

**CAMANCHE CITY COUNCIL AGENDA**  
**6:00 P.M. – CAMANCHE CITY HALL 818-7<sup>th</sup> Avenue**  
**TO ATTEND BY PHONE: 1-717-275-8940 ACCESS CODE: 289 8487**  
**ATTEND VIA INTERNET: <https://hello.freeconference.com/conf/call/2898487>**  
**(PLACE YOUR PHONE ON MUTE UNTIL PUBLIC COMMENTS)**  
**AUGUST 5, 2025**

**Roll Call**

**Moment of Silent Prayer**

**Pledge of Allegiance**

**Approval of Agenda**

**Visitor: Hometown Pride – Check Presentations**

**Visitor: Kline Sewer & Drain – City Sewer Issues**

**Public Comments on Agenda Topics-State Your Name and Address (3 Minute Limit)**

**Consent Agenda:**

- 1) Approve Minutes from Council meeting held on July 15, 2025
- 2) Approve bills and claims as submitted
- 3) Receive, accept and place on file draft minutes from the Park and Recreation Commission meetings on July 14, 2025 and July 28, 2025
- 4) Receive, accept and place on file draft minutes from the Historical Board meetings on July 14, 2025 and July 21, 2025
- 5) Approve payment of Core-Vens Insurance invoice for additional premiums: Work Comp Audit \$6,659.00, General Liability Audit \$669.00
- 6) Approve payment of Quad Cities Winwater for two fire hydrants \$10,180.00, less discount of \$101.80
- 7) Approve Purchase of Pedestrian Yield signs from Tapco in the amount of \$26,969.30
- 8) Approve payment of Pay Application #2 – Final, Retainage; Eastern Iowa Excavating & Concrete for 9<sup>th</sup> Avenue Culvert \$932.21

**Unfinished Business:**

- 1) Discussion of CPKC Railroad and EMS Services (Klahn)
- 2) Discussion on Camanche Code of Ordinances 6-11-7 Pools

**New Business:**

- 1) 28E Agreement with Clinton County Communications (Pruett)
- 2) First Reading of An Ordinance Amending the Camanche Code of Ordinances 3-10-2 Junk and Abandoned Vehicles and 3-10-12 Subsection 2 Exceptions
- 3) RFQ for Engineering Services for a proposed Overpass in Camanche (Kida)

**Board Vacancies –**

- 1-Historical Board**
- 1-Planning and Zoning Commission**
- 1-Park and Recreation Commission**

City of Camanche  
July 15, 2025

The City Council of the City of Camanche, Iowa met in regular session July 15, 2025, at 6:00 p.m. at Camanche City Hall. Present on roll call: Mayor Austin Pruett presiding, and Council members Bowman, Edens, Farrell, Klahn and Weller. Also present were City Attorneys Current, Frey and Roberts, City Administrator Kida, and Department Heads Grim, Pewe, Schmitz, Schutte and Schneider.

A moment of silent prayer was observed. Mayor Pruett led the Pledge of Allegiance.

Moved by Councilman Bowman, second by Councilman Weller to approve the Agenda. On roll call – all Ayes.

Visitor Brenda Larkey informed Council that this year's Camanche Days theme is Bingo, it's Camanche Days. The Grand Marshall is Marty Schnoor and King and Queen are Frank and Pat Greve. She listed multiple activities that will take place before and during the annual celebration. She thanked Mayor Pruett, City Council and City Hall staff for their continued support, Councilman Bowman for helping Teen Board, Gaylon and the Public Works crew for set-up and tear-down, Chief Schmitz and the Camanche PD and Chief Schutte and said the Fire Department's value is priceless to Camanche Days. She also gave a rundown of the events and entertainment and expressed gratitude for the support of the Community.

Rock Creek Solar and Nextera made a donation of \$3,900.00 to the Camanche Fire Department Pancake Breakfast which is a fund raiser for Muscular Dystrophy. Kimberly Dickey presented Chief Schutte with a check, adding that this is the fourth year Rock Creek Solar has supported Camanche Days and specifically, the pancake breakfast.

Visitor Karlee Low along with Kathy Klahn, from the Hometown Pride Committee, thanked everyone for the splash pad and said it is rewarding to see the town have this vision, have it completed and see families enjoying it. She said Camanche Hometown Pride raised \$15,000 for extras. Kiwanis and other people are contacting her about purchasing extra benches and sponsoring shades for the benches. There will also be two picnic tables, one being ADA compliant, and a bike rack and they would like to have the City purchase the items, and then donate the money to the City to save the sales tax. They would like to order these items now so they can be installed for use this summer. Kida recommends making sure the Park and Recreation Commission is okay with everything. Mrs. Low said they have been working together. The Mayor said there is an agenda item tonight to authorize the purchase.

Mayor Pruett called for public comments on Agenda topics. Gary Hill 620 3<sup>rd</sup> Street spoke to revisit the Nuisance Ordinance. He said if the City would have kept up 9 months ago, when he complained about this nuisance, instead of through the lengthy process, it wouldn't be there today. It's not a hidden secret that the City is, well, they like it because he cleans the City up, takes the junk home and dumps it. He can tell the City has made contact with him because he stopped hauling junk in now, and the junk laying in front of the garage door, is on City property, got covered up with a tarp so nobody can see it. 9 months ago, he cleaned it up,

cleaned part of it up, so then he started hanging tarps up to make walls to nobody could see the stuff. And yet the City put out there that a tarp isn't made for a roof, yet across from my house, I have tarps hanging all over the place to cover junk up, but yet, that's alright. If the City would have stayed with it, we wouldn't have the situation today. Thank you.

Moved by Councilman Weller, second by Councilman Bowman to approve the Consent Agenda, which covered the following: Approve minutes from the Council meeting held on July 1, 2025; approve Abstract No. 876 which includes the following:

ADVANCE AUTO PARTS	WIPER BLADES-FD VEHICLES	76.70
CLINTON HERALD	LEGAL PUBLICATIONS	1,017.84
CLINTON HUMANE SOCIETY	5 KITTENS, 3 DAYS EACH	375.00
CITY OF CLINTON	28E SEWER CONTRACT	24,000.00
CLINTON NATIONAL BANK	FED/FICA TAX WITHHOLDING	17,977.88
CL CO AREA SOLID WASTE	YARD WASTE	259.60
CULLIGAN	WATER,DISP RENT-CITY HALL	38.50
DAYMARK SOLUTIONS	LAW ENFORCEMENT ID BADGES	53.05
IOWA DNR	2322066 WATER SUPPLY FEE 25-26	496.84
E C I A	MEMBERSHIP DUES FY26 1ST INST	1,782.30
EASTERN IA LIGHT & POWER	SECURITY LIGHT-9TH ST,ANAMOSA RD	110.63
HOME DEPOT CREDIT SERVICE	KEYS-CEM;KEY TAGS/RACK-PWORKS	27.29
IOWA ONE CALL	202 ONE CALL LOCATES	181.80
IMFOA	APPLICATION FEE-IA CMC	300.00
INGRAM BOOK COMPANY	BOOKS/DVDS	159.44
VOYA	457 PLAN DEDUCT	1,212.00
J & C ENTERPRISES	JUNE 25 COLLECTION	153.68
ELECTRONICS INC	ALARM SERVICE-CITY HALL	60.00
MEDIACOM	INTERNET	883.22
MIDAMERICAN ENERGY CO	STREET LIGHTING	2,658.18
MIDWEST BREATHING AIR	QUARTERLY AIR TEST	203.75
MUNICIPAL FIRE & POLICE	MUNICIPAL PENSION	19,270.82
GREG NELSON	JUNE 25 AMBULANCE STIPEND	36.00
PRESTO-X-COMPANY	PEST CTRL-CCTR,LIB,CHALL,HIST BLDG	238.26
DAVE SCHUTTE	REIMBURSE WORK PHYSICAL	42.13
TREASURER STATE OF IOWA	JUNE 25 SALES,WATER EXCISE TAX	2,634.65
UTILITY EQUIPMENT COMPANY	STOCK PARTS,3RD ST WATER MAIN	537.16
HAWKINS INC	130 GAL AZONE, 90 GAL LPC	3,024.76
WENDLING QUARRIES INC	388.43 TONS GRAVEL FOR ALLEYS	3,373.72
MICHAEL YACKSHAW	REIMB CLOTHING,SAFETY BOOT ALLW	324.96
DARYL YODER	REIMB CLOTHING, BOOT, GLASSES	545.11
JORDAN MOORE	JUNE 25 PAID ON CALL	100.00
NAPA AUTO PARTS INC.	HOSE FITTINGS,OIL DRY-PW SHOP	83.40
CENTURYLINK	TELEPHONE EXPENSE	562.04
OVERDRIVE	FY2026 BRIDGES EBOOK CONTENT	1,396.80
ERIC DAU	JUNE 25 PAID ON CALL	740.00

UNIQUE MANAGEMENT SERV	COLLECTIONS-LIBRARY	11.65
TUMBLEWEED PRESS INC.	SUBSCRIPTION-TUMBLEBOOK	499.00
PLATINUM SMART INC.	LIBRARY-MICROSOFT 365 BACKUP	35.00
AMAZON	LIBRARY BOOKS,SUPPL,OFFC SUPPL	184.15
FREY, HAUFE & CURRENT PLC	LEGAL SERVICES-JUNE 25	7,234.11
SPARKLEAN	JUNE25 CLEANING-CCTR,CHALL,PW,PD	1,230.00
HSA ACCOUNTS	HSA- EMPLOYEES	2,105.00
PLATINUM INFORMATION SVC	LIB-COMPUTER+SUPPORT/MS OFFICE	4,422.38
DANNY WELLER	JUNE 25 AMBULANCE STIPEND	84.00
BRIGHTLY SOFTWARE INC	MOBILE 311 ANNUAL SUPPORT	6,448.84
AXON ENTERPRISE, INC.	PD ANNUAL LICENSE	12,757.66
NATIONAL TACTICAL OFF ASC	OFFC VANDEVOORDE 25-457	857.00
S. J. SMITH CO.	ACETYLENE-P WORKS TORCH	128.38
REPUBLIC SERVICES	JUNE 25 CITY COLLECTION	33,562.00
SPARKS SMALL ENGINE	CLUTCH ASSY/BELT-PARKS MOWER	378.75
CORY SNODGRASS	JUNE 25 AMBULANCE STIPEND	36.00
CHRISTIAN MARSH	JUNE 25 PAID ON CALL	140.00
JESSIE BAUGHMAN	JUNE 25 AMBULANCE STIPEND	24.00
JENNIFER BIELEMA	JUNE 25 AMBULANCE STIPEND	96.00
KEVIN DECKER	JUNE 25 AMBULANCE STIPEND	48.00
JEFFREY HACKNEY	JUNE 25 AMBULANCE STIPEND	12.00
MICHELLE SOWLE	JUNE 25 AMBULANCE STIPEND	20.00
THOMAS FRANKLIN	JUNE 25 AMBULANCE STIPEND	48.00
JOHN LUND	JUNE 25 AMBULANCE STIPEND	20.00
QUAD CITIES WINWATER	PARTS-3 VALVE REPLACEMENTS	3,856.45
MICHAEL BURMAHL	JUNE 25 AMBULANCE STIPEND	84.00
TONY BLOMME	JUNE 25 AMBULANCE STIPEND	12.00
MIDWEST GROUP BENEFITS	WEEKLY CLAIMS	279.52
O.T.R. TIRE	TIRES-PARK/REC MOWER	300.00
ACCESS SYSTEMS LEASING	JULY 25 CITY HALL COPIER LEASE	686.64
RILEY SOWLE	JUNE 25 PAID ON CALL	340.00
TEMP ASSOCIATES-IOWA, INC	LIBRARY-FINN THRU 4/20/25	143.55
HAROLD TEAGARDEN	REIMBURSE CLOTHING ALLOWANCE	201.08
AWESOME CAR WASH	APR-JUNE PD FLEET WASHES	180.00
JEREMIAH JACOBSEN	JUNE 25 AMBULANCE STIPEND	20.00
ARIAN STOWE	JUNE 25 AMBULANCE STIPEND	20.00
JOE SNODGRASS	JUNE 25 AMBULANCE STIPEND	25.00
PUTNAM MUSEUM	FUN BUNDLE MEMBERSHIP	234.00
SAM HAGENSON	JUNE 25 AMBULANCE STIPEND	60.00
KANOPY, INC.	VIDEO BOOKS-LIBRARY	26.00
T-MOBILE	PD CELL PHONES	281.68
BIECHLER ELECTRIC, INC.	PAY APP 1 WELL 5 PERM GENERATO	143,038.65
R & R HOME IMPROVEMENT	GUTTERS-PUBLIC WORKS BUILDING	3,828.50
IRD CONSULTING, LLC	LIB-YOGA ON THE DOCK	50.00

KLINE SEWER & DRAIN	CAMERA,VAC SEWER-HIAWATHA 14TH	6,850.00
DEPOSIT REFUNDS	REFUND DATE 07/03/2025	331.14
	PAYROLL CHECKS PAID ON 07/02/2025	6,889.93
	PAYROLL CHECKS PAID ON 07/03/2025	63,219.46
	PAYROLL CHECKS PAID ON 07/04/2025	9,442.38
	PAYROLL CHECKS PAID ON 07/05/2025	3,447.62
	CLAIMS TOTAL	399,167.03
	GENERAL FUND	139,952.21
	LIBRARY FUND	12,559.36
	PARKS FUND	1,980.56
	CEMETERY FUND	2,180.95
	ROAD USE FUND	13,210.92
	PFAS FUND	143,038.65
	WATER UTILITY FUND	17,625.18
	SEWER UTILITY FUND	34,190.79
	LANDFILL/GARBAGE FUND	34,428.41

Accept City Clerk/Treasurer's June 2025 Report including Revenues: General Fund \$87,921.82, Library Fund \$7,386.55, Parks \$8,262.67, Cemetery \$4,570.11, Road Use \$71,470.67, Employee Benefit \$754.59, Police & Fire Pension \$1,464.80, P.C.&R Howson Trust \$101.57, Debt Service \$3,220.09, Water Utility Fund \$41,913.16, Sewer Utility Fund \$67,861.28, Landfill/Garbage \$51,148.06; Approve renewal of Special Class C Retail Alcohol 5 Day License as submitted by Camanche Bowling Association for Camanche Days effective July 24, 2025; Approve renewal of Cigarette/Tobacco/Nicotine/Vapor permit as submitted by Camanche Food Pride, 908 7<sup>th</sup> Ave. for the period 7/1/25-9/30/25; Approve payment of Pay Application #2 for Permanent Generator at Well #5 Biechler Electric, Inc. \$7,528.85; Approve Grow Clinton Invoice-Chamber Dues \$500.00, CRDC Investment \$5,000.00; Approve payment Quad Cities Winwater invoice-valve replacement parts \$3,895.40; Approve payment of Mississippi Valley Pump, Inc. invoice for pump repairs at 7<sup>th</sup> Avenue Lift Station \$8,265.00; Approve payment of Plumbing Services Plus invoice-water main repair 1432 Anthony Place \$3,200.00; Approve payment of Plumbing Services Plus invoice-water main repair 305 13<sup>th</sup> Ave. \$3,200.00; Approve payment of Plumbing Services Plus invoice-water main repair; Approve payment of Plumbing Services Plus invoice-water main repair 1428 3<sup>rd</sup> Street \$3,000.00; Approve Pay App #1 for 9<sup>th</sup> Avenue Culvert repair from Eastern Iowa Excavating \$30,125.29; Receive, accept and place on file draft minutes from the Library Board meeting on July 9, 2025. On roll call – all Ayes.

Under Unfinished Business was an Ordinance vacating a 20' strip of City Property, in Chicago Street Park, adjacent to 821 1<sup>st</sup> Street to allow for the sale of the property to the owners of that property. Mayor Pruett read the Second Reading, By Title Only, of An Ordinance Vacating 20' of City Property approximately 1,200 square feet of what is more commonly known as Chicago Street Park dedicating it to become part of 821 1<sup>st</sup> Street.

Moved by Councilman Bowman, second by Councilman Weller to Approve the Second Reading, By Title Only, of An Ordinance Vacating 20' of City Property approximately 1,200 square feet of what is more commonly known as Chicago Street Park dedicating it to becomes

part of 821 1<sup>st</sup> Street. On roll call – Ayes – Councilmembers Edens, Klahn, Farrell, Bowman, Weller. Nays – None.

Moved by Councilman Edens second by Councilman Klahn to Waive the Third Reading of An Ordinance Vacating 20' of City Property approximately 1,200 square feet of what is more commonly known as Chicago Street Park dedicating it to becomes part of 821 1<sup>st</sup> Street. On roll call – Ayes – Councilmembers Bowman, Klahn, Edens, Farrell, Weller. Nays – None.

Moved by Councilman Bowman, second by Councilman Weller to Adopt An Ordinance Vacating 20' of City Property approximately 1,200 square feet of what is more commonly known as Chicago Street Park dedicating it to becomes part of 821 1<sup>st</sup> Street. On roll call – Ayes – Councilmembers Klahn, Edens, Weller, Bowman, Farrell. Nays – None.

Also under Unfinished Business was a continuation of the discussion of CPKC Railroad and EMS Services. Councilman Klahn turned it over to Chief Schutte, who said he got an email back from the railroad explaining the mechanisms they have in place to minimize the blockage of our crossings. They also reiterated to call the phone number on the signs placed at each crossing when people experience blocked crossings. Schutte said they did recently call that number and the response was good. Councilman Bowman then continued the discussion, saying that he did some digging into the costs of an overpass. He said Dubuque installed one for \$38.7 million in the middle of town, getting a \$25 million grant. Davenport installed one for \$9.7 million that was out away from residential or businesses, getting a \$7.8 million grant. He added that we don't know if we don't look and recommends that we put it out for bid. When we find out, then we put it out for a vote. Regarding grants, we cannot get grants on a dream. City Engineer Solchenberger added more details about the type of overpass and the potential property acquisition needed for options. Further discussion ensued.

Moved by Councilman Bowman, second by Councilman Edens to direct staff to put out an RFP for engineering for an overpass. On roll call – all Ayes.

City Attorney Roberts shared details about the legal process for addressing nuisances. He explained that the process is often a lengthy one due to a number of reasons, including the timing of when these cases are heard by the court. Councilman Bowman said it is good to know that the City is not just sitting on these.

Moved by Councilman Bowman, second by Councilman Farrell to Authorize the Purchase of benches, picnic table and bench shades for the Splash Pad, up to \$15,000 to be reimbursed to Hometown Pride. On roll call – all Ayes.

Moved by Councilman Edens, second by Councilman Klahn to Approve Payment Request to Camanche Days \$3,000.00 for Insurance. On roll call – all Ayes.

A detailed discussion on Camanche Code of Ordinances 6-11-7 Pools focused on definitions and the requirement for fences, specifically detention and retention ponds. Kida asked City Attorney Current to speak on the topic. Current said that a retention pond always

has water and it is more of a safety issue and you want to discuss these. A detention pond is usually a nice grassy area and 99.9% of the time it does not have water in it. Then, what about farm ponds; there is a certain amount of discretion. The requirement for a fence is a legislative decision. Councilman Bowman brought up the planned Fareway retention pond at 8' in depth and said we should do something preventative. Councilman Klahn agrees with Bowman, pointing out that we changed the golf cart ordinance after we lost a child; that was bad. Now we have an Ordinance we can enforce. City Attorney Frey said it is really a matter of educating ourselves and making a decision. Swimming pools attract kids. He suggested first, looking at how other cities deal with this, and second, what do safety people have to say; that is a good measure when making a decision. As Councilman Klahn said, we have a policy we are not enforcing. He asked if it would hurt to form a group to look at it and come back with recommendation. All agreed. Further consideration will be on the next agenda.

A detailed discussion regarding Transportation Alternative Set Aside Funds began with Councilman Edens asking where the City's \$120,000 match would come from. Kida said it could come from the Road Use Fund or the General Fund. He said he talked with Mrs. Low who said Hometown Pride could get behind this; bring young families to town and we should do anything we can to make our town more inviting. Kida added that there are a lot of other grants Hometown Pride could apply for. These funds need to be spent by the end of FY2027 and the application deadline is August 12<sup>th</sup>. Councilman Bowman said he doesn't want to rush into this, we need to think it through. Councilman Weller said that's why we have the Trail Plan, Capital Improvement Plan and Street Improvement Plan too. The Camanche Schools Superintendent is very excited about the project for the safety of the children walking to and from school.

Moved by Councilman Bowman, second by Councilman Weller To Adopt a Resolution authorizing the applications for Transportation Alternative Set Aside Funds through the Regional Planning Authority not to exceed \$500,000. On roll call – Ayes – Councilmen Weller, Bowman, Farrell. Nays – Councilmen Klahn, Edens.

Chief Schutte presented the June 2025 Camanche Fire Department report and Chief Schmitz presented the June 2025 Camanche Police Department report.

Kida recognized Dave Schutte for 19 years of service as Fire Chief and 34 years with the Fire Department. He also thanked the staff and Councilman Bowman for showing up to the VOYA presentation today. Mayor Pruett congratulated Chief Schutte. Councilman Farrell would like to see Chief Schutte get to 20 years as Chief. Councilman Bowman said he got a call from the child of a deceased resident who did not pay their water bill on time and got a late fee. Councilman Weller thanked Chief Schutte for all his time. Chief Schmitz informed Council that he has extended a conditional offer to the 9<sup>th</sup> Officer. She will begin in December after finishing her Law Enforcement degree. City Engineer Solchenberger looked up and gave the drainage rates of the soil during a 100-year storm at Fareway's ponds in inches per hour, a very quick rate.

Mayor Pruett called for Public Comments. Gary Hill 620 3<sup>rd</sup> Street said as far as the City coming back, he knows when the City comes back because he cleans the property up. In



between, it's been a junk hole. It's not only cleaning the property up. Hill can show videos of people backed up. Last Friday night. Last Saturday afternoon he backed up somebody else's vehicle and they're directing him in there and they dumped the junk. And the day that Mr. Bowman was there, somebody dumped off a hot water heater, somebody drops off a wash machine. Over the weekend, there was two refrigerators a wash machine and two hot water heaters being dropped off there. So, it's not just cleaning the property up, it's stopping people from dumping their junk there. So, we have two instances. Cleaning the property up is one thing but what are you going to do to stop people from dumping their junk there? He continued to reiterate the same points.

Kimberly Dickey introduced Luke, the Solar Project Site Supervisor, who gave an overview of construction to date. He said 50% of the gravel is done with 7 of 10 of the permanent entrances done and 20% of solar grading. Ms. Dickey added details of vegetation management that has been done at the site as well as clover and the oats that have been harvested and offered to the landowners free of charge.

There were no additional public comments.

Mayor Pruett asked for requests from Councilmembers for items for future Agendas. There were no requests at this time.

A brief recess was taken at 8:00 p.m. Reconvened at 8:09 p.m.

Moved by Councilman Bowman, second by Councilman Farrell to go to Closed Session. On roll call – all Ayes.

Reconvened in Open Session at 9:39 p.m. at which time Mayor Pruett adjourned the meeting.

Austin Pruett  
Mayor

Toni L. Schneider  
City Clerk/Treasurer

## CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT	CHECK #	CHECK DATE
AFLAC	AFLAC - PRETAX	465.00	10320968	7/31/2025
AIRGAS USA, LLC.	CYLINDER RENTAL	13.50	95784	7/22/2025
ALLIANT ENERGY	GAS SERVICE	598.05	95820	7/30/2025
BIECHLER ELECTRIC, INC.	PAY APP 2 WELL 5 PERM GENERATOR	7,528.85	95777	7/18/2025
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE PREMIUMS	2,307.01	95775	7/31/2025
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE PREMIUMS	20,085.86	95810	7/23/2025
CAMANCHE VOL FIRE DEPT	MONTHLY MAINTENANCE	500.00	95831	8/5/2025
CASEY'S BUSINESS MASTERCARD	97.57G PW;22.21G SJET;14.21G POLICE 88.15G FIRE; 56.14G AMBULANCE	915.39	10320969	7/21/2025
CENTURYLINK	TELEPHONE EXPENSE	1,030.45	95785	7/22/2025
CENTURYLINK	TELEPHONE EXPENSE	155.94	95821	7/30/2025
CITY OF CLINTON	28E SEWER CONTRACT	24,000.00	95822	7/30/2025
CLINTON HERALD	11109 LIBRARY 52 WEEK SUBSCRIP	239.99	95832	8/5/2025
CLINTON NATIONAL BANK	FED/FICA TAX WITHHOLDING	230.96	10320938	7/21/2025
CLINTON NATIONAL BANK	FED/FICA TAX WITHHOLDING	230.96	10320940	7/22/2025
CLINTON NATIONAL BANK	FED/FICA TAX WITHHOLDING	15,469.47	10320942	7/18/2025
CLINTON NATIONAL BANK	FED/FICA TAX WITHHOLDING	1,468.88	10320958	7/23/2025
CLINTON NATIONAL BANK	FED/FICA TAX WITHHOLDING	1,468.88	10320959	7/24/2025
CLINTON NATIONAL BANK	FED/FICA TAX WITHHOLDING	1,648.57	10320960	7/25/2025
CLINTON NATIONAL BANK	FED/FICA TAX WITHHOLDING	1,648.57	10320961	7/26/2025
CLINTON NATIONAL BANK	FED/FICA TAX WITHHOLDING	1,648.57	10320962	7/28/2025
CLINTON NATIONAL BANK	FED/FICA TAX WITHHOLDING	1,648.57	10320963	7/29/2025
CLINTON NATIONAL BANK	FED/FICA TAX WITHHOLDING	1,648.57	10320964	7/30/2025
CLINTON NATIONAL BANK	FED/FICA TAX WITHHOLDING	1,648.57	10320965	7/31/2025
CLINTON NATIONAL BANK	FED/FICA TAX WITHHOLDING	14,302.88	10320983	8/1/2025
CLINTON REG WATER RECLAMATION	SAMPLE ANALYSIS	90.00	95786	7/22/2025
CONTINUOUS TOUCH, LLC	SIP TRUNKING	165.04	95833	8/5/2025
CORY SNODGRASS	NASRO CONF MILEAGE,HOTEL 1NIGHT	1,376.42	95823	7/30/2025
EASTERN IOWA EXCAVATING	PAY APP #1 9TH AVE CULVERT	30,125.29	95778	7/18/2025
FBI-LEEDA	SGT PARKS-CLI CLINTON	795.00	95824	7/30/2025
IOWA GEMT PAYMENT PROGRAM	STATE SHARE-GEMT JULY-AUGUST	2,441.58	10320997	7/29/2025
GENESIS OCCUPATIONAL HEALTH	MEDICAL DIRECTOR SERVICES	156.25	95787	7/22/2025
GROW CLINTON	CRDC INVESTMENT,GROW CLINTON DUES	5,500.00	95788	7/22/2025
HAROLD TEAGARDEN	REIMBURSE BOOT ALLOWANCE	139.08	95811	7/23/2025
HAWKINS, INC	100 GAL AZONE-WATER DEPARTMENT	347.35	95834	8/5/2025
HOME DEPOT CREDIT PLAN	CEM-TAPE,STONE,MARKERS,PAINT	204.78	10320970	7/21/2025
HOME DEPOT CREDIT PLAN	INSULATION-SEWER DEPARTMENT	112.62	10320971	7/21/2025
HSA ACCOUNTS	HSA- EMPLOYEES	3,790.00	10320952	7/18/2025
IMON COMMUNICATIONS, LLC	INTERNET-HISTORICAL BUILDING	158.31	95789	7/22/2025
INGRAM BOOK GROUP INC	1 BOOK	26.24	95790	7/22/2025
INGRAM BOOK GROUP INC	1 BOOK	17.24	95835	8/5/2025
INTOXIMETERS	PD-BREATH ALCOHOL TESTER	415.00	95791	7/22/2025
IOWA ONE CALL	147 ONE CALL LOCATES	132.30	95836	8/5/2025
IPERS	IPERS	10,995.41	10320966	7/31/2025
KELLI ELLIOTT	REIMB CANDY-CAM DAYS PARADE	54.80	95825	7/30/2025
KWIK TRIP INC.	529.01G PW; 50.567G CEMETERY; 55.73G FIRE DEPT; 308.46G POLICE DEPT	2,621.37	10320972	7/18/2025

LIBERTY NATIONAL	LIBERTY NAT PRE	266.72	95776	7/31/2025
PRINCIPAL LIFE INSURANCE CO.	LIFE INSURANCE PREMIUMS	1,426.96	95830	7/31/2025
MASTERCARD	MICROSOFT SUBSCRIPTION-LIBRARY	139.09	10320982	7/28/2025
MCMANUS CONSTRUCTION SERVICES	GRAVES-ANDRESEN, WALTERS	1,100.00	95792	7/22/2025
MCMANUS CONSTRUCTION SERVICES	GRAVE-ROGERS	550.00	95837	8/5/2025
MEDIACOM	INTERNET	706.94	95826	7/30/2025
MICHAEL YACKSHAW	WELLNESS,BOOTS,CLOTHING REIMB	693.02	95779	7/18/2025
MIDAMERICAN ENERGY CO	ELECTRIC SERVICE	6,071.74	95794	7/22/2025
MIDWEST GROUP BENEFITS	WEEKLY CLAIMS	657.15	10320973	7/16/2025
MIDWEST GROUP BENEFITS	WEEKLY CLAIMS	1,993.79	10320974	7/23/2025
MIDWEST GROUP BENEFITS	WEEKLY CLAIMS	333.76	10320998	7/30/2025
MISSISSIPPI VALLEY PUMP	REPAIR PUMP-7TH AVE LIFT STATION	8,265.00	95795	7/22/2025
MUNICIPAL FIRE & POLICE	MUNICIPAL PENSION	14,514.28	10320944	7/18/2025
MUNICIPAL FIRE & POLICE	MUNICIPAL PENSION	13,369.08	10320985	8/1/2025
NAPA AUTO PARTS	ALTERNATOR BEARNIGS-P/R,CEM	236.00	95796	7/22/2025
NATHAN CAMPIE	WELLNESS REIMBURSEMENT	250.00	95827	7/30/2025
PCC AMBULANCE BILLING SERVICE	JUN 25 AMBULANCE BILLING SERV	1,142.23	95780	7/18/2025
PETERSEN SANITARY INC	PORTABLE TOILETS-PARKS	1,190.00	95797	7/22/2025
PLATINUM INFORMATION SERVICES	IT SUPPORT,NETWORKMON,SPAM FLT	2,877.70	95798	7/22/2025
PLATINUM LEASING SERVICES, INC	JULY 25 LEASE PAYMENT	475.00	95799	7/22/2025
PLATINUM SMART INC.	DATA BACKUPS-AUG 2025	435.00	95800	7/22/2025
PLUMBING SERVICES PLUS	1432 ANTHONY PL-REP 4' VALVE	9,400.00	95801	7/22/2025
TERMINEX PRESTO-X	PEST CTRL-CCTR;LIB,CHALL,HIST BLDG	238.26	95838	8/5/2025
QUAD CITIES WINWATER	2 FIRE HYDRANTS	10,799.91	95802	7/22/2025
QUAD CITY SAFETY	SAFETY GLASSES LENS CLEANER	33.69	95839	8/5/2025
QUILL CORPORATION	LIBRARY-TOWELS,BAGS PAPERPLATE	210.42	95840	8/5/2025
RAINBOW OF THE HEARTLAND	1/2 SPLASH PAD BENCHES-HTP PD	4,980.51	95781	7/18/2025
REPUBLIC SERVICES	AUG 25 COLLECTION-PUBLIC WORKS	81.00	95841	8/5/2025
RIVERSTONE GROUP, INC	SPLASH PAD PARKING AREA	160.65	95803	7/22/2025
SHAUNA TEGELER	REIMBURSE CLOTHING ALLOWANCE	40.60	95828	7/30/2025
SPARKLEAN	JULY 25 CLEAN CHALL,PW,PD,CCENTER	918.00	95842	8/5/2025
SPARKS SMALL ENGINE REPAIR	PULLEY,SPINDLES-P/R MOWER	145.65	95804	7/22/2025
T-MOBILE	POLICE DEPARTMENT CELL PHONES	281.68	95829	7/30/2025
TEXT MY GOV	100,000 ADDITIONAL MESSAGES	750.00	95843	8/5/2025
THE DES MOINES REGISTER	SUBSCRIPTION-LIBRARY	0.76	95844	8/5/2025
TONI SCHNEIDER	REIMB SPOUSE EXP IN LIEU OF INSURANC	2,000.00	95812	7/23/2025
TREASURER STATE OF IOWA	STATE WITHHOLDING TAXES	6,472.34	10320967	7/31/2025
UMB BANK N.A.	ACCT I1305 CAMANCHE GO2022	600.00	95805	7/22/2025
US CELLULAR	CROSS LIFT STATION	85.08	95806	7/22/2025
VESTIS	RUGS,TOWELS-PW,CH;UNIF-PEWE	118.96	95807	7/22/2025
VISA	BLDG INSP DRONE; FD,AMBUL SUPPLIES	1,668.31	10320975	7/17/2025
VISA	CHALL POSTAGE STAMPS;PD TRAINING	967.71	10320976	7/17/2025
VISA	FUEL-ILEA TRAVEL OFFC MARTIN	884.85	10320977	7/17/2025
VISA	PD-EVIDENCE POSTAGE,PAPER PROD	45.70	10320978	7/17/2025
VISA	PWORKS-WATER,OIL,POSTS;SPL PAD EXP	639.29	10320979	7/17/2025
VISA	POST PD ENV-WATER DEPT; CONF SFTWR	1,475.59	10320980	7/17/2025
VISA	IACMA DUES, CONFERENCE-KIDA	380.00	10320981	7/17/2025
VOYA INSTITUTIONAL TRUST CO	457 PLAN DEDUCT	1,475.00	10320943	7/18/2025
VOYA INSTITUTIONAL TRUST CO	457 PLAN DEDUCT	1,754.00	10320984	8/1/2025

WENDLING QUARRIES INC	164.96 TONS GRAVEL - ALLEYS	4,373.74	95808	7/22/2025
WENDLING QUARRIES INC	88.05 TONS GRAVEL FOR ALLEYS	1,712.20	95845	8/5/2025
WINDSTREAM CORPORATION	PHONE/LONG DISTANCE	1,027.81	95809	7/22/2025
ACCOUNT 1101032403	WATER DEPOSIT REFUND	52.55	95782	7/18/2025
ACCOUNT 1101556002	CREDIT BALANCE REFUND	194.36	95783	7/22/2025
ACCOUNT 1100291002	WATER DEPOSIT REFUND	95.68	95816	7/24/2025
ACCOUNT 1101013003	WATER DEPOSIT REFUND	104.78	95817	7/24/2025
ACCOUNT 1101297003	WATER DEPOSIT REFUND	64.05	95818	7/24/2025
	PAYROLL PAID ON 7/18/25	64,456.08		
	PAYROLL PAID ON 7/21/25	1,554.00		
	PAYROLL PAID ON 7/22/25	1,554.00		
	PAYROLL PAID ON 7/23/25	3,313.26		
	PAYROLL PAID ON 7/24/25	3,313.26		
	PAYROLL PAID ON 7/25/25	3,608.39		
	PAYROLL PAID ON 7/26/25	3,608.39		
	PAYROLL PAID ON 7/28/25	3,608.39		
	PAYROLL PAID ON 7/29/25	3,608.39		
	PAYROLL PAID ON 7/30/25	3,608.39		
	PAYROLL PAID ON 7/31/25	3,608.39		
	PAYROLL PAID ON 8/01/25	59,736.93		
	***** REPORT TOTAL *****	427,072.03		

CHECK NO	DATE	EMP NO	PAY TO THE ORDER OF	CHECK AMOUNT	CLEARED	VOIDED	MANUAL
1			CITIZEN'S FIRST BANK 073922762				
8576	7/18/2025	12800	CARTER C MARTEN	1935.43			
8577	7/18/2025	9500	HAROLD W TEAGARDEN	1466.06			
8578	7/18/2025	10400	GAYLON S PEWE	2276.96			
8579	7/18/2025	13000	LOGAN T LORENZEN	896.97			
8580	7/18/2025	12400	GAIL L GRIM	1698.00			
8581	7/18/2025	12000	AVERY R DRAPER	437.63			
8582	7/18/2025	12600	NICOLE L DOHSE	359.97			
8583	7/18/2025	12900	CATALINA C FINN	271.58			
8584	7/18/2025	13100	MARKEE J LOW	612.47			
8585	7/18/2025	9600	JEFFREY R ANNEAR	578.00			
8586	7/18/2025	12300	MICHAEL E FINN	282.12			
8587	7/18/2025	13200	MICHAEL R WIRTH	1302.39			
8588	7/18/2025	3900	MICHAEL G YACKSHAW	365.00			
8589	7/18/2025	3900	MICHAEL G YACKSHAW	1591.80			
8590	7/18/2025	4000	DARYL W YODER	2388.30			
8591	7/18/2025	7700	NATHAN P CAMPIE	125.00			
8592	7/18/2025	7700	NATHAN P CAMPIE	1542.76			
8593	7/18/2025	11100	NOLAN S CAMPIE	1125.40			
8594	7/18/2025	1800	WILLIAM J LODGE	425.00			
8595	7/18/2025	1800	WILLIAM J LODGE	333.00			
8596	7/18/2025	1800	WILLIAM J LODGE	2001.48			
8597	7/18/2025	2800	RICHARD E SCHMITZ	1529.54			
8598	7/18/2025	2800	RICHARD E SCHMITZ	1500.00			
8599	7/18/2025	3200	KELLI J ELLIOTT	1654.46			
8600	7/18/2025	3200	KELLI J ELLIOTT	1138.01			
8602	7/18/2025	8600	CORY J SNODGRASS	1235.00			
8603	7/18/2025	8600	CORY J SNODGRASS	2577.37			
8604	7/18/2025	9700	BRITTNEY R PARKS	3231.60			
8605	7/18/2025	11800	COLE D VANDEVOORDE	3400.14			
8606	7/18/2025	12700	JACK T DAVISON	2230.37			
8607	7/18/2025	1900	JEFFREY D MOORE	3755.39			
8608	7/18/2025	3000	DAVID C SCHUTTE	2869.80			
8609	7/18/2025	3300	JAMES F SOWLE	400.00			
8610	7/18/2025	3300	JAMES F SOWLE	1774.41			
8611	7/18/2025	9100	MITCHELL L JAHNS	2674.02			
8612	7/18/2025	9200	JACOB M VANZUIDEN	1300.00			
8613	7/18/2025	9200	JACOB M VANZUIDEN	600.00			
8614	7/18/2025	9200	JACOB M VANZUIDEN	1026.75			
8615	7/18/2025	10000	SHAINA J PAARMANN	549.71			
8616	7/18/2025	7000	ANDREW S KIDA	700.00			
8617	7/18/2025	7000	ANDREW S KIDA	2315.86			
8618	7/18/2025	7300	TONI L SCHNEIDER	55.00			
8619	7/18/2025	7300	TONI L SCHNEIDER	40.00			
8620	7/18/2025	7300	TONI L SCHNEIDER	185.00			
8621	7/18/2025	7300	TONI L SCHNEIDER	1547.98			
8622	7/18/2025	10700	SHAUNA E TEGELER	1241.11			
8623	7/18/2025	5000	CHRISTY J SCHUTTE	40.00			
8624	7/18/2025	5000	CHRISTY J SCHUTTE	150.00			
8625	7/18/2025	5000	CHRISTY J SCHUTTE	1189.59			
8626	7/18/2025	6600	TROY F ALDERMAN	1529.65			
			BANK TOTAL	64456.08			

CHECK NO	DATE	EMP NO	PAY TO THE ORDER OF	CHECK AMOUNT	CLEARED	VOIDED	MANUAL
REPORT TOTAL				64456.08			

CHECK NO	DATE	EMP NO	PAY TO THE ORDER OF	CHECK AMOUNT	CLEARED	VOIDED	MANUAL
1			CITIZEN'S FIRST BANK 073922762				
8574	7/21/2025	3000	DAVID C SCHUTTE	1554.00			
			BANK TOTAL	1554.00			
			REPORT TOTAL	1554.00			

CHECK NO	DATE	EMP NO	PAY TO THE ORDER OF	CHECK AMOUNT	CLEARED	VOIDED	MANUAL
1			CITIZEN'S FIRST BANK 073922762				
8575	7/22/2025	3000	DAVID C SCHUTTE	1554.00			
			BANK TOTAL	1554.00			
			REPORT TOTAL	1554.00			



CHECK NO	DATE	EMP NO	PAY TO THE ORDER OF	CHECK AMOUNT	CLEARED	VOIDED	MANUAL
1			CITIZEN'S FIRST BANK				
95767	7/23/2025	3900	MICHAEL G YACKSHAW	3313.26			
			BANK TOTAL	3313.26			
			REPORT TOTAL	3313.26			

CHECK NO	DATE	EMP NO	PAY TO THE ORDER OF	CHECK AMOUNT	CLEARED	VOIDED	MANUAL
1 95768	7/24/2025	3900	CITIZEN'S FIRST BANK MICHAEL G YACKSHAW	3313.26			
			BANK TOTAL	3313.26			
			REPORT TOTAL	3313.26			

CHECK NO	DATE	EMP NO	PAY TO THE ORDER OF	CHECK AMOUNT	CLEARED	VOIDED	MANUAL
1 95769	7/25/2025	3900	CITIZEN'S FIRST BANK MICHAEL G YACKSHAW	3608.39			
			BANK TOTAL	3608.39			
			REPORT TOTAL	3608.39			

CHECK NO	DATE	EMP NO	PAY TO THE ORDER OF	CHECK AMOUNT	CLEARED	VOIDED	MANUAL
1 95770	7/26/2025	3900	CITIZEN'S FIRST BANK MICHAEL G YACKSHAW	3608.39			
			BANK TOTAL	3608.39			
			REPORT TOTAL	3608.39			

CHECK NO	DATE	EMP NO	PAY TO THE ORDER OF	CHECK AMOUNT	CLEARED	VOIDED	MANUAL
1			CITIZEN'S FIRST BANK				
95771	7/28/2025	3900	MICHAEL G YACKSHAW	3608.39			
			BANK TOTAL	3608.39			
			REPORT TOTAL	3608.39			

CHECK NO	DATE	EMP NO	PAY TO THE ORDER OF	CHECK AMOUNT	CLEARED	VOIDED	MANUAL
1 95772	7/29/2025	3900	CITIZEN'S FIRST BANK MICHAEL G YACKSHAW	3608.39			
			BANK TOTAL	3608.39			
			REPORT TOTAL	3608.39			

CHECK NO	DATE	EMP NO	PAY TO THE ORDER OF	CHECK AMOUNT	CLEARED	VOIDED	MANUAL
1			CITIZEN'S FIRST BANK				
95773	7/30/2025	3900	MICHAEL G YACKSHAW	3608.39			
			BANK TOTAL	3608.39			
			REPORT TOTAL	3608.39			

CHECK NO	DATE	EMP NO	PAY TO THE ORDER OF	CHECK AMOUNT	CLEARED	VOIDED	MANUAL
1			CITIZEN'S FIRST BANK				
95774	7/31/2025	3900	MICHAEL G YACKSHAW	3608.39			
			BANK TOTAL	3608.39			
			REPORT TOTAL	3608.39			



CHECK NO	DATE	EMP NO	PAY TO THE ORDER OF	CHECK AMOUNT	CLEARED	VOIDED	MANUAL
1			CITIZEN'S FIRST BANK				
95819	8/01/2025	3900	MICHAEL G YACKSHAW	954.97			
				954.97			
			ACH TRANSACTIONS				
8627	8/01/2025	12800	CARTER C MARTEN	2217.29			
8628	8/01/2025	10400	GAYLON S PEWE	2276.96			
8629	8/01/2025	13000	LOGAN T LORENZEN	986.03			
8630	8/01/2025	12400	GAIL L GRIM	1698.00			
8631	8/01/2025	12000	AVERY R DRAPER	442.57			
8632	8/01/2025	12600	NICOLE L DOHSE	409.02			
8633	8/01/2025	12900	CATALINA C FINN	267.24			
8634	8/01/2025	13100	MARKEE J LOW	744.96			
8635	8/01/2025	9600	JEFFREY R ANNEAR	432.26			
8636	8/01/2025	12300	MICHAEL E FINN	416.04			
8637	8/01/2025	4000	DARYL W YODER	1967.38			
8638	8/01/2025	7700	NATHAN P CAMPIE	125.00			
8639	8/01/2025	7700	NATHAN P CAMPIE	1989.18			
8640	8/01/2025	11100	NOLAN S CAMPIE	1377.96			
8641	8/01/2025	1800	WILLIAM J LODGE	425.00			
8642	8/01/2025	1800	WILLIAM J LODGE	333.00			
8643	8/01/2025	1800	WILLIAM J LODGE	1542.53			
8644	8/01/2025	2800	RICHARD E SCHMITZ	1529.54			
8645	8/01/2025	2800	RICHARD E SCHMITZ	1500.00			
8646	8/01/2025	3200	KELLI J ELLIOTT	1654.46			
8647	8/01/2025	3200	KELLI J ELLIOTT	1135.50			
8648	8/01/2025	8600	CORY J SNODGRASS	1235.00			
8649	8/01/2025	8600	CORY J SNODGRASS	1699.15			
8650	8/01/2025	9700	BRITTNEY R PARKS	3169.54			
8651	8/01/2025	11800	COLE D VANDEVOORDE	2686.06			
8652	8/01/2025	12700	JACK T DAVISON	2053.83			
8653	8/01/2025	1900	JEFFREY D MOORE	2518.85			
8654	8/01/2025	3000	DAVID C SCHUTTE	2942.55			
8655	8/01/2025	3300	JAMES F SOWLE	400.00			
8656	8/01/2025	3300	JAMES F SOWLE	1952.03			
8657	8/01/2025	9100	MITCHELL L JAHNS	2103.63			
8658	8/01/2025	9200	JACOB M VANZUIDEN	1300.00			
8659	8/01/2025	9200	JACOB M VANZUIDEN	600.00			
8660	8/01/2025	9200	JACOB M VANZUIDEN	430.40			
8661	8/01/2025	9500	HAROLD W TEAGARDEN	1471.35			
8662	8/01/2025	10000	SHAINA J PAARMANN	593.83			
8663	8/01/2025	13200	MICHAEL R WIRTH	1071.34			
8664	8/01/2025	7000	ANDREW S KIDA	700.00			
8665	8/01/2025	7000	ANDREW S KIDA	2032.09			
8666	8/01/2025	7300	TONI L SCHNEIDER	55.00			
8667	8/01/2025	7300	TONI L SCHNEIDER	40.00			
8668	8/01/2025	7300	TONI L SCHNEIDER	185.00			
8669	8/01/2025	7300	TONI L SCHNEIDER	1547.98			
8670	8/01/2025	10700	SHAUNA E TEGELER	1172.73			
8671	8/01/2025	5000	CHRISTY J SCHUTTE	40.00			
8672	8/01/2025	5000	CHRISTY J SCHUTTE	150.00			
8673	8/01/2025	5000	CHRISTY J SCHUTTE	1141.70			
8674	8/01/2025	6600	TROY F ALDERMAN	2019.98			

CHECK NO	DATE	EMP NO	PAY TO THE ORDER OF	CHECK AMOUNT	CLEARED	VOIDED	MANUAL
				-----			
				58781.96			
BANK TOTAL				59736.93			
REPORT TOTAL				59736.93			

**CLAIMS REPORT  
CLAIMS FUND SUMMARY**

FUND	NAME	AMOUNT
001	GENERAL	201,482.07
002	LIBRARY	15,687.63
003	PARKS	10,679.37
004	CEMETERY	7,279.06
110	ROAD USE	63,858.98
321	9TH STREET PROJECT	600.00
333	PFAS	7,528.85
600	WATER UTILITY FUND	65,486.11
610	SEWER UTILITY FUND	52,910.53
670	LANDFILL/GARBAGE	1,559.43
-----		
	TOTAL FUNDS	427,072.03

## Park and Rec Minutes

The meeting was called to order at 6:00 p.m. on July 14, 2025.

Present at the meeting was Linda Putman, Bill Siefken, Tevin Stoecker, and Casey Green.

A motion was made to approve the June 23rd Minutes. 1<sup>st</sup> by Bill Siefken and 2<sup>nd</sup> Tevin Stoecker. All in favor so motion carried.

A motion was made to approve the June Financials. 1<sup>st</sup> Linda Putman and 2<sup>nd</sup> Tevin Stoecker. All in favor so motion carried.

There was a discussion on the Splash Pad. Casey will reach out to Hometown Pride on how to purchase the benches and tables.

There was a discussion on a spot for Food Trucks at Platt Park and we need to get some vendors input.

Splash Pad grand opening was discussed and we will wait till more completed.

There was a discussion on the trail plan.

Casey reminded everyone to work on sign wording for the Splash Pad.

Meeting adjourned at 6:40 p.m.

Respectfully submitted,

Linda Putman

## Park and Rec Minutes

The meeting was called to order at 6:00 p.m. on July 28, 2025.

Present at the meeting was Linda Putman, Bill Siefken, and Casey Green.

Guest Kathy Klahn, Karlee Low and Carolyn Cozzolino were present from Hometown Pride.

A motion was made to approve the July 14th Minutes. 1<sup>st</sup> by Bill Siefken and 2<sup>nd</sup> Linda Putman. All in favor so motion carried.

There was a discussion on the Splash Pad. Six benches and 2 picnic tables have been ordered and should be here in a few weeks. Kathy Klahn from Hometown Pride said the Rotary foundation likes to do community projects and donated \$3000.00 for a drinking fountain and HTP has the funds to install it. There was a discussion on plaques to go on the benches for people who donated funds for benches. Kathy also stated the Rotary would possibly donate bike racks. We have a bike rack on order now. There was also a discussion on selling bricks. The grand opening has been tabled to our next meeting.

A motion was made for Park & rec to purchase a sign for the Splash Pad with hours and rules to present to council. 1<sup>st</sup> Bill Siefken and 2<sup>nd</sup> Linda Putman. All in favor so motion carried.

During the meeting we went to the Splash Pad to discuss placement of tables and benches and the drainage problems. The fox part has been ordered and Casey will check with public works to see when it can be fixed.

Meeting adjourned at 7:30.

Respectfully submitted,

Linda Putman

Camanche Historical Board met 14 July 2025. President Kris Melenbacker opened the meeting with all members present, Madonna Obren, Cindi Lind and Ruth Evans. Liaison Bob Edens and society member Ed Evans were also present.

Minutes from 9 June were read. Kris motioned to approve with no additions or corrections. Cindi seconded. Carried.

Treasurer's report was given by Madonna. Cindi motioned to accept as presented. Seconded by Ruth. Approved.

Old business: Discussion was held about the landscaping dirt. It was decided to wait until Fall when it will be cooler.

New business: Procedures for opening and closing the museum were discussed. The two (2) "Open" signs should be displayed. The small wooden sign to be placed at the outside back entrance and the banner placed at the front of the building in the permanent holder near the memorial wall. The main water shut-off valve was located. The switch for the second bank of lights was noted. The thermostat will remain at seventy-five (75) degrees. Discussion was held about installing a programmable thermostat. No action taken. A dehumidifier was discussed. Ed will check the unit at the museum. The schedule for openings on Sunday was made -- see calendar. Kris will open the depot on 9 August. Cindi reported she opened the depot on 12 July and found several dead birds inside. Attendance was fifteen (15) sign-ins. She put the hand car on the tracks and several people were interested about it. Bubbles the clown was at the library during the time Cindi had the depot opened. Madonna has laminated articles to be placed in the depot. The articles are; "Camanche Museum", "Railroad Nails", "Early Train Communications", "Hoops", "Messagers". The museum is listed on the Camanche Community web page.

Other business: ImOn installed their Fiber Internet system into the museum. No one from the Historical or Genealogy was notified about this installation. Several questions need answers. The computer in the genealogy library is very slow and zoom is impossible to receive. The computer in the museum office will not work. These things worked before ImOn. Kris will check for information about the hook-up.

Kris adjourned.

Respectfully submitted,

Ruth Evans, secretary

Camanche Historical Board met 21 July 2025 at 4 P.M. for a special meeting to consider a donation request. President Kris Melenbacker opened the meeting with all members present; Ruth Evans, Madonna Obren, and Cindi Lind. Society member Ed Evans was also present. Liaison Bob Edens was absent.

The request was not presented at the July regular meeting. The donor would like to know the board's decision ASAP. TMK IPSCO Camanche Facility Est. April 30, 1990 was painted on a landscaping rock. After much discussion it was decided not to take it because it would need a base under it and felt they didn't want to provide one. Also they didn't think the City maintenance crew would trim around it. Kris motioned to not accept it, seconded by Madonna. Accepted.

Cindi adjourned.

Respectfully submitted,

Ruth Evans, secretary

**Core-Vens Insurance**

2301 North 2nd Street  
Clinton, IA 52732

Phone: (563)242-5423

Fax: (563)242-5242

**RECEIVED****JUL 16 2025****CITY OF CAMANCHE**

Andrew Kida  
City Of Camanche  
PO Box 77  
Camanche, IA 52730

<b>Invoice # 182203</b>		AMOUNT PAID
Account Number	CAMANCH-06	Date 7/11/2025

Remit to:  
Core-Vens Insurance  
P.O. Box 1863  
Cedar Rapids, IA 52406

Invoice #: 182203

Date Paid:

Check #:

Amount Paid:

Policy: General Liability

Policy #: 3D86659

Effective: 4/1/2024 to 4/1/2025

Company: Employers Mutual Casualty Company

Item #	Trans Eff Date	Due Date	Transaction	Description	Amount
4935188	4/1/2024	7/11/2025	AUDA	General Liability Audit 24/25	\$669.00

Policy: Workers Compensation

Policy #: 3H86659

Effective: 4/1/2024 to 4/1/2025

Company: Employers Mutual Casualty Company

Item #	Trans Eff Date	Due Date	Transaction	Description	Amount
4935189	4/1/2024	7/11/2025	AUDA	Workers Compensation Audit 24/25	\$6,659.00

**Total Invoice Balance: \$7,328.00**

ACH or credit card is available with Applied Pay. Convenience fees apply with this option.

<https://TrueNorth.appliedpay.com/>



# PREMIUM AUDIT STATEMENT

Employers Mutual Casualty Company  
Des Moines Branch

RECEIVED

JUL 16 2025

Policy Number 3D86659 --- 25

## Named Insured

CITY OF CAMANCHE

## Producer

CITY OF CAMANCHE  
PO Box 77  
Camanche, IA 52730-0077

CORE-SENS INSURANCE  
2301 N 2ND ST  
PO BOX 1028  
CLINTON, IA 52733-1028

Agent Number: A3516 Agency Bill  
Agent Phone: 563-242-5423

## General Liability

## Physical Audit

Policy Period: 04/01/2024 to 04/01/2025

Audit Period: 04/01/2024 to 04/01/2025

Code No./Exposure/Classification	Code	Products/Compl Ops Rate	Premium	All Other Rate	Premium
<b>Location 000</b>					
Abuse Or Molestation Liability					\$95
Amendment - Aggregate Limits Of Insurance (Per Location)					\$215
Lessor Of Leased Equipment - Automatic Status When Required In Lease Agreement With You - CG 20 34					\$50
Pesticide Or Herbicide Applicator - Limited Pollution					\$1,076
Waiver Of Transfer Of Rights Of Recovery Against Others To Us (Waiver Of Subrogation) - Automatic					\$150
Designated Person Or Organization (ISO) - CG 20 26					\$100
Lessor Of Leased Equipment - CG 20 28					\$200
<b>Location IA</b>					
Exclusion - Law Enforcement Activities CG 76 05					(\$1,780)
Pollution Exclusion - Limited Exception For Water and Wastewater Treatment Plants					\$50
<b>Location 001 Camanche, Iowa</b>					
Exclusion - Coverage C - Medical Payments					(\$215)
Emergency Medical Services Personnel					\$491

Code No./Exposure/Classification (continued)	Code	Products/Compl Ops		All Other	
		Rate	Premium	Rate	Premium
Boats - not for rent Prem Basis: Number of Boats Exposure: 3	40117			290.778	\$872
Cemeteries - Not-For-Profit only Prem Basis: Acres Exposure: 0	41604			22.990	\$0
Town Liability - Premises/Operations In Progress Including Work Subcontracted To Others - Population 2,501 - 5,000 Prem Basis: Per Capita Exposure: 4570	87523			3.894	\$17,796
Skateboard Parks Prem Basis: Each Exposure: 0	89035			0.000	\$0
Water Companies Prem Basis: Payroll Exposure: \$95,869	99943			29.677	\$2,845
Premium for Certified Acts of Terrorism					\$177.00
		Earned Premium \$22,122.00			
		Total Policy Premium \$21,453.00			
		Net Additional Premium \$669.00			
In accordance with the conditions of your insurance contract, we have performed a premium audit on your policy. Based on the audit your agent will send you an invoice for the additional premium.		THIS IS NOT A BILL			

# PREMIUM AUDIT STATEMENT RECEIVED

EMPLOYERS MUTUAL CASUALTY COMPANY  
DES MOINES BRANCH

Policy Number 3H8-66-59---25

JUL 16 2025

Named Insured

CITY OF CAMANCHE

Producer

CITY OF CAMANCHE  
PO BOX 77  
CAMANCHE, IA 52730-0077

CORE-VENS INSURANCE  
2301 N 2ND ST  
PO BOX 1028  
CLINTON, IA 52733-1028

Agent Number: AA3516 Agency Bill  
Agent Phone: 563-242-5423

Workers Compensation

Physical Audit

Policy Period: 04/01/24 to 04/01/25

Audit Period: 04/01/24 to 04/01/25

CLASSIFICATION	CODE	EXPOSURE	RATE	PREMIUM
<b>IOWA</b>				
STREET OR ROAD CONSTRUCTION -	5506	76,696	5.88	\$ 4,510.00
PAVING OR REPAVING & DRIVERS				
WATERWORKS OPERATION & DRIVERS	7520	95,869	2.43	\$ 2,330.00
SEWAGE DISPOSAL PLANT	7580	76,696	2.22	\$ 1,703.00
OPERATION & DRIVERS				
CLERICAL OFFICE EMPLOYEES NOC	8810	160,169	0.18	\$ 288.00
PUBLIC LIBRARY OR MUSEUM -	8810	125,313	0.18	\$ 226.00
PROFESSIONAL EMPLOYEES &				
CLERICAL				
CEMETERY OPERATION & DRIVERS	9220	38,884	4.66	\$ 1,812.00
SEWER CLEANING & DRIVERS	9402	19,173	3.81	\$ 730.00
MUNICIPAL, TOWNSHIP, COUNTY OR	9410	166,095	2.07	\$ 3,438.00
STATE EMPLOYEE NOC				
PARK NOC - ALL EMPLOYEES &	9102	65,438	2.73	\$ 1,786.00
DRIVERS				
FIREFIGHTERS & DRIVERS -	7711	338	44.64	\$ 151.00
VOLUNTEER				
AMBULANCE SERVICE COMPANIES	7705	360	4.33	\$ 16.00
AND EMS (EMERGENCY MEDICAL				
SERVICE) PROVIDERS & DRIVERS				
STREET CLEANING & DRIVERS	9402	38,348	3.81	\$ 1,461.00
POLICE OFFICERS-MEDICAL ONLY &	9681	600,905	1.71	\$ 10,275.00
DRIVERS				
FIREFIGHTERS-MEDICAL ONLY	9682	476,384	25.93	\$ 123,526.00
SUBCONTRACTOR SUMMARY				
AMBULANCE SERVICE & EMS PROVIDERS	7705	4,992	4.33	\$ 216.00
& D				
VOLUNTEER FIREFIGHTERS	7711	17,516	44.64	\$ 7,819.00
EMPLOYERS LIABILITY	9807			\$ 1,282.00
EXPERIENCE MODIFICATION	9898		0.850	\$ -24,235.00
PREMIUM DISCOUNT	0064			\$ -6,494.00
TERRORISM	9740	1,963,176	.011	\$ 216.00
CATASTROPHE (OTHER THAN CERT ACTS)	9741	1,963,176	.010	\$ 196.00

EMPLOYERS MUTUAL CASUALTY COMPANY

Policy Number 3H8-66-59---25

CITY OF CAMANCHE

CLASSIFICATION	CODE	EXPOSURE	RATE	PREMIUM
EXPENSE CONSTANT	0900			\$ 160.00
		Earned Premium \$ 131,412.00		
		Total Policy Premium \$ 124,753.00		
		Net Additional Premium \$ 6,659.00		
In accordance with the conditions of your insurance contract, we have performed a premium audit on your policy. Based on the audit your agent will send you an invoice for the additional premium.				



# APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF TWO - PAGE(S)

TO OWNER: City of Camanche

P.O. Box 77

Camanche, IA 52730

FROM CONTRACTOR:

VIA ENGINEER: Shive Hattery

EASTERN IOWA EXCAVATING & CONCRETE

P.O. BOX 189

CASCADE, IA 52033

PROJECT: 9th Ave. Culvert Replacement

APPLICATION NO: PP#2

Distribution to:

PERIOD TO: 25-Jul-25

<input checked="" type="checkbox"/>	OWNER
<input checked="" type="checkbox"/>	ENGINEER
<input checked="" type="checkbox"/>	CONTRACTOR
<input type="checkbox"/>	

PROJECT NOS:

CONTRACT DATE: nothing signed

CONTRACT FOR:

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

SEE ATTACHED SWORN STATEMENT FROM CONTRACTOR TO OWNER

ORIGINAL CONTRACT SUM	\$	\$31,057.50
Net change by Change Orders	\$	
CONTRACT SUM TO DATE (Line 1 + 2)	\$	31,057.50
TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	\$31,057.50
RETAINAGE: (Original Contract Only)		
a. 0 % of Completed Work (Column D + E on G703)	\$	0.00
b. 0 % of Stored Material (Column F on G703)	\$	0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	0.00
TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	31,057.50
LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	30,125.29
CURRENT PAYMENT DUE	\$	932.21
BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	0.01

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month (#1)	\$0.00	
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	\$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: EASTERN IOWA EXCAVATING & CONCRETE

By:

Date: 07/25/25

State of Iowa

County of Dubuque

Subscribed and sworn to before me: Tom Jenkins

Notary Public: Lynne White

My Commission expires: April 26, 2026



## ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 932.21

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ENGINEER: Shive Hattery

By:

Date: 25-Jul-25

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



Safe travels.®

Traffic and Parking Control Co., LLC  
5100 West Brown Deer Rd  
Brown Deer, WI 53223  
United States of America  
Phone No.:800-236-0112  
E-Mail: customerservice@tapconet.com

## SALES QUOTE

### SALES QUOTE DATE

7/22/2025

### SALES QUOTE NUMBER

Q25000470

### CUSTOMER NO.

C43869

Page: 1

### BILL TO

City of Camanche  
Gaylon Pewe  
PO Box 77  
Camanche, IA 52730  
United States of America

### SHIP TO

City of Camanche  
Gaylon Pewe  
PO Box 77  
Camanche, IA 52730  
United States of America

Ext. Document No.	SHIP VIA	TERMS	SALESPERSON	VALID UNTIL
	BEST RATE Prepaid & Add	Net 30 DAYS	Zach Feerick	8/19/2025

Item/Description	U/M	Quantity	Unit Price	Total Price
Ped. Xing - Solar, Radio, SS 30" W11-2 BlinkerSign on 4.5" OD Poles				
500146 Controller, 12V, 136921, Radio, 30W TOP, No Battery	Each	6	2,001.75	12,010.50
137480 Dual 22AH Battery Pack Harnessed and Fused	Each	6	268.60	1,611.60
2180-00214DF BlinkerSign, W11-2, 30", Ped Xing, DG3, FYG, Direct Fire, 8 Amb LEDs	Each	6	1,071.00	6,426.00
101620 Push Button Bulldog Add-On Option Kit Yellow, With LED	Kit	6	212.50	1,275.00
373-01759 W16-7PL,24"x12"x.080 DG3 FYG,Down Diagonal Left Arrow (Fed Spec) Sign	Each	6	42.50	255.00
373-13 Standard Aluminum Pole, 13' Schedule 40 6061-T6 4.5" O.D. T.O.E.	Each	6	331.50	1,989.00
203-00014 Base,Aluminum Square Pedestal, No Paint Door, SP-5444-PNC	Each	6	289.00	1,734.00
3177-00042 J-Bolt,1"x 42"+4" ATSM F1554 GR-105 92k 12" Thread Full Galvanized with Nut & Lock Washer	Each	24	45.90	1,101.60

All prices are listed in US Dollar (USD)  
For terms and conditions, please visit <https://tapconet.com/terms-conditions>



Safe travels:

Traffic and Parking Control Co., LLC  
5100 West Brown Deer Rd  
Brown Deer, WI 53223  
United States of America  
Phone No.:800-236-0112  
E-Mail: customerservice@tapconet.com

## SALES QUOTE

**SALES QUOTE DATE**

7/22/2025

**SALES QUOTE NUMBER**

Q25000470

**CUSTOMER NO.**

C43869

Page: 2

**BILL TO**

City of Camanche  
Gaylon Pewe  
PO Box 77  
Camanche, IA 52730  
United States of America

**SHIP TO**

City of Camanche  
Gaylon Pewe  
PO Box 77  
Camanche, IA 52730  
United States of America

Ext. Document No.	SHIP VIA	TERMS	SALESPERSON	VALID UNTIL
	BEST RATE Prepaid & Add	Net 30 DAYS	Zach Feerick	8/19/2025

Item/Description	U/M	Quantity	Unit Price	Total Price
030-00006 Washer Flat 1-1/16"ID x2.5OD"x.125" Galvanized For 1" A/B, for use w/ J-bolts (not incl)	Each	24	4.505	108.12
111531K Sign Mounting Kit, Banded, Flared Leg, Anti-Vandal For Mounting One Blinker Sign to a Large Pole	Each	6	50.95667	305.74
111531N Sign Mounting Kit, Banded, Flared Leg, Standard For Mounting One Static Sign to a Large Pole	Each	6	25.45667	152.74

Furnish only quote. Installation is not included.  
Solar powered equipment requires no shading or obstructions  
Estimated lead time: 4-6 Weeks  
Plus Shipping and Handling

Zach Feerick  
(262)649-5142  
zach.feerick@tapconet.com

<b>Subtotal:</b>	<b>26969.30</b>
Invoice Discount:	0.00
Total Sales Tax:	1,618.16
<b>Total:</b>	<b>28,587.46</b>

All prices are listed in US Dollar (USD)  
For terms and conditions, please visit <https://tapconet.com/terms-conditions>

6-11-7 SWIMMING POOLS AND POOLS. The regulations set forth in this section shall regulate all swimming pools and pools. This section shall supersede any requirements set forth in the adopted building code adopted in section 6-11-1

1. A swimming pool is a water-filled enclosure, permanently constructed or portable, having a depth of more than two feet, which is outdoors or has access from the outdoors if partially enclosed used for the primary purpose of swimming, diving, recreational or therapeutic bathing. A pool is an outdoor structure for containing water with an interior depth of more than two feet above or below grade. A pool is a body of standing water in a structure, basin or depression above or below grade, having an interior depth of more than two feet.
2. All present or hereinafter constructed outdoor swimming pools shall be enclosed by a four-foot fence and a building permit must be obtained for both the swimming pool and the fence. Such fencing shall be of material and sufficient strength and anchoring so as to support two hundred fifty pounds of side pressure weight per ten feet of length without collapsing. Fencing enclosures shall be a minimum of four feet from the base of the swimming pool on all hereinafter constructed pools. This section shall be construed as applying to artificially constructed swimming pools above or below ground level even though they might not be in use. All persons constructing a pool shall so enclose the same before commencing to fill the pool. A building permit once obtained for a swimming pool at an address identified on the building permit is valid for so long as enclosed by a fence as required in the Zoning Ordinance Sec. 18.60.240 whether annually dismantled and assembled each year. All other present or future constructed pools as defined in 6-11-7 subsection 1 shall be enclosed by a four-foot fence and a building permit must be obtained for the fence unless otherwise detailed in this ordinance.
3. A rigid sided swimming pool with a height of at least four feet may attach a two-foot fence to the top of the swimming pool or to a deck built around the swimming pool. The fence must surround the entire swimming pool and have an adequate childproof locking gate access point as a substitute for the four-foot fence requirement in 6-11-7 subsection 3. All such fencing shall be of material and sufficient strength and anchoring so as to support two hundred fifty pounds of side pressure weight per ten feet of length without collapsing.
4. This section shall also apply to a spa or spa pool regardless of size, but shall not apply to natural swimming areas or natural areas of water on agricultural land.

Exemption. Wading pools are exempt from this regulation. A wading pool is a portable structure for holding water, or a body of standing water, basin or depression constructed for holding water with an interior depth of less than two feet.



# **Clinton County Communications Commission**

## **“28E” Agreement.**

**Version: December 2024**

**CLINTON COUNTY COMMUNICATIONS COMMISSION**  
**28E AGREEMENT**

This Agreement is entered into by and among the City of Camanche, Iowa; the City of Clinton, Iowa; the City of DeWitt, Iowa; the County of Clinton and the Clinton County Emergency Management Commission in Clinton, Iowa (collectively, the "parties").

1. **PURPOSE AND SCOPE:** The purpose of this agreement is to establish and govern the operations of Clinton County Communications for joint emergency and non-emergency response communications services and facilities for law enforcement, fire, rescue, and emergency medical services in Clinton County, Iowa pursuant to Chapter 28E of the Iowa Code (2023), as amended.
2. **DURATION:** The duration of this Agreement shall be perpetual, unless terminated in the manner provided below.
3. **ENTITY CREATED:** There is hereby created a separate legal entity to be known as the "Clinton County Communications Commission." The Commission is composed of the parties to this agreement.
4. **GOVERNANCE:** The Commission shall be responsible for governance.
5. **COMMUNICATIONS COMMISSION:**
  - a. The Communications Commission shall have five voting members, and hereafter will be referred to as Commissioners. The Commissioners will be the Mayor of the City of Camanche, the Mayor of the City of Clinton, the Mayor of the City of DeWitt, a member of the Clinton County Board of Supervisors and the Sheriff of Clinton County.
  - b. Each Commissioner shall be an elected official and shall not be a member of the Technical Oversight Board (TOB).
  - c. Each Commissioner shall have one vote.
  - d. Unless otherwise provided herein, passage of any measure will require a quorum that shall consist of the members of the Commissioners.
  - e. There shall be no term limits for the Commissioners.
  - f. The Commissioners shall not be individually liable for the debts of the Commission.
  - g. The Clinton County Communications Commission shall defend the Commissioners and shall save harmless and indemnify the Commissioners against any claim arising out of an alleged act or omission occurring within the scope of their duties.
  - h. A Commissioner may appoint a proxy to represent the Commissioner at a Clinton County Communications Commission meeting, who shall have the same authority as the regular Commissioner. The proxy may be a member of the Technical Oversight Board (TOB), an elected official, an executive-level employee, or any designee the Commissioner deems

appropriate. If the proxy is a member of the TOB, and meetings of the Board of Directors and TOB are being run concurrently, he or she may only vote on behalf of the TOB or Commission, not both.

- i. The Commission is responsible for the annual review and approval of the Communications Budget.
- j. The Commission shall elect a Chair and Vice Chair annually. The secretary for the Commission and Technical Oversight Board shall be the Communications Director, or his/her designee.

**6. TECHNICAL OVERSIGHT BOARD:**

- a. The Technical Oversight Board (TOB) is a sub-division of the Clinton County Communications Commission, separate from the Commissioners, and functions in the capacity as an advisory board to the Clinton County Communications Commission.
- b. The TOB shall consist of the Chief of Police of the City of Clinton, the Chief of Police of the City of Camanche, the Chief of Police of the City of DeWitt, Chief Deputy of the Clinton County Sheriff's Office, City of Clinton Fire Chief, City of Camanche Fire Chief, City of DeWitt Fire Chief and the Emergency Management Coordinator.
- c. Ex-Officio Members of the TOB shall be a member of the County EMS Association and the Clinton County Fire Chief's Association. Each Ex-Officio member will each hold a non-voting position on the TOB. The designated Ex-Officio member shall not be from an agency that currently holds a voting position on the TOB.
- d. Any recommendations by the TOB to the Communications Commission will require a quorum of the TOB membership.
- e. Each member of the TOB shall have one vote, with a simple majority of those present being needed to pass a motion.
- f. Members of the TOB may appoint a proxy representative, from their respective agency, to attend and vote in their place.
- g. The TOB shall provide recommendations to the Clinton County Communications Commission on operating procedures for Clinton County Communications.
- h. The TOB shall provide recommendations to the Commission on priorities and standards for the selection of a Communications Director and recommendations on policy governing the operation of computers, circuits and telecommunications terminals used to process store or transmit criminal history information, or other first responder information.
- i. The TOB shall select a Chair and Vice Chair for the Technical Oversight Board on an annual basis. The secretary for the Commission and Technical Oversight Board shall be the Communications Director, or his/her designee. Only TOB Members that serve their respective community in a full-time first responder capacity shall be eligible to become the Chair or Vice Chair.

- j. The Commission shall defend the TOB and shall save harmless and indemnify the TOB against any claim arising out of an alleged act or omission occurring within the scope of their duties.
7. **RULES:** This 28E will function as the rules governing the Clinton County Communications Commission. This 28E shall specify, at a minimum, the following information:
- a. The list of parties to this Agreement.
  - b. The Commission's mission.
  - c. The Commission's powers and duties.
  - d. The manner for financing the Commission and its activities and maintaining a budget therefore.
  - e. The manner for acquiring, holding and disposing of property.
  - f. The manner for electing or appointing officers and the terms of office of the Directing Board.
  - g. The manner by which Commissioners may vote.
  - h. The manner for appointing, hiring, disciplining and terminating employees.
  - i. The rules for conducting meetings of the Commission.
  - j. Any other necessary and proper rules or procedure.
  - k. The rules, as adopted, shall be signed by each Commissioner.
8. **COMMUNICATIONS DIRECTOR:**
- a. The TOB may assist and provide recommendations to the Communications Commission on the hiring of a Communications Director. The Communications Commission shall have the final decision on the hiring of a Communications Director.
  - b. The Communications Director shall manage the staff of Clinton County Communications and shall have authority on all personnel matters.
  - c. Any disciplinary action that results in the suspension or termination of an employee of the Clinton County Communications, shall be reviewed and approved by the Clinton County Communications Commission Executive Committee, before being imposed.
  - d. The appeal of any disciplinary action taken by the Communications Director shall follow the steps outlined in the Employee Policy Manual for Clinton County Communications.
  - e. The Communications Director shall develop standard operating procedures for the communications center. Although accreditation is not required, recognized accreditation standards for communications centers, law enforcement and emergency services should be used as guides in developing the standard operating procedures.
  - f. The Communications Commission shall defend the Communications Director and shall save harmless and indemnify the Communications Director against any claim arising out of an alleged act or omission occurring within the scope of his/her duties.

**9. STAFF:**

- a. In addition to the Communications Director, the Clinton County Communications Commission may employ such employees as it deems necessary to carry out the purpose of this Agreement and for which it has funding.
- b. The Communications Director and all Commission Employees shall comply with the political activity prohibitions set forth in Section 29C.16 of the Iowa Code (2023).
- c. The Communications Director and Commission Employees shall be considered employees of the Commission, and not of any party to this Agreement.
- d. The Communications Commission, with input from the Communications Director, may make changes to the personnel policies of the Commission, to include holidays, sick leave, vacation, and health benefits.
- e. The Communications Commission, with input from the Communications Director, may make changes to the rate of pay, only through collective bargaining.
- f. The Communications Commission may also choose to act independently or adopt existing personnel policies of any party to this Agreement in lieu of writing its own policies.

**10. FINANCING:**

- a. The Commission shall be financed through a county-wide supplemental levy (hereinafter "the Emergency Management Levy") as authorized by sections 29C. and 331.424(1)(a)(9) of the Iowa Code (2023), as amended.
- b. If the General Assembly amends the Iowa Code such that the Clinton County Communications Commission cannot be financed, in whole or in part, by the supplemental levy, the parties shall examine alternative financing options and amend this Agreement to provide for a new manner of financing the Commission.

**11. BUDGET:**

- a. The Commission shall develop and adopt a proposed budget of all expenses for its ensuing fiscal year (July 1 through June 30) in accordance with the provisions of Chapter 24 and section 29C.17 of the Iowa Code (2023).
- b. The Commission shall submit the proposed budget to the Clinton County Emergency Management Commission no later than January 31 of each calendar year.
- c. The budgeted funds shall be transferred from the Clinton County Emergency Management Commission to the Communications Commission semi annually.
- d. The Communications Commission shall be the fiscal authority, and the Chairperson of the Communications Commission shall be the certifying official.

12. **INVESTMENT OF FUNDS:** The Commission shall, when investing funds, comply with the provisions of sections 12B.10 through 12B.10C of the Iowa Code (2023) and other applicable law.

**13. EMERGENCY MANAGEMENT LEVY:**

- a. The Clinton County Emergency Management Commission hereby delegates all its powers to the Communications Commission with respect to the provision of joint emergency response communications services and that portion of the Emergency Management Levy budgeted for Emergency Communications Services and has amended its bylaws accordingly.
- b. Clinton County Emergency Management Commission agrees to certify the Emergency Management Levy necessary to fund the operations of the Communications Commission as determined by the budget adopted by the Communications Commission.
- c. The Clinton County Emergency Management Commission shall submit to the Clinton County Board of Supervisors a budget that includes the budget adopted by the Communications Commission.
- d. The Clinton County Emergency Management Commission shall transfer to the Communications Commission that portion of the Emergency Management Levy budgeted for Emergency Communications Services.
- e. The Clinton County Emergency Management Commission acknowledges that it retains no independent authority over the Emergency Management Levy funds delegated herein.

14. **POWERS:** The Commission shall be a separate legal entity exercising public and essential governmental functions to provide for the public health, safety and welfare and shall have the following specific powers, including but not limited to:

- a. To sue and be sued.
- b. To acquire, hold, use and dispose of personal property for the purposes of the Commission.
- c. To acquire by purchase, gift, lease or otherwise, real property and easements therein, necessary or useful and convenient for the operation of the Commission, subject to all liens thereon, if any, and to hold and use the same, and to dispose of property so acquired no longer necessary for the purposes of this Commission.
- d. To construct, equip, furnish, operate and maintain a building for joint communications services and ancillary services consistent with the purpose of this Agreement.
- e. To make and enforce bylaws or rules and regulations for the management and operation of its business and affairs and for the use, maintenance and operation of its facilities and any other of its properties, and to annul the same.

- f. To do and perform any acts and things authorized by Chapters 28E and 28F of the Iowa Code (2023), as amended, by this Agreement, under, through or by means of its officers, agents and employees, or by contracts with any person or entity.
- g. To hire employees, fix their compensation, benefits, personnel rules and regulations, and terminate their employment.
- h. To accept grants, and to enter into contracts, leases, or other transactions with municipal, county, state or federal governmental entities.
- i. To enter into any and all contracts, execute any and all instruments, and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Commission.
- j. To contract with and compensate consultants for professional services including but not limited to architects, engineers, planners, lawyers, accountants, and all others found necessary or useful and convenient to the stated purposes of the Commission.
- k. To provide, consistent with Chapters 24, 28E, and 29C of the Iowa Code (2023), as amended, for a system of budgeting, accounting, auditing and reporting of all Commission funds and transactions.
- l. To make or cause to be made studies and surveys necessary or useful and convenient to carrying out the functions of the Commission.

**15. MEETINGS/RECORDS:**

- a. Communications Commission business shall be conducted in compliance with Chapters 21, 22, and 28E of the Iowa Code (2023), as amended.
- b. The Commission shall meet no less than quarterly. Additional meetings may be held at the discretion or recommendation of the Chair or Vice Chair of the Clinton County Communications Commission.

16. **AMENDMENT:** Terms of this Agreement may be amended only by a written agreement executed by four of the five Commissioners.

17. **ADDITION OF ENTITIES:** An entity may join the Communications Commission upon the vote of four of the five Commissioners, and this Agreement shall be amended accordingly.

**18. WITHDRAWAL OF PARTIES:**

- a. Withdrawal of a party shall terminate this Agreement.
- b. A party may withdraw after four of the five parties hold public hearings before their respective governing bodies with notice published as required by section 362.3 of the Iowa Code (2023) and vote to approve the withdrawal at two meetings held at least thirty days apart.

**19. TERMINATION/DISSOLUTION:**

- a. This Agreement shall be terminated, and the Communications Commission dissolved, after four parties of the five parties hold public hearings before their respective governing bodies with notice published as required by section 362.3 of the Iowa Code (2023), and vote to terminate at two meetings held at least thirty days apart.
  - b. The effective date of the termination shall be 180 days following the second vote of the fourth party to approve termination.
  - c. Termination shall not relieve parties of any financial obligation incurred before the effective termination date under the terms of this Agreement.
  - d. The Commission shall not be dissolved when there remains any indebtedness incurred by the Commission.
20. Notwithstanding the provisions contained within paragraphs 18 & 19 or any other provision of the agreement, the participating criminal justice agencies may terminate their participation at any time.
21. **DISTRIBUTION OF PROPERTY:** Upon termination of this Agreement and dissolution of the Commission, the parties agree to negotiate in good faith how the assets of the Communications Commission shall be distributed.
22. **NOTICES:** Notice is effective by ordinary mail addressed to:
  - City Clerk, City of Camanche, 818 7<sup>th</sup> Ave, Camanche, IA 52730.
  - Administrative Assistant, Clinton County Board of Supervisors, P.O. Box 2957, Clinton, IA 52733
  - City Clerk, City of Clinton, P.O. Box 2958, Clinton, IA 52733-2958.
  - City Clerk, City of DeWitt, P.O. Box 407, DeWitt, IA 52742
- Administrative Assistant to the Sheriff, Clinton County Sheriff's Office 241 7<sup>th</sup> ave N, Clinton, IA, 52732
23. **EXISTING FACILITIES:** In carrying out the provisions of this Agreement and Chapter 29C of the Iowa Code (2023), as amended, the parties further agree to utilize, to the maximum extent practicable, the services, equipment, supplies and facilities of existing departments, officers, and agencies of the state and of political subdivision at the respective levels of responsibility.
24. **INTERPRETATION AND ENFORCEMENT:** Interpretation and enforcement of the Agreement shall be in accordance with Chapter 28E of the Code of Iowa (2023), as amended, and statutes respecting the rights and responsibilities of political subdivisions.
25. **REPORTS TO SECRETARY OF STATE:** The Commission shall submit the initial report and biennial reports to the Secretary of State in accordance with section 28E.8 of the Iowa Code (2023), as amended.



26. **SEVERABILITY:** If a provision shall be finally declared void or illegal by any court or administrative agency having jurisdiction over the Commissioners and TOB to this Agreement, the entire Agreement shall not be void, but the remaining provisions shall continue in effect as nearly as possible in accordance with the original intent of the Commissioners and TOB.
27. **ENTIRE AGREEMENT:** This Agreement sets forth all of the covenants, promises, agreements, and conditions among the Commissioners and TOB concerning joint emergency response communications services, and there are no other covenants, promises, agreements or conditions, either oral or written, among them.

## CITY OF CAMANCHE

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

By: \_\_\_\_\_

Mayor

Attest: \_\_\_\_\_

City Clerk

## CITY OF CAMANCHE ACKNOWLEDGMENT

STATE OF IOWA       )  
                                  ) ss:  
CLINTON COUNTY     )

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_, before me, the undersigned, a notary public in and for the State of Iowa, personally appeared and, to me personally known, who being by me duly sworn, did say that they are the Mayor and City Clerk, respectively, of said municipal corporation executing the within and foregoing instrument; that the seal affixed thereto is the seal of said municipal corporation; that said instrument was signed and sealed on behalf of said municipal corporation by authority of its City Council; and that the said Mayor and City Clerk as such officers acknowledged that the execution of said instrument to be the voluntary act and deed of said corporation, by it and by them voluntarily executed.

---

Notary Public in and for the State of Iowa

## CITY OF CLINTON

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

By: \_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
City Clerk

### CITY OF CLINTON ACKNOWLEDGMENT

STATE OF IOWA       )  
                                  ) ss:  
CLINTON COUNTY     )

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_, before me, the undersigned, a notary public in and for the State of Iowa, personally appeared and, to me personally known, who being by me duly sworn, did say that they are the Mayor and City Clerk, respectively, of said municipal corporation executing the within and foregoing instrument; that the seal affixed thereto is the seal of said municipal corporation; that said instrument was signed and sealed on behalf of said municipal corporation by authority of its City Council; and that the said Mayor and City Clerk as such officers acknowledged that the execution of said instrument to be the voluntary act and deed of said corporation, by it and by them voluntarily executed.

---

Notary Public in and for the State of Iowa

## CLINTON COUNTY

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

By: \_\_\_\_\_  
Chairperson  
Clinton County Board of Supervisors

Attest: \_\_\_\_\_ Approved: \_\_\_\_\_  
County Auditor/Designee Clinton County Attorney

### CLINTON COUNTY ACKNOWLEDGMENT

STATE OF IOWA       )  
                                  ) ss:  
CLINTON COUNTY     )

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_, before me, \_\_\_\_\_  
\_\_\_\_\_, a Notary Public in and for the State of Iowa, personally appeared  
\_\_\_\_\_, Board Chairperson and \_\_\_\_\_, Auditor/Designee, to me  
personally known, and, who, being by me duly sworn, did say that they are the Board Chairperson and  
Auditor/Designee, respectively, of Clinton, Iowa; that the seal affixed to the foregoing instrument is the  
corporate seal of Clinton County, and that the instrument was signed and sealed on behalf of Clinton  
County, by authority of its Board of Supervisors, and that and \_\_\_\_\_  
acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act  
and deed Clinton County, by it voluntarily executed.

\_\_\_\_\_  
Notary Public in and for the State of Iowa

My commission expires: \_\_\_\_\_

## CITY OF DEWITT

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

By: \_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_ Approved: \_\_\_\_\_  
City Clerk City Attorney

## CITY OF DEWITT ACKNOWLEDGMENT

STATE OF IOWA       )  
                                  ) ss:  
CLINTON COUNTY     )

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_, before me, \_\_\_\_\_  
\_\_\_\_\_, a Notary Public in and for the State of Iowa, personally appeared  
, and \_\_\_\_\_ to me personally known, and, who, being by me duly sworn, did say that they are  
the Mayor and City Clerk, respectively, of the City of DeWitt, Iowa; that the seal affixed to the foregoing  
instrument is the corporate seal of the corporation, and that the instrument was signed and sealed on  
behalf of the corporation, by authority of its City Council, as contained in Resolution No. \_\_\_\_\_  
passed by the City Council on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_, and that, and  
acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act  
and deed of the corporation, by it voluntarily executed.

\_\_\_\_\_  
Notary Public in and for the State of Iowa

My commission expires: \_\_\_\_\_

**CLINTON COUNTY SHERIFF'S OFFICE**

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

By: \_\_\_\_\_  
Sheriff

**CLINTON COUNTY SHERIFF'S OFFICE ACKNOWLEDGMENT**

STATE OF IOWA       )  
                                  ) ss:  
CLINTON COUNTY     )

This instrument was acknowledged before me on \_\_\_\_\_, 20\_\_  
by \_\_\_\_\_ as Sheriff Clinton County.

\_\_\_\_\_  
Notary Public in and for the State of Iowa

My commission expires: \_\_\_\_\_

RESOLUTION NO.

A RESOLUTION APPROVING A 28E AGREEMENT BETWEEN THE CITY OF CAMANCHE AND THE  
CITY OF CLINTON, THE CITY OF DEWITT, CLINTON COUNTY AND THE CLINTON COUNTY  
SHERIFF'S OFFICE RELATING TO JOINT EMERGENCY COMMUNICATIONS SERVICES FOR  
CLINTON COUNTY

WHEREAS, the City of Camanche, the City of Clinton, the City of DeWitt, Clinton County and the Clinton County Sheriff's Office have set forth the terms and conditions for the Joint Emergency Communications Services for Clinton County, and

WHEREAS, the City of Camanche the City of Clinton, the City of DeWitt, Clinton County and Clinton County Sheriff's Office now desire to further outline the details and responsibilities for those improvements.

BE IT RESOLVED, by the \_\_\_\_\_ that the 28E Agreement between the parties above is hereby approved and adopted, effective this date.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

CITY OF

By: \_\_\_\_\_  
\_\_\_\_\_, Mayor

Attest: \_\_\_\_\_

City Clerk

**AN ORDINANCE AMENDING THE CAMANCHE IOWA MUNICIPAL CODE  
BY AMENDING TITLE 3 CHAPTER 10 SECTION 2 JUNK AND ABANDONED  
VEHICLES – DEFINITIONS AND TITLE 3 CHAPTER 10 SECTION 12 SUBSECTION  
2 – EXCEPTIONS OF THE CAMANCHE CODE OF ORDINANCES**

**Section 1. Purpose.** The purpose of this Ordinance is to amend the Camanche Code of Ordinances for the purpose of further defining Junk Vehicles.

**Section 2. Facts Found.** The City Council of the City of Camanche, Iowa hereby makes the following findings of fact:

- A. The City of Camanche has an existing ordinance concerning junk vehicles
- B. The City of Camanche finds the existing definition of Junk Vehicles to be insufficient
- C. The City of Camanche seeks to manage the visibility of junk vehicles within its business districts and residential properties

**Section 3. Amendment.** The Camanche, Iowa Code of Ordinances for Chapter 3-10-2(4) is hereby amended to add the following:

- f. Any vehicle not capable of being driven from the place of its location under its own power without additional parts or repairs thereon
- g. Any vehicle, trailer or semi-trailer not equipped with the number of inflated tires necessary for its operation

The Camanche, Iowa Code of Ordinances Chapter 3-10-12 Subsection 2 - Exceptions is hereby replaced with the following:

- 2) A vehicle on the premises of a business enterprise operated in a district properly zoned therefor, as authorized under the Zoning Ordinance or restricted residence district of this City, when necessary to the operation of said business enterprise provided said vehicle is behind a minimum 6 (six) foot solid privacy fence or fully screened from public view
  - a) Any vehicle defined as a junk vehicle by this ordinance may be registered with the Camanche Police Department and may be outside of the above requirement for a period of no more than 90 calendar days

**Section 4. Repealer.** All ordinances or parts of ordinances in conflict with any provision of this ordinance are hereby repealed.

**Section 5. Severability Clause.** If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the



Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**Section 6. When Effective.** This ordinance shall be in full effect 180 days from and after its final passage, approval, and publication as required by law.

Passed and approved by the Camanche City Council this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Austin Pruett, Mayor

\_\_\_\_\_  
Attest: Toni L. Schneider, City Clerk

**Certification of Posting**

I, Toni L. Schneider, City Clerk, do hereby certify that a copy of this ordinance was posted at the Camanche City Hall, the Camanche Public Library, and the Clinton National Bank in Camanche on the \_\_\_\_\_ day of \_\_\_\_\_, 2025 as required by law.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

## **REQUEST FOR QUALIFICATIONS (RFQ) FOR ENGINEERING SERVICES**

The City of Camanche is seeking statements of qualifications for engineering services for creating an overpass in the City covering a portion of the Canadian Pacific / Kansas City Southern rail.

### **PART ONE: SCOPE OF SERVICES**

The City of Camanche (the "City") is soliciting qualification statements for engineering services to assist the City with projecting the feasibility and costs concerning the creation of an overpass within the City of Camanche to provide open passage over the Canadian Pacific / Kansas City Southern (CPKC) rail. This includes, but is not limited to, evaluation of the City's best location for an overpass, design engineering, construction testing, and observation engineering services for City projects related to the City's need for an overpass. The funding for these projects is to be procured through various sources including but not limited to property taxes, enterprise funds, federal, state and local grant funds.

The engineering services to be provided will include, but not be limited to the following:

1. Research concerning the least intrusive crossing location in the City
2. Cost analysis for all areas including engineering, construction, property procurement and lost revenue of property taxes and proprietary operations.
3. Proper research for all aspects of archeological needs
4. Long term maintenance costs
5. Permitting / Funding Assistance
6. A cost estimate for engineering services to design a proposal for consideration.

### **PART TWO: REQUEST FOR QUALIFICATION STATEMENTS**

The following information should be included under the title "Request for Qualification Statements for Engineering Services for the City of Camanche Overpass (2025)":

1. Name of Respondent;
  2. Respondent address;
  3. Respondent telephone number(s)
  4. Respondent federal tax identification number; and
  5. Name, title address, telephone number, fax number, and email address of contact person authorized to contractually obligate the Respondent on behalf of the Respondent.
- Contents of RFQ

Respondents should number and letter responses exactly as the questions are presented herein. Interested Respondents are invited to submit RFQs that contain the following information:

1. Introduction (Transmittal Letter)
2. Background and Experience
3. Specialized Knowledge
4. Personnel/Professional Qualifications

1. Introduction (Transmittal Letter)

By signing the letter, the Respondent certifies that the signatory is authorized to bind the Respondent. The RFQ response should include:

- a. A brief statement of the Respondent's understanding of the scope of the work to be performed;
- b. A confirmation that the Respondent meets the appropriate state licensing requirements to practice in the State of Iowa;
- c. A confirmation that the Respondent has not had a record of substandard work within the last five years;
- d. A confirmation that the Respondent has not engaged in any unethical practices within the last five years;
- e. Any other information that the Respondent feels appropriate; and
- f. The signature of an individual who is authorized to provide information of this nature in the name of the Respondent submitting the RFQ.

2. Background and Experience

Respondents should:

- a. Describe Respondent's firm by providing its full legal name, date of establishment, type of entity and business expertise, short history, current ownership structure and any recent or materially significant proposed change in ownership.
- b. Describe any prior engagements in which Respondent's firm assisted a municipality or other local public body with Iowa Department of Transportation (IDOT) projects. Respondent should include examples of work on similar projects as described in Part One. Respondent should provide a list of completed significant overpass construction projects completed in the last 5 – 10 years and related IDOT projects as well as federally funded Department of Transportation (DOT) projects. Respondent should provide the names, phone numbers, and emails of contact persons in the organizations for whom any projects referenced in this section were conducted. Respondent should include written references (letters or forms are acceptable) from previous clients attesting to the quality of work and compliance with performance schedules Respondent cites in this section.
- c. Describe the firm's current capacity to timely accomplish work for the City.
- d. Describe any issue the characteristics of which would be uniquely relevant in evaluating the experience of Respondent's firm in handling the proposed projects.
- e. Provide current information on professional errors and omissions coverage carried by Respondent's firm, including amount of coverage and name of insurance carrier.
- f. Provide evidence of adequate financial stability. The City reserves the right to request any additional information to assure itself of a Respondent's financial status.

### 3. Specialized Knowledge

Respondents should:

- a. Describe their knowledge and experience in the particular types of projects described herein.
- b. Describe their familiarity with the state and local grants and other funding sources.
- c. Describe their familiarity with submission and administration of IDOT, DOT and any other potential funding sources for such a project.

### 4. Personnel/Professional Qualifications

Respondents should:

- a. Identify staff members (as applicable), in the job classifications of (1) Principal in Charge, (2) Project Engineer, (3) Senior Engineer, (4) Associate Engineers, assigned to act for Respondent's firm in key management and field positions providing the services described in Part One (Scope of Services), and the functions to be performed by each.
- b. Include resumes of each such staff member designated above, including name, position, education, and years and type of experience. Describe, for each such person, the projects relevant projects similar to what is contained in this RFQ on which they have worked. Provide the names and contact information of contact persons with the municipality with whom these staff members worked on such projects.
- c. Estimate the number of persons to be assigned to handling the City's projects, indicating the number working in Iowa and the number working elsewhere.

## **PART THREE: SELECTION CRITERIA**

The City of Camanche shall evaluate each potential contractor based upon the following criteria:

- A. Professional qualifications necessary for satisfactory performance of required services;
- B. Specialized experience and technical competence in the type of work required;
- C. Current capacity to accomplish the work in a timely manner;
- D. Past performance on contracts with municipalities and other local public bodies in terms of cost control, quality of work, and compliance with performance schedules, including any City projects;
- E. Firm's location and local personnel who will respond to the City's road maintenance needs;
- F. Experience of the firm with other types of municipal, IDOT and DOT projects; and
- G. Reference from other clients attesting to firm's:
  1. Quality of work, and
  2. Compliance with performance schedules

The firm's submittals will be evaluated and scored. The top firms will be given oral interviews. As a result of the interviews, the City of Camanche will determine which firm will be selected to enter into contract negotiations. Unsuccessful firms will be notified as soon as possible. Questions should be addressed to the Andrew Kida, City Administrator for the

City of Camanche; contact information listed below. Responses to this RFQ should be hand delivered to City Clerk, at City Hall at 818 7<sup>th</sup> Avenue, Camanche, Iowa 52730, or mailed to the City Clerk at P.O. Box 77, Camanche, Iowa 52730.

Responses to this RFQ must be received no later than 4:00 pm on Friday, September 5, 2025.

You may direct any questions to:

Andrew S. Kida  
City Administrator  
818 7<sup>th</sup> Ave  
PO Box 77  
Camanche, IA 52730  
563-259-8342  
[akida@camancheia.org](mailto:akida@camancheia.org)