROL AND PHASING	LUMP SUM	1	\$10,500.00	\$10,500.00	0.50	\$5,250.00
37	PAVEMENT MARKINGS	LUMP SUM	1	\$3,000.00	\$3,000.00	0.00	\$0.00
38	TOPSOIL, SEEDING, AND FERTILIZING	LUMP SUM	1	\$40,000.00	\$40,000.00	0.00	\$0.00
39	EROSION CONTROL	LUMP SUM	1	\$7,750.00	\$7,750.00	0.25	\$1,937.50
40	MOBILIZATION	LUMP SUM	1	\$106,250.00	\$106,250.00	1.00	\$106,250.00
	<b>Bid Alternate #1</b>						
1	6" HOT MIX ASPHALT PAVEMENT	TON	2778	\$90.00	\$250,020.00	0.00	\$0.00
2	PCC CURB AND GUTTER	LF	4978	\$26.00	\$129,428.00	0.00	\$0.00
3	EARTHWORK	LS	1	\$40,000.00	\$40,000.00	0.25	\$10,000.00
	<b>CHANGE ORDER 1</b>						
	WATER SERVICE ADJUSTMENT AND VALVE	LS	1	\$4,647.50	\$4,647.50	1.00	\$4,647.50



June 7, 2023  
CAMANCHE PUBLIC LIBRARY  
TRUSTEES

June meeting of the trustees of Camanche Public Library was called to order by L Foster vice president. Roll call was held and members present were J Griswold, L Foster, A Evans, director, and D Bowman, city liaison. A majority of trustees not in attendance.

No changes regarding the May 3, minutes.

Discussion and review of the June bills. L Foster and J Griswold signed on behalf of the Trustees. Including payroll.

Review of the Revenue & Expense Report. Code 6315-property insurance, \$6818.60 expensed but \$3800. Budgeted. J Griswold to discuss with city hall and report.

No other questions regarding the Revenue & Expense report.

Reviewed and discussed new book orders. No outstanding issues noted.

Acceptance of \$1000 from Rotary Club. This is/will be earmarked for 2023/24 Summer Reading program.

Discussion and review of Camanche Public Library Circulation Policy. All questions were answered to the satisfaction of attending trustees.

Trustees are in need of that 5th member. City hall/ mayor feel that a well known resident with accounting/ financial skills should fill the position.

Please read and understand Iowa Library Statement on HF 718. Camanche Library not currently operating/ funded by the current law.

No other discussion brought before the committee, and we adjourned.

J Griswold, trustee.

## CITY OF CAMANCHE ORDINANCE \_\_\_\_

### **AN ORDINANCE AMENDING THE CAMANCHE, IOWA MUNICIPAL CODE BY AMENDING TITLE 2 POLICY AND ADMINISTRATION CHAPTER 4 SALARIES OF MUNICIPAL OFFICERS SUBSECTIONS 1 AND 2 OF THE CAMANCHE CODE OF ORDINANCES.**

Section 1. **Purpose.** The purpose of this ordinance is to amend the Camanche Municipal Code by modifying Title 2 Policy and Administration Chapter 4 Salaries of Municipal Officers Subsections 1 and 2.

Section 2. **Facts Found.** The City Council of the City of Camanche, Iowa hereby makes the following findings of fact:

1. The City of Camanche, Iowa Code of Ordinances was codified in 2019
2. Title 2 Chapter 4 Subsection 1 was last amended in 1995
3. Title 2 Chapter 4 Subsection 2 was last amended in 2000
4. The Camanche City Council has recommended amending compensation for future council members and the mayor
5. All salary increases are applicable only to those officials elected November 7, 2023 forward. No incumbent elected official is eligible for a salary increase unless they are re-elected to office
6. It is in the best interest of the City of Camanche to amend Title 2 Chapter 4 Subsections 1 and 2

Section 3. **Amendment.** Title 2 Chapter 4 Subsections 1 and 2 are amended and the following language is inserted in lieu thereof:

2-4-1 COUNCIL MEMBER. The salaries of each City Council member shall be fifty dollars per month. Each City Council member elected after November 7, 2023 shall be the sum of one hundred dollars per month. Each Council member elected after November 7, 2023 shall receive the sum of twenty five dollars per assigned committee meeting. Compensation for assigned committee meetings requires attendance at the committee meeting. Commencing January 1, 2024, the City Clerk – Treasurer shall pay said salary in quarterly payments.

2-4-2 MAYOR. The Mayor Shall receive an annual salary of four thousand dollars to be paid in equal quarterly installments, plus an annual expense allowance in an amount of five hundred dollars to be paid quarterly. Any additional expenses shall be subject to Council approval.

Section 4. **Repealer.** All ordinances or parts of ordinances in conflict with any provision of this ordinance are hereby repealed.

Section 5. **Severability Clause.** If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect this ordinance as a whole, or any section, provision, or part thereof not adjudicated invalid or unconstitutional.

Section 6. **When Effective.** This ordinance shall be in full effect from and after its final passage, approval, and publication as required by law.

Passed and approved by the Camanche City Council this \_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Austin Pruett, Mayor

\_\_\_\_\_  
Attest: Toni L. Schneider, City Clerk

Certification of Posting

I, Toni L. Schneider, City Clerk, do hereby certify that a copy of this ordinance was posted at the Camanche City Hall, the Camanche Public Library, and the Clinton National Bank in Camanche on the \_\_ day of \_\_\_\_\_, 2023 and published in a newspaper of local printing as required by law.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

Resolution \_\_\_\_\_

**A RESOLUTION DIRECTING THE SALE OF A PORTION OF REAL ESTATE LOCATED BEHIND THE PUBLIC WORKS SALT SHED CONSISTING OF THE SOUTHWESTERLY 12'X160' OF LOT 14, BLOCK 1 IN THE CITY OF CAMANCHE IOWA TO MID-AMERICAN ENERGY COMPANY FOR THE SUM OF \$1,000.00.**

**WHEREAS**, the City of Camanche has reviewed a proposal from Mid-American Energy Company to purchase a certain portion of real estate, and

**WHEREAS**, the City of Camanche has determined that the southwesterly 12'x160' of Lot 14, Block 1 in the City of Camanche, Iowa is not necessary for the city to maintain its support wall for the salt shed, and

**WHEREAS**, the City shall received a payment of \$1,000.00 from Mid-American Energy Company to purchase said parcel of real estate, and

**WHEREAS**, the City has published notice of and held a public hearing on the proposal to sell the property to Mid-American Energy Company, and

**WHEREAS**, having considered the matter and any public input received, the Camanche City Council finds the sale of this property to be in the best interests of the City of Camanche

**NOW THEREFORE BE IT RESOLVED** that the parcel of real estate located behind the salt shed at 400 9<sup>th</sup> Avenue described as the southwesterly 12'x160' of Lot 14, Block 1 in the City of Camanche, Iowa is hereby sold to Mid-American Energy for the Price of \$1,000.00. Said land is legally described as follows:

PARCEL A of LOT 14, BLOCK 1, Original Plat of the Town of Camanche, Iowa as filed for record in Book 1, Page 39 in the Office of the Recorder of Clinton County, Iowa, and located upon a part of the Northwest Quarter of Section 34, Township 81 North, Range 6 East of the 5th P.M., Clinton County, Iowa, is described as follows:

Commencing at the Northwest intersection of 3rd Street and 10th Avenue in the Town of Camanche Iowa; thence North 34° 46' 38" West 592.70 feet along the Northeasterly right of way line of 10th Avenue to a point of intersection with the Southeasterly right of way line of 5th Street; thence North 55° 37' 28" East 112.92 feet along said Southeasterly right of way to the point of beginning; thence continuing along said Southeasterly right of way line North 55° 37' 28" East 12.00 feet; thence South 34° 46' 35" East 159.86 feet to a point of intersection with the Northwesterly line of that certain tract of land filed for record in Document 2022-09160; thence South 55° 36' 58" West 12.00 feet; thence North 34° 46' 35" West 159.86 feet to the point of beginning, containing 1,914 square feet subject to easements, covenants and restrictions of record.

Adopted by the Camanche City Council this \_\_\_\_ day of \_\_\_\_\_, 2023.

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Toni L. Schneider, City Clerk

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Austin Pruett, Mayor

**INDEX LEGEND**

LOCATION: BLOCK 1, LOT 14, ORIGINAL TOWN OF CAMANCHE, IOWA - NW 1/4 SEC. 34-

REQUESTED BY: MATT ALLEN, MICHELS CONSTRUCTION

PROPRIETOR: CITY OF CAMANCHE, IOWA

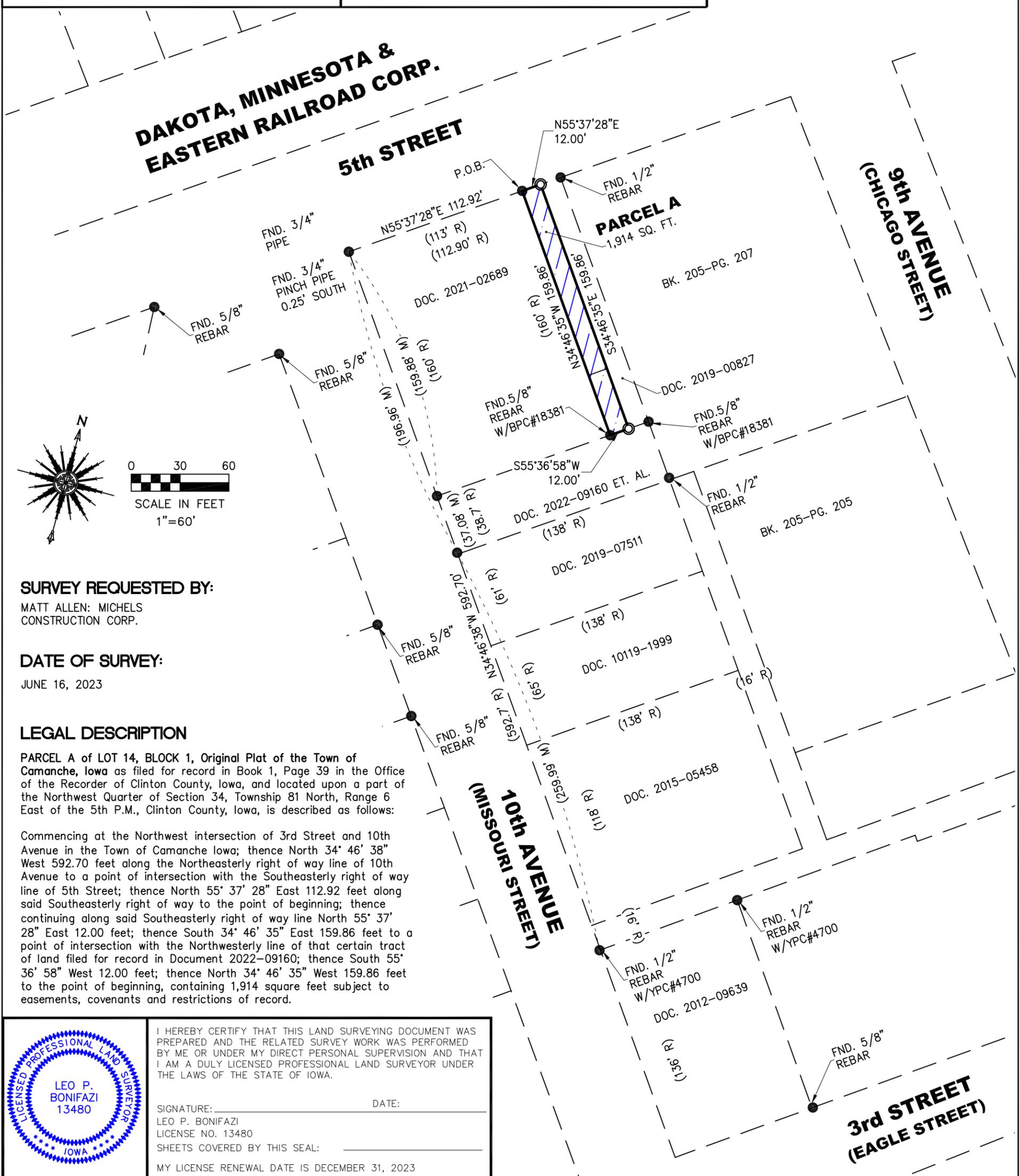
SURVEYOR:  
ATTN: LEO BONIFAZI PLS  
431 - 5TH AVE. SW  
CEDAR RAPIDS, IA 52404

lbonifazi@s-b-engineering.com PH. (319) 298-8888

**RESERVED FOR RECORDER**

**LEGEND**

- — — — — PROPERTY LINE
- - - - - ADJOINING LOT LINE
- FOUND 5/8" REBAR UNLESS OTHERWISE NOTED
- ⊙ SET 5/8" IRON REBAR W/ORANGE CAP NO. 13480
- (R) RECORD



**SURVEY REQUESTED BY:**

MATT ALLEN: MICHELS CONSTRUCTION CORP.

**DATE OF SURVEY:**

JUNE 16, 2023

**LEGAL DESCRIPTION**

PARCEL A of LOT 14, BLOCK 1, Original Plat of the Town of Camanche, Iowa as filed for record in Book 1, Page 39 in the Office of the Recorder of Clinton County, Iowa, and located upon a part of the Northwest Quarter of Section 34, Township 81 North, Range 6 East of the 5th P.M., Clinton County, Iowa, is described as follows:

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I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND THE RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_  
 LEO P. BONIFAZI  
 LICENSE NO. 13480  
 SHEETS COVERED BY THIS SEAL: \_\_\_\_\_  
 MY LICENSE RENEWAL DATE IS DECEMBER 31, 2023

<p>1 OF 1</p>	<p><b>PLAT OF SURVEY - PARCEL A OF LOT 14, BLOCK 1, ORIGINAL TOWN OF CAMANCHE, IOWA - SEC. 34-T81N-R6E</b></p>	<p>DRAWN: BONIFAZI                  APPROVED: BONIFAZI                  SCALE: 1"=60'                  DATE: 06/19/2023                  PROJECT NO.: 22126</p>	<p>SCHNOOR-BONIFAZI ENGINEERING &amp; SURVEYING, LC 431 FIFTH AVENUE SW CEDAR RAPIDS, IA 52404 (319) 298-8888 (PHONE)</p>
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**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION SETTING A PUBLIC HEARING FOR THE PROPOSED AMENDMENT TO ZONING ORDINANCE 18.60-C SUPPLEMENTARY SIGN REGULATIONS OF THE CITY OF CAMANCHE, IOWA**

WHEREAS, the City of Camanche Planning and Zoning Commission has proposed changes to Zoning Ordinance 18.60-C Supplementary Sign Regulations; and

WHEREAS, the City of Camanche is required to hold a public hearing in order to amend the Zoning Ordinance.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Camanche, Iowa that the matter amending Chapter 18.60-C Supplementary Sign Regulations be set down for public hearing on July 18, 2023 at 6:00 p.m. in the Council Chambers at the Camanche City Hall, 818 7<sup>th</sup> Avenue, Camanche, Iowa.

BE IT FURTHER RESOLVED that the City Clerk is hereby authorized and directed to publish in an official newspaper, the notice of the time and place of said hearing at which time the City Council will hear from those parties, both for and against, interested in the adoption of the amendment to Zoning Ordinance 18.60-C Supplementary Sign Regulations.

Passed and Approved by the Council of the City of Camanche, Iowa this 6th day of July, 2023.

\_\_\_\_\_

Austin Pruett, Mayor

Attest: \_\_\_\_\_

Toni L. Schneider, City Clerk

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION SETTING A PUBLIC HEARING TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF CAMANCHE, IOWA AND MID-AMERICAN ENERGY COMPANY FOR AN UNDERGROUND ELECTRICAL UTILITY EASEMENT**

WHEREAS, Mid-American Energy Company has requested the City of Camanche consider and underground electric utility easement at 400 9<sup>th</sup> Avenue, and

WHEREAS, an easement agreement requires a public hearing be held.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Camanche, Iowa that the matter of entering into an agreement with Mid-American Energy Company for an underground electrical utility easement be set down for public hearing on July 18, 2023 at 6:00 p.m. in the Council Chambers at the Camanche City Hall, 818 7<sup>th</sup> Avenue, Camanche, Iowa.

BE IT FURTHER RESOLVED that the City Clerk is hereby authorized and directed to publish in an official newspaper, the notice of the time and place of said hearing at which time the City Council will hear from those parties, both for and against, interested in the agreement.

Passed and Approved by the Council of the City of Camanche, Iowa this 6th day of July, 2023.

\_\_\_\_\_  
Austin Pruett, Mayor

Attest: \_\_\_\_\_  
Toni L. Schneider, City Clerk



The presiding officer closed the public hearing and opened deliberations.

The following discussion by the Board of Adjustment was held during deliberations: (please include name of speaker and attach additional pages as necessary)

MR. & MRS. DIECKS PRESENTED THEIR REQUEST. ATTORNEY ROBERTS  
ADDRESSED BOARD OUTLINING THE IOWA SUPREME COURT RULING LIMITING  
ACTIONS OF THE BOA. DIECKS SUBMITTED VARIANCE GRANTING  
CRITERIA RESPONSES. ADMINISTRATOR KIDA SUGGESTED DENIAL OF  
VARIANCE BASED ON LEGAL STANDING AND CITIZENS BE DIRECTED TO  
PLANNING AND ZONING TO AMEND ORDINANCES.

The presiding officer closed deliberations.

### FINDINGS OF FACTS

1. The Board of Adjustment FINDS that it has jurisdiction over this application for variance pursuant to its powers granted under Iowa Code § 414.12.
2. Can the land in question yield a reasonable return if used for any purpose allowed in that zone?  Yes  No Explanation:

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3. Are the circumstances unique to the property (conditions that are not shared with neighboring properties and not specific to the applicant)?  Yes  No Explanation:

ODD LOT

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4. Are the hardship conditions/circumstances the result of actions by the applicant or previous landowner?  Yes  No

SUPPORT OF PROPERTY OWNERS CLAIM

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5. Will the granting of this variance be in harmony with the general purpose and intent of the zoning ordinance?  Yes  No Will the granting of this variance be injurious to the neighborhood or otherwise detrimental to the public welfare?  Yes  No  
Explanation:

SUPPORT OF PROPERTY OWNERS STATEMENT  
WITH STAFF DISAGREEMENT

6. Is the granting of this variance necessary for the reasonable use of the land and is it the minimum variance that would accomplish that purpose?  Yes  No Explanation:

SUPPORT OF PROPERTY OWNER WITH  
STAFF DISAGREEMENT

7. Will the granting of this variance confer on the applicant any special privilege that is denied by the zoning ordinance to other lands, structures, or buildings in the same zoning district?  
 YES  NO Explanation:

SUPPORT OF PROPERTY OWNER WITH STAFF DISAGREEMENT

8. Does an undue or unnecessary hardship exist as defined by case law?  YES  No

9. Other findings or comments:

STAFF DISAGREES, COMMISSION APPROVES

**Decision on Application**

Following due to deliberation, Board member JOHNSON moved with a second by Board member COOK

to  Approve  Deny the application.

As part of the motion to approve the application, the Board hereby imposes the following condition(s)

OWNER MAY EXCEED SQUARE FOOTAGE FOR  
ACCESSORY BUILDING AND PATIO AS SUBMITTED

The Vote upon the motion is as follows:

Ayes:

JOHNSON  
COOK  
WELER  
LIND

Nay:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

THEREFORE, the application for variance is hereby:  GRANTED  DENIED

  
\_\_\_\_\_  
Chair, Camanche Zoning Board of Adjustment

06/29/23  
\_\_\_\_\_  
Date:

\_\_\_\_\_  
Secretary, Camanche Zoning Board of Adjustment

\_\_\_\_\_  
Date:

## VARIANCE STANDARDS OF REVIEW

Since the Board of Adjustment is a quasi-judicial body, it is required by law to apply the standards for a variance that have been established by court cases. The Board of Adjustment is not a policy-making body and therefore does not have the same discretionary authority. Its decisions are not precedent setting.

### VARIANCE GRANTING CRITERIA

Please respond to the following criteria established by case law for granting a variance: (please attach additional sheets if necessary)

1. Describe why you feel there is “unnecessary hardship”, which is defined as complying with the petitioned ordinance standard would unreasonably prevent you from using the property for any permitted use or would render conformity with such restrictions unnecessarily burdensome.

We feel there is “unnecessary hardship” to the current regulations for the City of Camanche by not allowing us to extend our current structure into our rear yard to utilize the space for our own personal leisure and to lessen the amount of noise we currently experience from Highway 67. Our lot is exceptionally irregular with 65’ in front and 200’ in rear and utilizing the space to the best of our ability without creating a nuisance has always been the priority. The plans we have presented, and have been denied repeatedly, would not hinder any visual aspect from any current neighbor or from the street. We do not intend to utilize the space for business purposes or to be “cobbled” together into a shack. This would be a well-built structure to create an extension with a pergola to develop a shaded area for our rear yard which would in turn increase the value of our property and benefit the city.

2. Describe what unique property limitations exist that prevent ordinance compliance and are not common to adjacent properties.

Our property is a pie-shaped lot and unique with 65’ in front and 200’ in rear. We are the only property with a drive around garage in Stearns addition. The plans we have developed were to utilize the property to the best of our ability without creating hinderances to ourselves, our neighbors and the city. With the way our lot is plotted, this is the best option that we not only believe utilizes our property correctly, but also creates a very appealing look.

3. Describe how you consider the hardship under both items above is not self-created.

We have evaluated all property lines adjacent to our property and have found that this unique style lot only exists on our property, which in turn is the reason for the variance to be granted. More recently, we purchased 1800 square foot, so that we were aligned with all city codes allowing the proper addition to be completed.

4. Describe how you feel the granting of this variance would not alter the essential character of the area.

There are many ways we could add to this property without working with the variance, however all these options would cause our property to diminish the value and create the unnecessary look for the City of Camanche. We feel granting this variance would not alter the “essential” character of the area or the property AT ALL but would most definitely increase the value of our property and add a very appealing look to the property from our Camanche street front to highway 67.

## **AGREEMENT FOR SCHOOL RESOURCE OFFICER PROGRAM**

This agreement is made and entered into as of the \_\_\_\_\_, by and between the Camanche Community School District in the county of Clinton, State of Iowa ("District"), an Iowa school corporation and the City of Camanche, Iowa ("City"), an Iowa municipal corporation:

### **ARTICLE I: AUTHORITY**

**Section 1. Authority for Joint Agreement.** This agreement for school resource officers is executed pursuant to chapter 28E Section 12 of the Code of Iowa.

This agreement is between two public agencies and a separate entity for administration of the agreement will not be created.

This agreement shall be filed in the office of the secretary of state.

### **ARTICLE II: PURPOSE**

**Section 1. Purpose.** The purpose of this agreement is to establish a working relationship between the school District and local law enforcement authorities in order to deal with circumstances when immediate law enforcement intervention is necessary and to deal with other law enforcement related issues such as truancy and its prevention, delinquency and its prevention, school rule violation and its prevention, and similar issues. This agreement is also designed to enhance the relationship between the school, law enforcement, students, parents, and the community by creating a resource and advocacy team and establish a liaison between the school District and its staff, law enforcement authorities, and various service providers to deal with issues common to the District and law enforcement.

### **ARTICLE III: ADMINISTRATION**

**Section 1. Collaborative Administration.** The superintendent of schools or designee and the chief of police or designee shall collaborate on administering and implementing this agreement.

**Section 2. Finance/Budget.** Funding for the school resource officer program shall be established through a combined effort by the District and the City.

The budget process shall be completed and funding shall be approved by the District

and the City by January 15 of each year that this agreement is in effect and shall incorporate grant funding, if any, that is available to the District and the City.

The manner of funding the school resource officer program and implementing the budget established under this agreement shall be as follows:

- A) Funding through grants available to the District or to the City shall be applied towards the amount collaboratively budgeted for the program.
- B) The remaining budgeted amount after applying grants shall be funded equally by the District and the City.
- C) The District shall reimburse the City quarterly on the last business day of that quarter for the District's share of the SRO program expenses.
- D) The expenses shall include all wages and benefits eligible to the SRO as an officer of the City based on the negotiated benefits between the City and the SRO representative Bargaining Unit. This includes, but is not limited to, retirement, taxes, health insurance, uniform expenses, and the City's wellness plan.
- E) The district shall pay for all overtime expenses for special school events to perform non SRO duties.

### **Section 3. Duration.**

- A) **Term.** Unless sooner terminated in accordance with this agreement, this agreement shall commence on July 1, 2024, and end on June 30, 2029.
- B) **Renewal.** This agreement may be renewed by an appropriate extension agreement duly executed by both parties. The district and the City agree to meet and confer regarding extension of this agreement by November 30, 2028, in order to allow sufficient time to complete grant applications and the budget process for an extension that may be agreed upon.
- C) **Termination.** This agreement may be terminated as follows:
  - 1) Upon expiration of the terms set forth above or any extension thereof.
  - 2) Upon material default or failure of a party to comply with the terms and

provisions of this agreement; provided, however, before any such termination, the party wishing to terminate this agreement shall give the other party a written notice specifying the default or defaults and stating that this agreement will be canceled and terminated within 120 days after the giving of such notice, unless such default or defaults are remedied within such 120-day period.

**Section 4. Selection of School Resource Officers.** The School Resource Officer ("SRO") will be selected as follows:

- A. One full time SRO will be selected and assigned under this agreement.
- B. The SRO will be a sworn Camanche police officer certified by the Iowa law enforcement academy and:
  - 1) Have a minimum of three years law enforcement experience
  - 2) Have working knowledge of child welfare and juvenile justice system
  - 3) Have working knowledge of community human services
  - 4) Having a BA degree in related field(s) is desirable.
- C. The chief of police or designee of City will select the proposed police officer for SRO assignment in consultation with the superintendent of schools or the superintendent's designee. The superintendent or designee shall be permitted to participate in applicant interviews and other phases of the selection process.
- D. The SRO shall perform duties as such for a minimum assignment period of three years, unless reassigned as provided later in this Article III. Both parties agree that the minimum period of SRO assignment is necessary to maximize the benefits of the program by recouping the investment in training, and gaining the benefits of experience and establishment of relationships.
- E. During the first year that an SRO is assigned to perform duties under this agreement, he or she will successfully complete the National Association of School Resource Officers Training Program.

**Section 5. Reassignment of SRO.** SRO s may be reassigned as follows:

- A) During the first 90 days that an SRO is assigned to work under this agreement,

the District, the City, or the SRO may request reassignment to a different position in the police department. Under this circumstance, a replacement SRO shall be obtained pursuant to this agreement.

- B) In the event the District believes an SRO is not effectively performing his or her duties and responsibilities under this agreement, the superintendent or designee and the chief of police or designee shall informally consult and take appropriate actions in an effort to resolve identified performance deficiencies. If the matter is not resolved by informal action, the superintendent or designee shall formally seek board approval to request the removal of an SRO. If the board approves, a written request stating the reasons for the requested removal shall be provided to the City pursuant to article V, section 5. In the event of a request for removal, the superintendent and District representatives shall meet with the chief of police, the SRO, and other City representatives in an effort to mediate or resolve the issue. If within a reasonable time after commencing such mediation, the issue is not resolved, the SRO shall be removed from the program at school and a replacement shall be obtained pursuant to this agreement.
- C) In the event the City believes an SRO is not effectively performing law enforcement functions under this agreement, the chief of police or designee and the superintendent or designee shall informally consult in an effort to allow the City to resolve the identified law enforcement performance deficiencies. If the matter is not resolved by informal action, the chief of police may reassign and remove an SRO from the program at school and a replacement shall be obtained pursuant to this agreement.
- D) If an SRO is promoted during the course of an assignment to perform duties under this agreement, the chief of police after consultation with the superintendent may reassign the promoted SRO provided the City makes a good faith effort to implement the reassignment at the completion of the school year in progress at the time of the promotion. In the event of reassignment of a promoted SRO, a replacement shall be obtained pursuant to this agreement.
- E) In the event of a vacancy in an SRO position or in the case of a long-term absence, a replacement shall be selected according to this agreement taking into account the particular reasons that a vacancy has occurred.
- F) The Job Requirements attached to this agreement as Exhibit "B" as it shall from time to time be modified by the District and the City shall be utilized by the City in establishing job requirements for an employee to be eligible for the SRO position.

**Section 6. District Evaluation of SRO s.** The superintendent or designee may evaluate each SRO 's performance of school-related duties under this agreement and provide the chief of police with a written evaluation on or before March 15 of each calendar year. The district's evaluation may be utilized by the chief of police or designee for use in a comprehensive evaluation of an SRO 's performance. This evaluation shall be non-binding towards any City evaluation for performance where it may conflict with the Bargaining Unit Agreement or the City Employee Handbook procedures for evaluations.

**Section 7. City Employees.** The City will employ one police officer as its full- time employee to serve as school resource officers under this agreement. The employment agreement between the City and the SRO shall contain a provision that the SRO will perform services in accordance with this agreement and shall contain no provision inconsistent with this agreement. The City shall assume full responsibility for payment of all federal, state, and local taxes or contributions imposed or required under unemployment insurance, social security, and income tax laws with respect to the SRO's employed by the City to provide SRO services under this agreement.

**Section 8. Job Description.** The job description attached to this agreement as Exhibit "A" as it shall from time to time be modified by the District and the City shall be utilized by the City in establishing the employer/employee relationship with the school resource officer and shall define the SRO's responsibilities and duties under this agreement.

**Section 9. Overtime Work and Pay.** The superintendent or designee and chief of police or designee shall consult and agree on assignments which result in the SRO working overtime. If the overtime hours result from the performance of SRO duties, overtime compensation shall be paid equally by the District and the City. Overtime hours resulting from law enforcement services unrelated to those provided under this agreement shall be paid solely by the City. Overtime hours resulting from District requested services which do not involve SRO duties will be paid by the District.

**Section 10. Assignment of Duties, Hours, and Locations of Work.** The superintendent or designee and chief of police or designee shall develop a work schedule for the SRO detailing the locations of work, hours of work at various locations, and duties to be performed at various locations. Such assignment shall take into account school holidays, vacations, and times when school is not in session. The SRO shall only have paid holidays on those days designated by the City as holidays. Any other days where school may not be in session, the SRO is expected to be on duty.

It is preferred that SRO vacation time will be taken during school vacations, holidays,

or times when school is not in session. SRO vacation time may be allowed when school is in session only after consultation between the chief of police or designee and the superintendent of schools or designee. The consultation shall be for the purpose of attempting to minimize the effect of the SRO's absence. None of this language is intended to interfere with the SRO's bargaining unit rights under the negotiated contract with the City.

**Section 11. Law Enforcement Functions.** The District and City acknowledge and agree that school resource officers will from time to time perform duties and responsibilities which are strictly law enforcement in nature. In such instances, the school resource officer and the City shall be solely responsible for the means and methods of performing and implementing such law enforcement functions.

**Section 12. Confidentiality.** The parties acknowledge that the SRO will from time to time acquire confidential information concerning the District, students, and others. It is agreed that such information or records shall be kept confidential by the SRO in accordance with school policy and practices, federal, state and local laws.

**Section 13. Work Spaces and Equipment.** The District will supply the SRO with an adequate working space within the District buildings where the SRO is expected to execute office duty. This will include an office with a door. The SRO will have access to the District's internet. The District will supply the SRO with an office phone, desk, computer, and chair.

**Section 14. Training.** The initial and ongoing SRO training cost will be paid 50% by the District and 50% by the City. Any additional training the District requires of the SRO which is not part of the National School Resource Officer Training Program will be at the expense of the District. Any additional officer training not associated with the SRO program will be at the expense of the City.

**Section 15. Information Sharing.** The District and the City acknowledge and agree to abide by Iowa Code 280.25 concerning the sharing of information on student records.

#### ARTICLE IV: INSURANCE

**Section 1. Worker's Compensation Insurance.** The City acknowledges that all services performed by the SRO under this agreement will be as a City employee. The SRO will be a sworn police officer who will be a member of the statewide retirement system for police

officers pursuant to chapter 411 of the Code of Iowa (2013). Coverage for all claims for injury or death to said police officers arising from the performance of SRO services under this agreement will be provided by the police retirement system under chapter 411 and state and federal guidelines for line of duty death.

**Section 2. Liability and Other Insurance.** The City agrees to provide Liability and all other appropriate insurance coverage for the City and the City's employees to cover claims for damage to property or for personal injury, including death, made by any person that may arise from the performance of SRO duties by the City and its employees under this Agreement. The District agrees to provide Liability and all other appropriate insurance coverage for the District and its employees to cover claims for damage to property or for personal injury, including death, made by any person that may arise from the District being a party to this School Resource Officer Program Agreement.

The City and District shall obtain insurance coverage in the amounts of \$2,000,000 each occurrence and \$4,000,000 annual aggregate. The policies of the City shall be endorsed to include the District as an additional insured. The policies of the District shall be endorsed to include the City as an additional insured.

All Liability Policies where the District is an additional insured of the City and the City is an additional insured of the District shall include a Governmental Immunities Endorsements pursuant to Chapter 670.4 of the Iowa Code. These endorsements shall include provisions in substantially the following form:

City's Policy: Non-Waiver Governmental Immunity: The insurance carrier expressly agrees and states that the purchase of this policy and including the Camanche Community School District as an additional insured does not waive any of the defenses of governmental immunity available to the District under Iowa Code section 670.4 as it now exists and as it may be amended from time to time.

District's Policy: Non-Waiver Government Immunity: The insurance carrier expressly agrees and states that the purchase of this policy and including the City of Camanche, Iowa as an additional insured does not waive any of the defenses of governmental immunity available to the City of Camanche, Iowa under Iowa Code section 670.4 as it now exists and as it may be amended from time to time.

The City and District will provide each other with a Certificate of Insurance evidencing these insurance requirements. The Certificates shall include a 30-days

advance notice of cancellation. A renewal certificate shall be provided prior to the expiration of the current policies.

## ARTICLE V: MISCELLANEOUS PROVISIONS

**Section 1. Entirety of Agreement and Modification.** This agreement contains the entire agreement between the parties. None of the terms and provisions of this agreement shall in any manner be modified, waived, or abandoned except by a written instrument duly signed by the parties.

**Section 2. Governing Law.** This agreement shall be construed under the laws of the state of Iowa.

**Section 3. Binding Effect.** This agreement shall extend to and be binding upon the parties, their respective successors and assigns.

**Section 4. Rights Cumulative.** Various rights, powers, options, elections, and remedies of either party provided for in this agreement shall be construed as cumulative and no one of them as exclusive of the others, or exclusive of any rights, remedies or priorities allowed either party by law and this agreement shall in no way affect or impair the ability of either party to pursue any other equitable or legal remedy to which either party may be entitled so long as any default remains in any manner not remedied, unsatisfied, or undischarged.

**Section 5. Notices and Demands.** Notices as provided for in this agreement shall be given to the respective parties at the following addresses:

Camanche Community School District:

Superintendent of Schools  
Camanche Community School District  
702 13<sup>th</sup> Ave  
Camanche, Iowa 52730  
City of Camanche, Iowa:

Chief of Police  
City of Camanche  
PO Box 77  
Camanche, Iowa 52730

Unless either party notifies the other in writing of a different address. Without prejudice to any other method of notifying a party in writing or making a demand or other communication, notice shall be deemed given under the terms of this agreement when sent by certified mail return receipt requested. Mailed notice shall be deemed given upon proper mailing. In addition, notice may be given by the manner of serving original notices.

**Section 6. Waiver.** Except as specifically provided for in a waiver signed by an authorized representative of the parties, failure by any party at any time to require performance by the other or to claim a breach of any provision of this agreement shall not be construed as affecting any subsequent breach or the right to require performance with respect thereto or to claim a breach with respect thereto.

**Section 7. Severability.** If any provision of this agreement is determined by a court of competent jurisdiction to be invalid or unenforceable, such determination shall not affect the validity or enforceability of any other part or provision of this agreement.

**Section 8. Authorization.** The parties represent and warrant to the other that they have the authority to enter into and perform the obligations under this agreement and that the requisite actions to approve the execution and performance of this agreement have been undertaken and that this agreement constitutes a binding obligation according to its terms on each of them.

City of Camanche Iowa

Camanche Community School District  
in the County of Clinton, State of Iowa

\_\_\_\_\_  
By: Austin Pruett, Mayor

\_\_\_\_\_  
By: Travis Baker, School Board President

\_\_\_\_\_  
By: Toni L. Schneider, Clerk

\_\_\_\_\_  
By: Roxanne Aude, Secretary

8. Interact with Operations, Services and Criminal Investigations Divisions on matters of mutual concern including but not limited to:

Indecent Exposures	Sex Offenses
Gang Activity	Suspicious Persons
Traffic Hazards	Other matters as appropriate

9. Attend school staff meetings and training as appropriate.

10. Act as resource person to school staff and students and provide short-term programs on law enforcement or public safety related topics.

11. Attend school-sponsored extra-curricular activities when possible such as:

Sporting Events	Dances
Concerts	Assemblies
Field Trips	Others

12. Interact with students to promote and reinforce basic life skills, self-control and accountability in areas of:

- Resolving conflict without violence
- Problem solving
- Peer pressure
- Interpersonal skills

13. Having working knowledge of School Board policies, Administrative Regulations, and Student Handbook.

14. Other

A. The Superintendent or designee and Chief of Police or designee shall develop a work schedule for the SRO detailing the location of work, hours of work at various locations and duties to be performed at various locations.

B. School administrators shall be involved in selection of SROs.

15. Perform such other duties as are from time to time assigned by the School District and the Police Department

16. Be familiar with police case information pertaining to schools, students and the neighborhood surrounding school campuses.
17. The SRO will encourage individual and group discussions about law enforcement related matters with students, faculty and parents.
18. Whenever possible and within budgetary constraints, the SRO will attend meetings of the District's parent and faculty groups to solicit their support and understanding of the SRO program and to promote awareness of law enforcement functions. The SRO will attend meetings of the District's Board of Directors when requested to do so.
19. The SRO shall not utilize his/her position for personal advancement of preference and shall conduct himself/herself in such a manner to bring credit to the Camanche Police Department and District.
20. The SRO and school personnel shall confer when appropriate to develop plans and strategies to provide for counseling of at-risk students and those students who present a problem.
21. The SRO shall assist school personnel in developing plans and strategies to prevent and/or minimize dangerous situations which may occur on campus or during school sponsored events.
22. The SRO shall take law enforcement actions as required. As soon as practicable, the SRO shall make the District aware of such action. At the Superintendent or designee's request, the SRO shall take appropriate law enforcement action against intruders and unwanted guests who may appear at the school and school-related functions, to the extent that the SRO may do so under the authority of law. Whenever practicable, the SRO should advise the District before requesting additional police assistance on campus.
23. The SRO will be available for conferences with students, parents and faculty members in order to assist them with problems with law enforcement or in matters of crime prevention.
24. Information obtained during SRO activities shall be kept confidential in accordance with federal, state and local laws.

25. When necessary, the SRO shall give assistance to other police officers in matters regarding his/her school assignment. However, the SRO will not be available to conduct investigations extraneous to his/her assigned SRO responsibilities or those of school activities when the SRO's presence is needed elsewhere for the sake of convenience or expediency without prior approval from the Chief of Police and/or the Superintendent of designee.
26. By mutual agreement between the Superintendent of designee and the Chief of Police or designee, the SRO will, in accordance with established overtime procedures, as limited by the overtime budget, participate in and/or attend school functions.
27. The SRO will become familiar with community agencies that offer assistance to youth and their families such as mental health clinics, drug treatment centers and protective shelters. However, the SRO will make no referrals to such agencies without previous consultation with appropriate school administration.
28. Generally, the SROs will work in uniform attire and shall carry a regulation sidearm in accordance with Department Guidelines. Uniform change as approved by the Chief of Police.
29. The SRO shall perform other duties as mutually agreed upon by the Superintendent of designee and the Chief of Police or designee so long as the performance of such duties is reasonable related to the SRO program.

## Exhibit A

### Camanche P.D. SRO Job Description

1. Act as liaison between the law enforcement community and

School administration	Parents
Teachers	Juvenile Court Services
Department of Human Services	Area Education Association
County Attorney	Women's Health Services
Lutheran Social Services	Mental Health Center
New Directions	Court System
Other Intervention, Counseling and Health Care Services	

2. Member of the prevention/intervention strategies team.
3. Inform appropriate school officials and staff of current police involvement with students and/or students' families.
4. Investigate all cases involving students as victims or suspects in criminal activity except cases normally handled by a specialized unit.
5. Perform preventive patrol for students en route to or from school.
6. Take appropriate action for on-site occurrences including but not limited to:

Fights	Disorderly Conduct
Vandalism	Narcotics Offenses
Theft	Weapons Violations
Motor Vehicle Accidents	Unauthorized Persons on School Property
Traffic Violations	Other Occurrences as Appropriate
The SRO is not to be used as the school disciplinarian	

7. Assist in the prevention and processing of truants.

## Exhibit B

### Job Requirements

- 1) Maintains current employment with the Camanche Police Department and all state required certifications to work as a law enforcement officer in the State of Iowa.
- 2) Minimum of three years law enforcement experience with at least 1 year of employment with the Camanche Iowa Police Department.
- 3) Ability to occasionally teach law enforcement and safety related classes or assist teachers in classroom.
- 4) Ability to collect, record, prioritize, analyze and present data.
- 5) Ability to exercise discretion in identifying and selecting from alternative courses of action.
- 6) Ability to exercise discretion in the use of force and law enforcement powers.
- 7) Ability to interact effectively with juveniles and adults of various ethnic, educational and socioeconomic backgrounds.
- 8) Ability to speak in front of large groups of people and write clearly.
- 9) Ability to perform tasks in changing and stressful circumstances including the ability to maintain control of emotions and actions and to make rapid decisions.
- 10) Ability to calm and comfort individuals who are distraught, ill or injured.
- 11) Ability to maintain confidentiality of sensitive data.
- 12) Ability to organize and carry out work assignments with minimal direct supervision.
- 13) Performance of essential functions may require life-or-death decisions based on circumstances beyond the officer's control.